

RLD Seed-to-Sale Courier Training Manual

Cannabis Control Division (CCD) Seed-to-Sale Tracking System

Version: 2.0

Date: August 2026

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CR01 - Certify Delivery Agreements

Learn how to review and certify a pending Delivery Agreement.

Delivery Agreements

1. Click the **Delivery Agreements** tab



Search by ID, product name, or strain name... Press Enter

QA v1.0.0-rc.

Locations

Reports

Manage Users

800 Courier Rd, Albuquerque

CR-2026-05

Courier

[Back to Locations List](#) | [3rd Party Courier](#)

Courier Operations

Delivery Agreements

Deliveries

Courier Drivers

Courier Vehicles

View businesses you have mutually certified delivery agreements with.

Request Delivery Agreement

Search...

Organization	Location License Number	Location Address	Agreement Status	Requested	Actions
Tye's Producer	MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd NE, Albuquerque, New Mexico, 87111	Pending Your Certification	07/22/2026 5:24 PM	Review
Tye's Courier	RTL-2026-05	1000 Retailer Ave, Albuquerque, New Mexico, 87111	Rejected	06/29/2026 1:10 PM	View

Certify an Agreement

2. Click **Review & Certify** on a pending delivery agreement request

ions List | 3rd Party Courier

Operations

reements Deliveries Courier Drivers Courier Vehicles

esses you have mutually certified delivery agreements with.

Delivery Agreement Search...

on	Location License Number	Location Address	Agreement Status	Requested	Actions
	MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd NE, Albuquerque, New Mexico, 87111	Pending Your Certification	07/22/2026 5:24 PM	Review & Certify
ier	RTL-2026-05	1000 Retailer Ave, Albuquerque, New Mexico, 87111	Rejected	06/29/2026 1:10 PM	View Details
	CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second Street, Albuquerque, New Mexico, 87110	Active	05/27/2026 2:32 PM	View Agreement

1 100 items per page 1-3 of 3 agreements

3. Click the **acknowledgment** checkbox

ions List | 3rd Party Courier

Operations

reements Deliveries Courier Drivers Courier Vehicles

esses you have mutually certified delivery agreements with.

Delivery Agreement Search...

on	Location License Number	Location Address
	MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd NE, Albuquerque, New Mexico, 87111
ier	RTL-2026-05	1000 Retailer Ave, Albuquerque, New Mexico, 87111
	CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second Street, Albuquerque, New Mexico, 87110

1 100 items per page

Certification

I hereby certify that a delivery agreement is in place with the business selected above and that any new or amended agreement will be submitted to the Division prior to any delivery activity; that all cannabis and cannabis product deliveries conducted under these agreements are tracked in the Division-designated track-and-trace system; and that complete delivery records—including the items delivered, date and time of delivery, certification of delivery, and verification of recipient identification—are maintained for not less than twelve (12) months in accordance with applicable requirements. I further certify that these statements are true and correct under penalty of perjury under the laws of the State of New Mexico.

☒ I acknowledge and agree to the certification statement above.

Certify Agreement **Reject Agreement** Cancel

4. Click **Certify Agreement**

The screenshot shows the 'Operations' page with a table of delivery agreements. A modal titled 'Certification' is open, displaying a certification statement and a checkbox for agreement. The 'Certify Agreement' button is highlighted with a blue box.

Operations

Agreements | Deliveries | Courier Drivers | Courier Vehicles

Agreements you have mutually certified delivery agreements with.

Delivery Agreement Search...

Location License Number	Location Address
MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd, Mexico, 87111
RTL-2026-05	1000 Retailer Ave, Mexico, 87111
CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second Street, Mexico, 87110

1 100 items per page

Certification

I hereby certify that a delivery agreement is in place with the business selected above and that any new or amended agreement will be submitted to the Division prior to any delivery activity; that all cannabis and cannabis product deliveries conducted under these agreements are tracked in the Division-designated track-and-trace system; and that complete delivery records—including the items delivered, date and time of delivery, certification of delivery, and verification of recipient identification—are maintained for not less than twelve (12) months in accordance with applicable requirements. I further certify that these statements are true and correct under penalty of perjury under the laws of the State of New Mexico.

☒ I acknowledge and agree to the certification statement above.

Certify Agreement **Reject Agreement** Cancel

5. Click **OK** to confirm certification

The screenshot shows the 'Operations' page with a 'Confirm Certification' dialog box open. The dialog box asks 'Are you sure you want to certify this delivery agreement?' and has 'OK' and 'Cancel' buttons. The 'OK' button is highlighted with a blue box.

Operations

Agreements | Deliveries | Courier Drivers | Courier Vehicles

Agreements you have mutually certified delivery agreements with.

Delivery Agreement Search...

Location License Number	Location Address
MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd, Mexico, 87111
RTL-2026-05	1000 Retailer Ave, Mexico, 87111
CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second Street, Mexico, 87110

1 100 items per page

Confirm Certification

Are you sure you want to certify this delivery agreement?

OK Cancel

CR02 - Request Courier Delivery Agreement

Learn how to submit a **Delivery Agreement** request to a Retail/Consumption business and place the agreement into Pending status for review.

Delivery Agreement

1. Navigate to **Delivery Agreements** tab

800 Courier Rd, Albuquerque
CR-2026-05
Courier

[Back to Locations List](#) | [3rd Party Courier](#)

Courier Operations

Delivery Agreements

Deliveries

Courier Drivers

Courier Vehicles

View businesses you have mutually certified delivery agreements with.

Request Delivery Agreement

Search...

Organization	Location License Number	Location Address	Agreement Status	Requested ↓	Actions
Tye's Producer	MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd NE, Albuquerque, New Mexico, 87111	Active	07/22/2026 5:24 PM	View A
Tye's Courier	RTL-2026-05	1000 Retailer Ave, Albuquerque, New Mexico, 87111	Rejected	06/29/2026 1:10 PM	Vi
Tye Town	CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second Street, Albuquerque, New Mexico, 87110	Active	05/27/2026 2:32 PM	View A

1

100

items per page

1-3 of :

Request Delivery Agreement

2. Click **Request Delivery Agreement**

800 Courier Rd, Albuquerque
CR-2026-05
Courier

[Back to Locations List](#) | 3rd Party Courier

Courier Operations

Delivery Agreements | Deliveries | Courier Drivers | Courier Vehicles

View businesses you have mutually certified delivery agreements with.

Request Delivery Agreement

Search...

Organization	Location License Number	Location Address	Agreement Status	Requested	Actions
Tye's Producer	MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Producer Blvd NE, Albuquerque, New Mexico, 87111	Active	07/22/2026 5:24 PM	View A
Tye's Courier	RTL-2026-05	1000 Retailer Ave, Albuquerque, New Mexico, 87111	Rejected	06/29/2026 1:10 PM	Vi
Tye Town	CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second Street, Albuquerque, New Mexico, 87110	Active	05/27/2026 2:32 PM	View A

1

100

Items per page

1-3 of :

3. Search and select the **Retail/Consumption Business**

UNRLD
annabis Control Division

Search by ID, product name, or strain name... Pr

Reports | Manage Users

800 Courier Rd, Albuquerque
5

[ons List](#) | 3rd Party Courier

Operations

reements | Deliveries | Courier Drivers | Courier Vehicles

esses you have mutually certified delivery agreements with.

Delivery Agreement

Search...

on	Location License Number	Location Addr
	MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Produce Mexico, 8711
ier	RTL-2026-05	1000 Retailer 87111

Request Delivery Agreement

Mutually certify a delivery agreement with a retail or consumption business.

Find Retail/Consumption Business

tye

Tye Town

8000 Krim Dr NE, Albuquerque, NM 87109, USA, Albuquerque, New Mexico, 54000

License(s): Prod-111

Location ID: UBI-DEMO-1234

Tye's Courier

1000 Retailer Ave, Albuquerque, New Mexico, 87111

License(s): RTL-2026-05

Location ID: 8397820158144467

of perjury under the laws of the State of New Mexico.

☐ I acknowledge and agree to the certification statement above.

Submit

Cancel

4. Click the **acknowledgment** checkbox

The screenshot shows the 'Operations' page with a table of delivery agreements. The 'Certification' section on the right contains a text block and a checkbox labeled 'I acknowledge and agree to the certification statement above.' which is checked. The 'Submit' button is highlighted with a blue box.

Operations

Agreements Deliveries Courier Drivers Courier Vehicles

Businesses you have mutually certified delivery agreements with.

Delivery Agreement Search...

Location License Number	Location Address
MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Produce Mexico, 87111
RTL-2026-05	1000 Retailer 87111
CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second 87110

1 100 items per page

Certification

I hereby certify that a delivery agreement is in place with the business selected above and that any new or amended agreement will be submitted to the Division prior to any delivery activity; that all cannabis and cannabis product deliveries conducted under these agreements are tracked in the Division-designated track-and-trace system; and that complete delivery records—including the items delivered, date and time of delivery, certification of delivery, and verification of recipient identification—are maintained for not less than twelve (12) months in accordance with applicable requirements. I further certify that these statements are true and correct under penalty of perjury under the laws of the State of New Mexico.

☒ I acknowledge and agree to the certification statement above.

Submit Cancel

5. Click **Submit**

The screenshot is identical to the previous one, but the 'Submit' button is now highlighted with a blue box, indicating the next step in the process.

Operations

Agreements Deliveries Courier Drivers Courier Vehicles

Businesses you have mutually certified delivery agreements with.

Delivery Agreement Search...

Location License Number	Location Address
MANF-001-TC, PRD-001-TC, RET-001-TC	2001 Produce Mexico, 87111
RTL-2026-05	1000 Retailer 87111
CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second 87110

1 100 items per page

Certification

I hereby certify that a delivery agreement is in place with the business selected above and that any new or amended agreement will be submitted to the Division prior to any delivery activity; that all cannabis and cannabis product deliveries conducted under these agreements are tracked in the Division-designated track-and-trace system; and that complete delivery records—including the items delivered, date and time of delivery, certification of delivery, and verification of recipient identification—are maintained for not less than twelve (12) months in accordance with applicable requirements. I further certify that these statements are true and correct under penalty of perjury under the laws of the State of New Mexico.

☒ I acknowledge and agree to the certification statement above.

Submit Cancel

6. Click **OK** to confirm agreement request

The screenshot shows a web application interface for managing delivery agreements. A modal dialog box titled "Confirm Agreement Request" is centered on the screen, asking the user "Are you sure you want to request this delivery agreement?". The dialog has two buttons: "OK" (highlighted with a blue square) and "Cancel".

The background interface includes a sidebar with "Operations" and "Delivery Agreement" sections. The main content area shows a "Delivery Agreement" form with a "Certification" section. The "Certification" text reads: "I hereby certify that a delivery agreement is in place with the business selected above and that any new or amended agreement will be submitted to the Division prior to any delivery activity; that all cannabis and cannabis product deliveries conducted under these agreements are tracked in the Division-designated track-and-trace system; and that complete delivery records, including the items delivered, date and time of delivery, and location of recipient identification—are maintained for 12 months in accordance with applicable law. These statements are true and correct under penalty of perjury under the laws of the State of New Mexico." Below the certification text is a "Submit" button. A "Cancel" button is also visible in the bottom right corner of the form area.

License(s)	Prod-111
Activities	Retail
Location ID	UBI-DEMO-1234

Location License Number	1000 Retailer
MANF-001-TC, PRD-001-TC, RET-2026-05	87111
CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05	1234 Second 87110

1 100 items per page

CR03 - View Deliveries / Print Manifest

Learn how to view assigned deliveries and print the associated delivery manifest.

Deliveries

1. Click the **Deliveries** tab

 Cannabis Control Division

Search by ID, product name, or strain name... Press Enter

QA v1.0.0-rc.

Locations

Reports

Manage Users

800 Courier Rd, Albuquerque

CR-2026-05

Courier

[Back to Locations List](#) | [3rd Party Courier](#)

Courier Operations

Delivery Agreements

Deliveries

Courier Drivers

Courier Vehicles

View and print manifests for deliveries connected to your courier service.

Search...

Start
mm/dd/yyyy

End
mm/dd/yyyy

Customer Type
All

Sale ID	Date / Time	Customer Type	Items	Total	Dispense Type
6464604108135943	06/29/2026 1:03 PM	Adult Use	1	\$24.00	Delivery

1

View Existing Delivery

2. Click the **Sale ID**

[Back to Locations List](#) | 3rd Party Courier

Courier Operations

Delivery Agreements **Deliveries** Courier Drivers Courier Vehicles

View and print manifests for deliveries connected to your courier service.

Start

mm/dd/yyyy

End

mm/dd/yyyy

Customer Type

All

Sale ID	Date / Time	Customer Type	Items	Total	Dispense Type
6464604108135943	06/29/2026 1:03 PM	Adult Use	1	\$24.00	Delivery

1

3. Click **Print**

View and print manifest

Sale ID

6464604108135943

1

Tye Town

CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001, RET-2026-05

1234 Second Street Albuquerque, New Mexico, 87110

DELIVERY INFORMATION

DELIVERY FULFILLMENT

Courier

COURIER

Tye's Courier - 800 Courier Rd, Albuquerque - License: CR-2026-05

DRIVER

Steph Courier - License Last Four: 1234

VEHICLE

2023 Accura Integra - Plate: 15

DELIVERY ADDRESS

8000 Krim Dr NE, Albuquerque, NM 87109, USA

TRAVEL ROUTE

test

SALE ITEMS

Inventory ID	Product	Strain	Quant...	Amount	Tax	Total	Total ...	Delta...	Canna...	Conce...	Canna...	Plants	M
0803060206011198	Cann... Pack...	OG Ravens #1	1 pkg	\$20.00	\$4.00	\$24.00	187.50 mg	100.00 mg	5.00 g	0.00 g	0.00 mg	0	N

1

Print

View or Print Manifest

4. **View** or **Print** the manifest

Print

Retail Dispense Ticket

6464604388339943

Complete

Sale Summary

SALE ID
6464604388339943

DATE / TIME
06/29/2026 1:03 PM

CUSTOMER TYPE
Adult Use

DISPENSE TYPE
Delivery

TOTAL ITEMS
1

SUBTOTAL
\$20.00

TAX
\$4.00

GRAND TOTAL
\$24.00

TOTAL THC
187.50 mg

CANNABIS GRAMS
5.00 g

CONCENTRATE GRAMS
0.00 g

CANNABIS MLLIGRAMS
0.00 mg

PLANTS
0

Sales Location

ORGANIZATION
Tye Town

LICENSE NUMBER(S)
CON - 2026- 07, MICB-2026-Man-001, MICB-2026-PRM-001,
RET-2026-05

ADDRESS
1234 Second Street Albuquerque, New Mexico, 87110

PHONE

12 | Page

CR04 - Add a New Courier Driver

Learn how to add a courier driver and save the required driver information.

Courier Drivers

1. Click the **Courier Drivers** tab

The screenshot shows the NM Cannabis Control Division web application. At the top, there is a search bar with the placeholder text "Search by ID, product name, or strain name... Press Enter" and a magnifying glass icon. To the right of the search bar, the text "QA v1.0.0-rc." is visible. Below the search bar is a navigation bar with three tabs: "Locations", "Reports", and "Manage Users". The "Manage Users" tab is active, and it contains a sub-tab "Courier Drivers" which is highlighted with a blue border. The main content area shows the "Courier Drivers" section. It includes a header "800 Courier Rd, Albuquerque" and "CR-2026-05 Courier". Below this is a link "Back to Locations List | 3rd Party Courier". The "Courier Operations" section has four tabs: "Delivery Agreements", "Deliveries", "Courier Drivers" (highlighted), and "Courier Vehicles". The "Drivers" section has an "Add New Driver" button and a "Search..." input field. Below this is a table with the following columns: "Full Name", "License (Last 4)", "License State", and "Actions". The table contains one row with the data: "Steph Courier", "1234", "New Mexico", and "Edit" and "Remove" buttons. At the bottom of the table, there is a pagination control showing "1" of "10" items per page.

Search by ID, product name, or strain name... Press Enter

QA v1.0.0-rc.

Locations Reports Manage Users

800 Courier Rd, Albuquerque
CR-2026-05
Courier

[Back to Locations List](#) | [3rd Party Courier](#)

Courier Operations

Delivery Agreements Deliveries **Courier Drivers** Courier Vehicles

Drivers

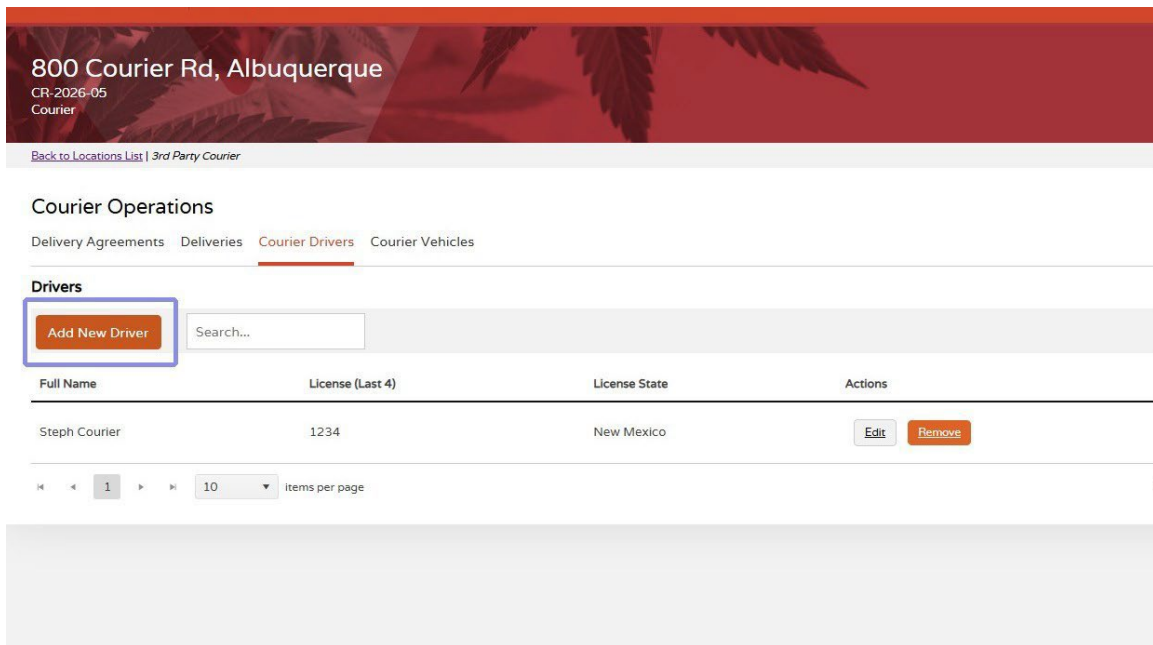
Add New Driver Search...

Full Name	License (Last 4)	License State	Actions
Steph Courier	1234	New Mexico	Edit Remove

1 10 items per page

Add a New Courier Driver

2. Click **Add New Driver**



The screenshot shows a web application interface for managing courier drivers. At the top, there is a header with the address "800 Courier Rd, Albuquerque" and the identifier "CR-2026-05 Courier". Below this is a navigation bar with tabs for "Delivery Agreements", "Deliveries", "Courier Drivers" (which is active), and "Courier Vehicles". Under the "Courier Drivers" tab, there is a section titled "Drivers" containing an "Add New Driver" button (highlighted with a red box) and a search input field. Below the button is a table with columns: "Full Name", "License (Last 4)", "License State", and "Actions". The table contains one entry for "Steph Courier" with license "1234" and state "New Mexico". The "Actions" column for this entry has "Edit" and "Remove" buttons. At the bottom of the table, there is a pagination control showing "1" of "10" items per page.

800 Courier Rd, Albuquerque
CR-2026-05
Courier

[Back to Locations List](#) | [3rd Party Courier](#)

Courier Operations

[Delivery Agreements](#) | [Deliveries](#) | **[Courier Drivers](#)** | [Courier Vehicles](#)

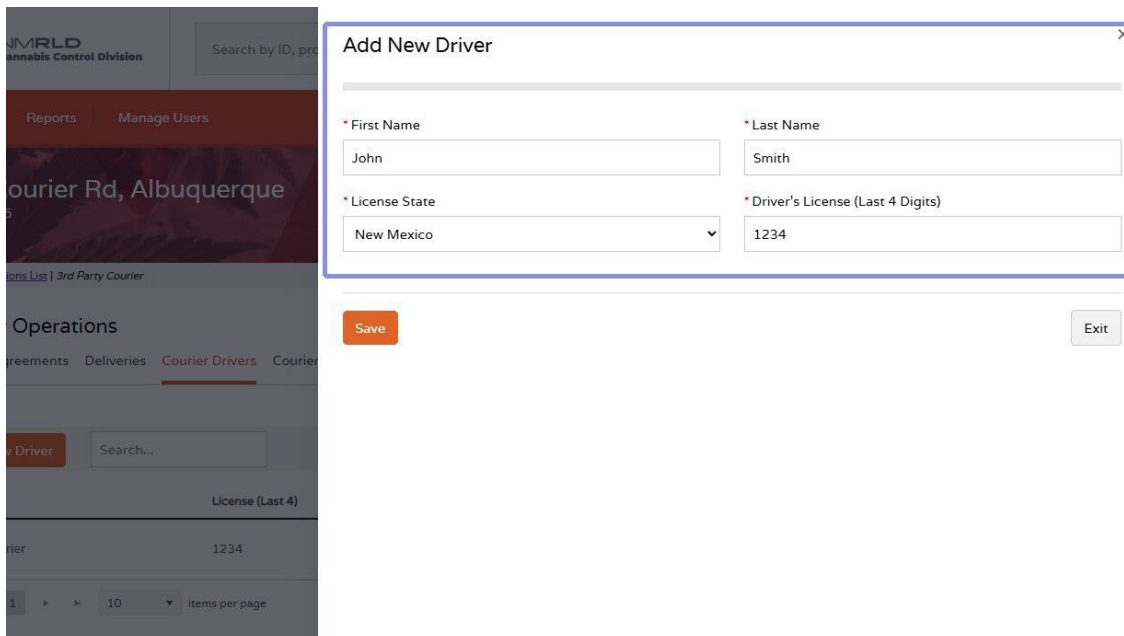
Drivers

Add New Driver Search...

Full Name	License (Last 4)	License State	Actions
Steph Courier	1234	New Mexico	Edit Remove

1 10 Items per page

3. Fill out **Add New Driver** information



The screenshot shows the "Add New Driver" modal form. It has four required fields: "First Name" (filled with "John"), "Last Name" (filled with "Smith"), "License State" (a dropdown menu with "New Mexico" selected), and "Driver's License (Last 4 Digits)" (filled with "1234"). There are "Save" and "Exit" buttons at the bottom of the modal. The background shows the same "Courier Drivers" management page as the previous screenshot, but it is dimmed.

Add New Driver

* First Name John

* Last Name Smith

* License State New Mexico

* Driver's License (Last 4 Digits) 1234

[Save](#) [Exit](#)

4. Click **Save**

The screenshot shows the 'Add New Driver' form in the NMRLD Cannabis Control Division system. The form is titled 'Add New Driver' and includes the following fields:

- * First Name: John
- * Last Name: Smith
- * License State: New Mexico (dropdown menu)
- * Driver's License (Last 4 Digits): 1234

A blue box highlights the 'Save' button, which is located at the bottom left of the form.

5. Click **OK** to confirm adding the driver

The screenshot shows the 'Confirm Add' dialog box in the NMRLD Cannabis Control Division system. The dialog box is titled 'Confirm Add' and includes the following text:

Are you sure you want to add this driver?

At the bottom of the dialog box, there are two buttons: 'OK' and 'Cancel'. The 'OK' button is highlighted with a blue box.

CR05 - Add a New Courier Vehicle

Learn how to add a courier vehicle and save the required vehicle information.

Courier Vehicles

1. Click the **Courier Vehicles** tab

The screenshot displays the NIVIRLO Cannabis Control Division web application. At the top, there is a search bar with the placeholder text "Search by ID, product name, or strain name... Press Enter" and a magnifying glass icon. Below the search bar is a navigation bar with tabs for "Locations", "Reports", and "Manage Users". The main content area features a header for "800 Courier Rd, Albuquerque" with subtext "CR-2026-05" and "Courier". Below this is a link "Back to Locations List | 3rd Party Courier". The "Courier Operations" section includes tabs for "Delivery Agreements", "Deliveries", "Courier Drivers", and "Courier Vehicles", which is highlighted with a blue box. Under "Courier Vehicles", there is an "Add New Vehicle" button and a "Search..." input field. A table lists the vehicles with columns: Nickname, Make, Model, Year, Color, License Plate, VIN, and Actions. The table contains one entry: "Car 2", "Accura", "Integra", "2023", "Black", "1555", "98188919198498449", and actions "Edit" and "Remove". At the bottom, there is a pagination control showing "1" of "10" items per page.

NIVIRLO Cannabis Control Division

Search by ID, product name, or strain name... Press Enter

Locations Reports Manage Users

800 Courier Rd, Albuquerque
CR-2026-05
Courier

[Back to Locations List | 3rd Party Courier](#)

Courier Operations

Delivery Agreements Deliveries Courier Drivers **Courier Vehicles**

Vehicles

Add New Vehicle Search...

Nickname	Make	Model	Year	Color	License Plate	VIN	Actions
Car 2	Accura	Integra	2023	Black	1555	98188919198498449	Edit Remove

1 10 items per page

Add New Courier Vehicle

2. Click **Add New Vehicle**

The screenshot shows the 'Courier Operations' section of a web application. At the top, there's a header with '800 Courier Rd, Albuquerque' and 'CR-2026-05 Courier'. Below this is a navigation bar with 'Delivery Agreements', 'Deliveries', 'Courier Drivers', and 'Courier Vehicles'. The 'Vehicles' section is active, and the 'Add New Vehicle' button is highlighted with a red box. A table below shows a list of vehicles with columns: Nickname, Make, Model, Year, Color, License Plate, VIN, and Actions. The first row shows 'Car 2', 'Accura', 'Integra', '2023', 'Black', '1555', '98188919198498449', and 'Edit' and 'Remove' buttons. A pagination bar at the bottom shows '1' items per page.

800 Courier Rd, Albuquerque
CR-2026-05
Courier

[Back to Locations List](#) | 3rd Party Courier

Courier Operations

[Delivery Agreements](#) [Deliveries](#) [Courier Drivers](#) [Courier Vehicles](#)

Vehicles

[Add New Vehicle](#)

Nickname	Make	Model	Year	Color	License Plate	VIN	Actions
Car 2	Accura	Integra	2023	Black	1555	98188919198498449	Edit Remove

1 10 Items per page

3. Fill out **Add New Vehicle** information

The screenshot shows the 'Add New Vehicle' form. The form has the following fields: 'Vehicle Nickname' (Car 1), 'Make' (Ford), 'Model' (Transit), 'Year' (2026), 'Color' (White), 'License Plate' (NM-ABC-123), 'VIN' (84563124578451254), and 'Vehicle Description' (Delivery Vehicle). The 'Save' button is highlighted with a red box.

Add New Vehicle

* Vehicle Nickname
Car 1

* Make
Ford

* Model
Transit

* Year
2026

* Color
White

* License Plate
NM-ABC-123

* VIN
84563124578451254

Vehicle Description
Delivery Vehicle

[Save](#) [Exit](#)

4. Click **Save**

The screenshot shows the 'Courier Operations' form. On the left, a sidebar contains a 'Vehicles' section with an 'Add New Vehicle' button and a search bar. The main form area contains the following fields: 'Make' (Ford), 'Model' (Transit), 'Year' (2026), 'Color' (White), 'License Plate' (NM-ABC-123), and 'VIN' (84563124578451254). A 'Vehicle Description' field contains the text 'Delivery Vehicle'. At the bottom of the form, a blue 'Save' button is highlighted with a red rectangle.

5. Click **OK** to confirm adding the vehicle

This screenshot shows the same 'Courier Operations' form as in the previous step, but with a 'Confirm Add' dialog box overlaid in the center. The dialog box has a title bar with a close button (X) and contains the text 'Are you sure you want to add this vehicle?'. At the bottom of the dialog, there are two buttons: a blue 'OK' button, which is highlighted with a red rectangle, and a 'Cancel' button. The background form is dimmed.