

Course / Instructor Presentation Protocol

Each Instructor Applicant whether presenting a new course or an existing course is asked to begin their presentation with the following information and should explain why the course is important and why the applicant enthusiastically recommends its approval.

My name is _____

The title of my course is: _____

The course is relevant because _____

I am asking for _____ Core Elective CEUs or

I am asking for _____ Elective CEUs

If the applicant proposes the course be considered as a Core Elective, what is the applicant's justification?

The applicant has provided an outline of the course to the EAC as a part of their course application.

The applicant has provided "student handouts" to the EAC members as a part of the application.

The applicant is prepared to make a 15 minute presentation to the EAC as if the members were an actual class of students.