

RLD Seed-to-Sale Manufacturing Training Manual

**Cannabis Control Division (CCD)
Seed-to-Sale Tracking System**

Version: 2.0

Date: August 2026

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MF01 - Create / Unpackaged Pre-Rolls

Learn how to use the Create - Pre-Rolls Unpackaged manufacturing action to turn eligible flower inventory into unpackaged pre-rolls.

Open Inventory Room

1. Navigate to **Inventory**

Bud Bay - Main Room
2001 Producer Blvd NE, Albuquerque

[Back to Room List](#) | Room Type: Order Room - [Modify Room Details](#)

TOTAL ITEMS 12	TOTAL AVAILABLE UNITS tbd	ACTIVE INVENTORY tbd	PENDING QA 0
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Bulk Inventory
Please select a room to manage inventory items.

Filter by Product Type ▼

[Bulk Actions](#) [Manage Columns](#) [Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Ter
☐	9069368512195040		CO2 Extraction Process Material	GG#1	100.00 g					Created	No	
☐	8363887092629703		Cannabis Packaged	GG#1	80.00 g		8.00	10	Pass 07/22/202	Created	No	
☐	8711079678486853		Dry Flower	GG#1	1,500.00 g				Pass 07/22/202	Unknown		

Create Pre-Rolls Unpackaged

2. Select an eligible cannabis material inventory item

Search...	Filter by Product Type		Bulk Actions	Manage Columns	Transfers						
ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Ter
☐ 9869368512195040	CO2 Extraction Process Material		GG#1	100.00 g					Created	No	
☐ 8363887092629703	Cannabis Packaged		GG#1	80.00 g		8.00	10	Pass 07/22/2022	Created	No	
☐ 8711079678486853	Dry Flower		GG#1	1,500.00 g				Pass 07/22/2022	Unknown		
☐ 0677279519431329	Dry Flower		GG#1	4,900.00 g					Unknown		
☐ 0389269823253530	Dry Flower		GG#1	100.00 g					Unknown		
☐ 3740102438976416	Dry Flower		GG#1	100.00 g					Unknown		
☐ 7811862496862560	Fresh Frozen		GG#1	150.00 g					Unknown		
☐ 9923043023810616	Fresh Frozen		GG#1	150.00 g					Unknown		
☐ 3678234406856396	Seeds		GG#1		10				Unknown		

3. Click **Manufacturing Actions** tab

Manage Users

Room

Room - Modify Room Details

TOTAL AVAILABLE UNITS
tbd

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
☐ CO2 Extraction Process Material		GG#1
☐ Cannabis Packaged		GG#1

Inventory Item Details

Dry Flower—0677279519431329

Inventory Actions

Manufacturing Actions

Inventory Item Information

Item History

Select an Inventory Action

* Select an Action

Please make a selection

Cancel

4. Select the **Create - Pre-Rolls Unpackaged** action

Inventory Item Details
Dry Flower-0677279519431329

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action

Create - Pre-Rolls Unpackaged

Create - Pre-Rolls Unpackaged

* Weight to Deduct from Original Item (Grams) 0.00

* Weight per Pre-Roll (Grams) 0.00

Total Packages (Pre-Rolls) to be Created

Create Pre-Rolls

5. Enter **Weight to Deduct from Original Item (Grams)**

Inventory Item Details
Dry Flower-0677279519431329

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action

Create - Pre-Rolls Unpackaged

Create - Pre-Rolls Unpackaged

* Weight to Deduct from Original Item (Grams) 10

* Weight per Pre-Roll (Grams) 0.00

Total Packages (Pre-Rolls) to be Created

Create Pre-Rolls

6. Enter Weight per Pre-Roll (Grams)

Room

Inventory Actions

Manufacturing Actions

Inventory Item Information

Item History

Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS

tbd

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
CO2 Extraction Process Material		GG#1
Cannabis Packaged		GG#1
Dry Flower		GG#1
Dry Flower		GG#1

Select a Manufacturing Action

* Select an Action

Create - Pre-Rolls Unpackaged

Create - Pre-Rolls Unpackaged

* Weight to Deduct from Original Item (Grams)

10.00

* Weight per Pre-Roll (Grams)

1

Total Packages (Pre-Rolls) to be Created

Create Pre-Rolls

Exit

7. Verify Total Packages (Pre-Rolls) to be Created

List | Room Type: Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS

tbd

Inventory

at a room to manage inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
368512195040 CO2 Extraction Process Material		GG#1
887092629703 Cannabis Packaged		GG#1
079678486853 Dry Flower		GG#1
279519431329 Dry Flower		GG#1
269823253530 Dry Flower		GG#1

Select a Manufacturing Action

* Select an Action

Create - Pre-Rolls Unpackaged

Create - Pre-Rolls Unpackaged

* Weight to Deduct from Original Item (Grams)

10.00

* Weight per Pre-Roll (Grams)

1.00

Total Packages (Pre-Rolls) to be Created

10

Create Pre-Rolls

8. Click **Create Pre-Rolls**

The screenshot shows a software interface for creating pre-rolls. On the left is a table with inventory items. On the right is a form titled 'Create - Pre-Rolls Unpackaged'.

ID	Product T...	Product N...	Strain Name
9069368512195040	CO2 Extraction Process Material		GG#1
8363887092629703	Cannabis Packaged		GG#1
8711079678486853	Dry Flower		GG#1
0677279519431329	Dry Flower		GG#1
0389269823253530	Dry Flower		GG#1
3740102438976416	Dry Flower		GG#1
7811862496862560	Fresh Frozen		GG#1

Create - Pre-Rolls Unpackaged

* Weight to Deduct from Original Item (Grams):

* Weight per Pre-Roll (Grams):

Total Packages (Pre-Rolls) to be Created:

Create Pre-Rolls

9. Click **OK** to confirm creating pre-rolls

This screenshot shows the same 'Create - Pre-Rolls Unpackaged' form as in the previous step, but with a confirmation dialog box overlaid in the center. The dialog box asks 'Are you sure you want to Create - Pre-Rolls Unpackaged?' and has 'OK' and 'Cancel' buttons. The 'OK' button is highlighted with an orange box.

Create - Pre-Rolls Unpackaged

* Weight to Deduct from Original Item (Grams):

* Weight per Pre-Roll (Grams):

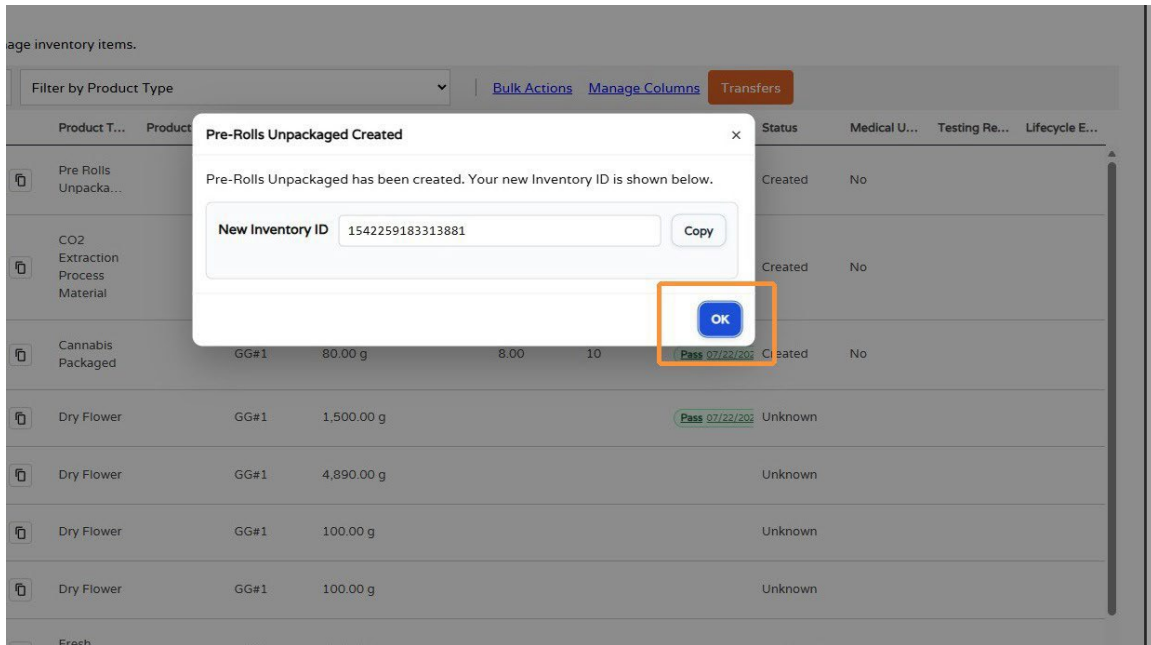
Total Packages (Pre-Rolls) to be Created:

Create - Pre-Rolls Unpackaged

Are you sure you want to Create - Pre-Rolls Unpackaged?

OK Cancel

10. Click **OK** to close New ID window



MF02 - Create / CO2 Extraction Process Material

Learn how to use the Create - CO2 Extraction Process Material manufacturing action to turn eligible cannabis material into CO2 extraction process material.

Open Inventory Room

1. Navigate to **Inventory**

Bud Bay - Main Room

2001 Producer Blvd NE, Albuquerque

[Back to Room List](#) | Room Type: Order Room - [Modify Room Details](#)

TOTAL ITEMS 11	TOTAL AVAILABLE UNITS tbd	ACTIVE INVENTORY tbd	PENDING QA 0
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Bulk Inventory

Please select a room to manage inventory items.

Search...

Filter by Product Type

[Bulk Actions](#)[Manage Columns](#)[Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Tet
☐	8363887092629703		Cannabis Packaged	GG#1	80.00 g		8.00	10	Pass 07/22/202	Created	No	
☐	8711079678486853		Dry Flower	GG#1	1,500.00 g				Pass 07/22/202	Unknown		
☐	0677279519431329		Dry Flower	GG#1	5,000.00 g					Unknown		
☐	0389269823253530		Dry Flower	GG#1	100.00 g					Unknown		

Create CO2 Extraction Process Material

2. Select an eligible cannabis material inventory item

[Back to Room List](#) | [Room Type: Order Room](#) - [Modify Room Details](#)

TOTAL ITEMS 11	TOTAL AVAILABLE UNITS tbd	ACTIVE INVENTORY tbd	PENDING QA 0
--------------------------	-------------------------------------	--------------------------------	------------------------

Bulk Inventory

Please select a room to manage inventory items.

Search... Filter by Product Type [Bulk Actions](#) [Manage Columns](#) [Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Tet
☐	8363887092629703		Cannabis Packaged		GG#1	80.00 g		8.00	10	Pass 07/22/202	Created	No
☐	8711079678486853		Dry Flower		GG#1	1,500.00 g				Pass 07/22/202	Unknown	
☐	0677279519431329		Dry Flower		GG#1	5,000.00 g					Unknown	
☐	0389269823253530		Dry Flower		GG#1	100.00 g					Unknown	
☐	3740102438976416		Dry Flower		GG#1	100.00 g					Unknown	

3. Click **Manufacturing Actions** tab

Manage Users

Main Room

Albuquerque

[Room Type: Order Room](#) - [Modify Room Details](#)

TOTAL AVAILABLE UNITS
tbd

to manage inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
9703	Cannabis Packaged	GG#1
6853	Dry Flower	GG#1
1329	Dry Flower	GG#1

Inventory Item Details

Dry Flower—0677279519431329

[Inventory Actions](#) **[Manufacturing Actions](#)** [Inventory Item Information](#) [Item History](#)

Select an Inventory Action

* Select an Action

Please make a selection

[Cancel](#)

4. Select the **Create - CO2 Extraction Process Material** action

Inventory Item Details
Dry Flower—0677279519431329

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action

Create - CO2 Extraction Process Material

Create - CO2 Extraction Process Material

* Output Product Expiration Date
07/08/2027

* Amount to Deduct from Original Item (Grams)
0.00

Once this action is performed, the material you have deducted can only be used for the extraction you have designated. The creation of this extraction process material item is intended to isolate cannabis material for the purpose of extraction under a single ID. Once this extraction process material item has been created, it can only be R&D tested until the extraction has been finalized.

Total New Extraction Process Material Weight (Grams) * Expected Yield for this Item After Extraction
0.00 0.00

5. Select the **Output Product Expiration Date**

Select a Manufacturing Action

* Select an Action

Create - CO2 Extraction Process Material

Create - CO2 Extraction Process Material

* Output Product Expiration Date
07/08/2027

Amount to Deduct from Original Item (Grams)
0.00

Once this action is performed, the material you have deducted can only be used for the extraction you have designated. The creation of this extraction process material item is intended to isolate cannabis material for the purpose of extraction under a single ID. Once this extraction process material item has been created, it can only be R&D tested until the extraction has been finalized.

Total New Extraction Process Material Weight (Grams) * Expected Yield for this Item After Extraction
0.00 0.00

Create CO2 Extraction Process Material Exit

6. Enter the **Amount to Deduct from Original Item (Grams)**

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
 Cannabis Packaged		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Fresh Frozen		GG#1
 Fresh Frozen		GG#1

Create - CO2 Extraction Process Material

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Original Item (Grams)

100

!

Once this action is performed, the material you have deducted can only be used for the extraction you have designated. The creation of this extraction process material item is intended to isolate cannabis material for the purpose of extraction under a single ID. Once this extraction process material item has been created, it can only be R&D tested until the extraction has been finalized.

Total New Extraction Process Material Weight (Grams)

* Expected Yield for this Item After Extraction

0.00

Create CO2 Extraction Process Material

Exit

7. Verify the **Total New Extraction Process Material Weight (Grams)**

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
 Cannabis Packaged		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Fresh Frozen		GG#1
 Fresh Frozen		GG#1
 Seeds		GG#1

Create - CO2 Extraction Process Material

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Original Item (Grams)

100

!

Once this action is performed, the material you have deducted can only be used for the extraction you have designated. The creation of this extraction process material item is intended to isolate cannabis material for the purpose of extraction under a single ID. Once this extraction process material item has been created, it can only be R&D tested until the extraction has been finalized.

Total New Extraction Process Material Weight (Grams)

100.00

* Expected Yield for this Item After Extraction

20

Create CO2 Extraction Process Material

Exit

8. Click **Create CO2 Extraction Process Material**

Product T...	Product N...	Strain Name
	Cannabis Packaged	GG#1
	Dry Flower	GG#1
	Dry Flower	GG#1
	Dry Flower	GG#1
	Dry Flower	GG#1
	Fresh Frozen	GG#1
	Fresh Frozen	GG#1
	Seeds	GG#1
	Dry Flower	GG#1
	Fresh Frozen	GG#1

* Amount to Deduct from Original Item (Grams)
100

! Once this action is performed, the material you have deducted can only be used for the extraction you have designated. The creation of this extraction process material item is intended to isolate cannabis material for the purpose of extraction under a single ID. Once this extraction process material item has been created, it can only be R&D tested until the extraction has been finalized.

Total New Extraction Process Material Weight (Grams) * Expected Yield for this Item After Extraction
100.00 20

Create CO2 Extraction Process Material **Exit**

9. Click **OK** to confirm creating Extraction Process Material

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
	Cannabis Packaged	
	Dry Flower	
	Dry Flower	
	Dry Flower	GG#1
	Dry Flower	GG#1
	Fresh Frozen	GG#1
	Fresh Frozen	GG#1
	Seeds	GG#1

Create - CO2 Extraction Process Material

* Output Product Expiration Date
07/08/2027

* Amount to Deduct from Original Item (Grams)
100.00

* Expected Yield for this Item After Extraction
20.00

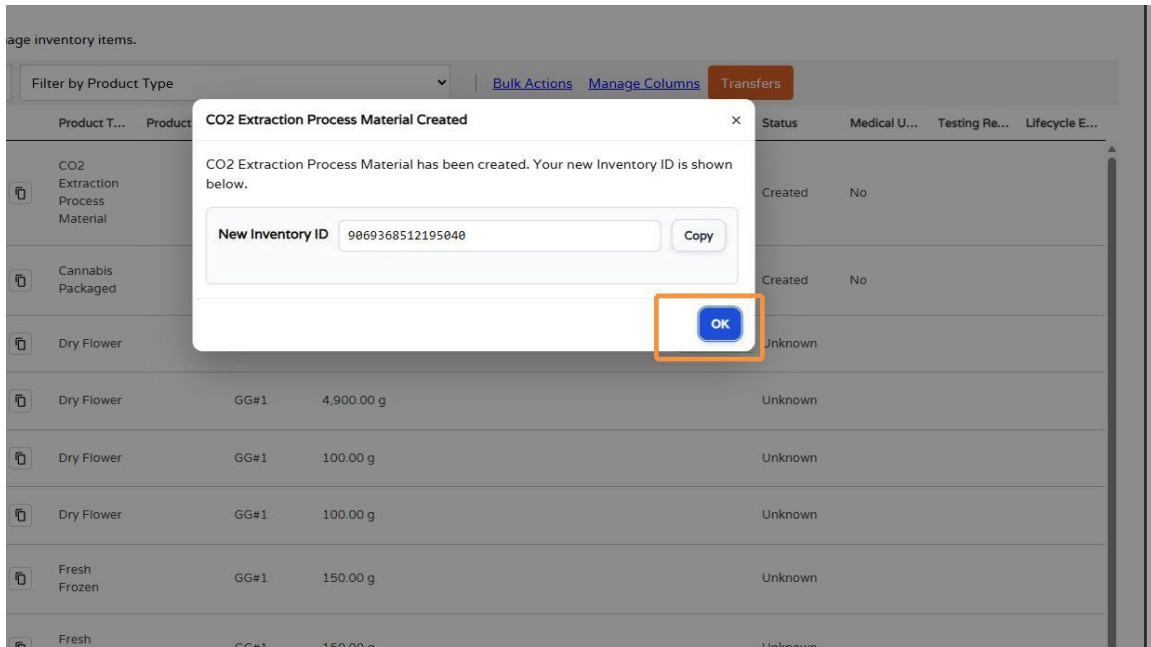
Create CO2 Extraction Process Material **Exit**

Create - CO2 Extraction Process Material

IMPORTANT - Once this action is performed, the material can only be used for the selected extraction process and cannot be reassigned. It is limited to R&D testing until the extraction is finalized. Would you still like to perform this action?

OK **Cancel**

10. Click **OK** to close New ID window



MF03 - Extract / CO2 Extraction

Learn how to complete a CO2 Extraction from an existing extraction process material item by entering the required extraction details and creating the resulting concentrate item.

Open Inventory Room

1. Navigate to **Inventory**

Bud Bay - Main Room

2001 Producer Blvd NE, Albuquerque

[Back to Room List](#) | Room Type: [Order Room](#) - [Modify Room Details](#)

TOTAL ITEMS	TOTAL AVAILABLE UNITS	ACTIVE INVENTORY	PENDING QA
13	tbd	tbd	0

Bulk Inventory

Please select a room to manage inventory items.

Filter by Product Type ▼

[Bulk Actions](#) [Manage Columns](#) [Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Te
☐	1542259183313881		Pre Rolls Unpacka...	GG#1	10.00 g		1.00	10		Created	No	
☐	9869368512195040		CO2 Extraction Process Material	GG#1	100.00 g					Created	No	
☐	8363887092629703		Cannabis Packaged	GG#1	80.00 g		8.00	10	Pass 07/22/2024	Created	No	

Complete CO2 Extraction

2. Select an eligible cannabis material inventory item

Bulk Inventory

Please select a room to manage inventory items.

Search... Filter by Product Type [Bulk Actions](#) [Manage Columns](#) [Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Ter
☐	1542259183313881		Pre Rolls Unpacka...	GG#1	10.00 g		1.00	10		Created	No	
☐	9069368512195040		CO2 Extraction Process Material	GG#1	100.00 g					Created	No	
☐	8363887092629703		Cannabis Packaged	GG#1	80.00 g		8.00	10	Pass 07/22/2023	Created	No	
☐	8711079678486853		Dry Flower	GG#1	1,500.00 g				Pass 07/22/2023	Unknown		
☐	0677279519431329		Dry Flower	GG#1	4,890.00 g					Unknown		
☐	0389269823253530		Dry Flower	GG#1	100.00 g					Unknown		
☐	3740403438076416		Dry Flower	GG#1	100.00 g					Unknown		

3. Click **Manufacturing Actions**

Control Division

Search by ID, product name, or strain

Manage Users

Main Room

E, Albuquerque

Type: Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS

tbd

to manage inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
13881		Pre Rolls Unpackag...
CO2		

Inventory Item Details

CO2 Extraction Process Material—9069368512195040

[Inventory Actions](#) **[Manufacturing Actions](#)** [Inventory Item Information](#) [Item History](#)

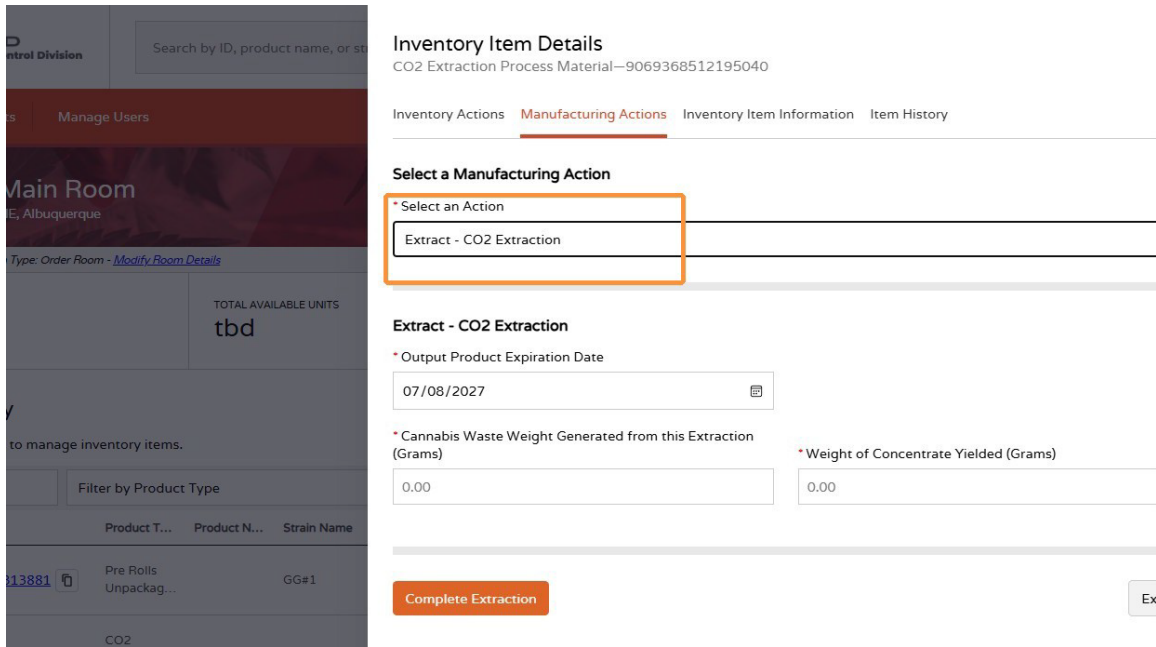
Select a Manufacturing Action

* Select an Action

Please make a selection

Ex

4. Select the **Extract - CO2 Extraction** action



Inventory Item Details
CO2 Extraction Process Material—9069368512195040

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action
Extract - CO2 Extraction

Extract - CO2 Extraction

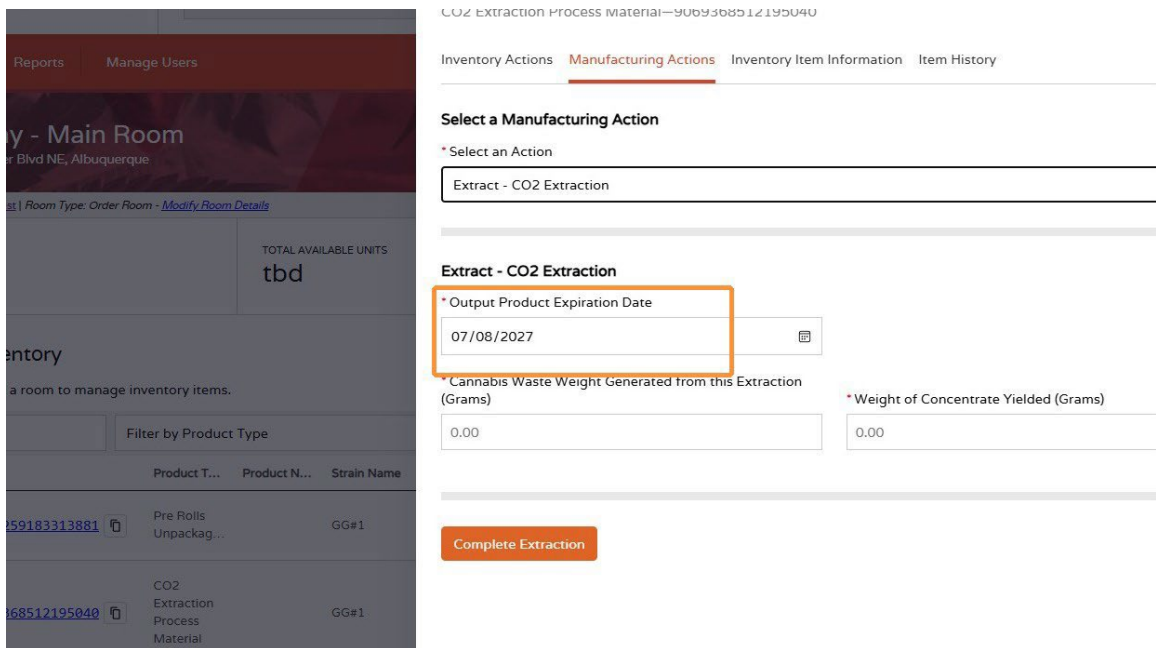
* Output Product Expiration Date
07/08/2027

* Cannabis Waste Weight Generated from this Extraction (Grams)
0.00

* Weight of Concentrate Yielded (Grams)
0.00

Complete Extraction **Ex**

5. Select the **Output Product Expiration Date**



Inventory Item Details
CO2 Extraction Process Material—9069368512195040

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action
Extract - CO2 Extraction

Extract - CO2 Extraction

* Output Product Expiration Date
07/08/2027

* Cannabis Waste Weight Generated from this Extraction (Grams)
0.00

* Weight of Concentrate Yielded (Grams)
0.00

Complete Extraction

6. Enter Cannabis Waste Weight Generated from this Extraction (Grams)

Main Room

NE, Albuquerque

Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS

tbd

to manage inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
313881	Pre Rolls Unpackag...	GG#1
195040	CO2 Extraction Process Material	GG#1
629703	Cannabis Packaged	GG#1

Select a Manufacturing Action

* Select an Action

Extract - CO2 Extraction

Extract - CO2 Extraction

* Output Product Expiration Date

07/08/2027

* Cannabis Waste Weight Generated from this Extraction (Grams)

80

* Weight of Concentrate Yielded (Grams)

0.00

Complete Extraction

5

7. Enter Weight of Concentrate Yielded (Grams)

Main Room

NE, Albuquerque

Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS

tbd

to manage inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
313881	Pre Rolls Unpackag...	GG#1
195040	CO2 Extraction Process Material	GG#1
629703	Cannabis Packaged	GG#1

Select a Manufacturing Action

* Select an Action

Extract - CO2 Extraction

Extract - CO2 Extraction

* Output Product Expiration Date

07/08/2027

* Cannabis Waste Weight Generated from this Extraction (Grams)

80.00

* Weight of Concentrate Yielded (Grams)

20

Complete Extraction

Exit

8. Click **Complete Extraction**

The screenshot shows a web application interface for managing extraction processes. On the left is a sidebar with a table of inventory items. The main area is titled 'Extract - CO2 Extraction' and contains several input fields. The 'Complete Extraction' button is highlighted with an orange border.

Room
queerque
der Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS
tbd

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Pre Rolls Unpackag...		GG#1
CO2 Extraction Process Material		GG#1
Cannabis Packaged		GG#1

Select a Manufacturing Action

* Select an Action
Extract - CO2 Extraction

Extract - CO2 Extraction

* Output Product Expiration Date
07/08/2027

* Cannabis Waste Weight Generated from this Extraction (Grams)
80.00

* Weight of Concentrate Yielded (Grams)
20

Complete Extraction Exit

9. Click **OK** to complete extraction

The screenshot shows the same 'Extract - CO2 Extraction' form as in the previous step, but with a confirmation dialog box open in the foreground. The 'OK' button in the dialog is highlighted with an orange border.

TOTAL AVAILABLE UNITS
tbd

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Pre Rolls Unpackag...		GG#1
CO2 Extraction Process Material		GG#1
Cannabis Packaged		GG#1
Dry Flower		GG#1
Dry Flower		GG#1

Extract - CO2 Extraction

* Output Product Expiration Date
07/08/2027

* Cannabis Waste Weight Generated from this Extraction (Grams)
80.00

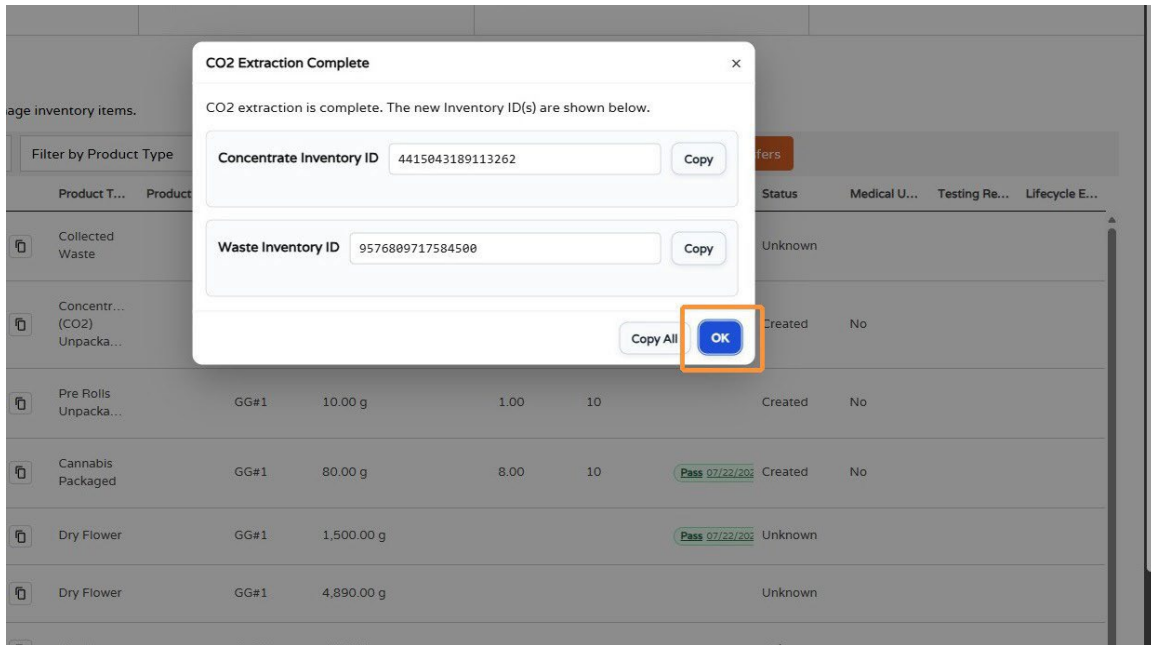
* Weight of Concentrate Yielded (Grams)
20

Are you sure you want to Extract - CO2 Extraction?

OK Cancel

Exit

10. Click **OK** to close New ID window



MF04 - Infuse Cannabis Material

Learn how to use the Infuse Cannabis manufacturing action to combine eligible cannabis material with concentrate and create a new infused cannabis inventory item.

Open Inventory Room

1. Navigate to **Inventory**

Bud Bay - Main Room
2001 Producer Blvd NE, Albuquerque

[Back to Room List](#) | Room Type: [Order Room](#) - [Modify Room Details](#)

TOTAL ITEMS 15	TOTAL AVAILABLE UNITS tbd	ACTIVE INVENTORY tbd	PENDING QA 0
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Bulk Inventory

Please select a room to manage inventory items.

[Bulk Actions](#) [Manage Columns](#) [Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Tet
☐		Unpacka...										
☐	1542259183313881	Pre Rolls Unpacka...		GG#1	10.00 g		1.00	10		Created	No	
☐	8363887092629703	Cannabis Packaged		GG#1	80.00 g		8.00	10	Pass 07/22/202	Created	No	
☐	8711079678486853	Dry Flower		GG#1	1,400.00 g				Pass 07/22/202	Unknown		

Infuse Cannabis Material

2. Select an eligible cannabis material inventory item

Please select a room to manage inventory items.

Search...

Filter by Product Type

Bulk Actions

Manage Columns

Transfers

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Ter
		Unpacka...										
☐	1542259183313881		Pre Rolls Unpacka...	GG#1	10.00 g		1.00	10		Created	No	
☐	8363887092629703		Cannabis Packaged	GG#1	80.00 g		8.00	10	Pass 07/22/202	Created	No	
☐	8711079678486853		Dry Flower	GG#1	1,400.00 g				Pass 07/22/202	Unknown		
☐	0677279519431329		Dry Flower	GG#1	4,890.00 g					Unknown		
☐	0389269823253530		Dry Flower	GG#1	100.00 g					Unknown		
☐	3740102438976416		Dry Flower	GG#1	100.00 g					Unknown		
☐	7811862496862560		Fresh Frozen	GG#1	150.00 g					Unknown		
☐	9923043023810616		Fresh	GG#1	150.00 g					Unknown		

3. Click **Manufacturing Actions**

Manage Users

Room

Room - Modify Room Details

TOTAL AVAILABLE UNITS
tbd

Please select a room to manage inventory items.

Filter by Product Type

Product T...

Product N...

Strain Name

Unpackag...

Pre Rolls Unpackag...

GG#1

Cannabis Packaged

GG#1

Inventory Item Details

Dry Flower—0677279519431329

Inventory Actions

Manufacturing Actions

Inventory Item Information

Item History

Select a Manufacturing Action

* Select an Action

Please make a selection

Exit

4. Select the applicable **Infuse** action (the action name may vary based on the selected product type)

Inventory Item Details
Dry Flower-0677279519431329

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)

0.00

* Amount of Concentrate to Deduct (Grams)

0.00

* Select the Concentrate to Infuse With

Please make a selection

Total Combined Cannabis Material + Concentrate Weight

5. Select the **Output Product Expiration Date**

Inventory Item Details
Dry Flower-0677279519431329

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)

0.00

* Amount of Concentrate to Deduct (Grams)

0.00

* Select the Concentrate to Infuse With

Please make a selection

Total Combined Cannabis Material + Concentrate Weight

Infuse Cannabis Material

6. Enter the **Amount to Deduct from Selected Cannabis Material**

der Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS
tbd

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Unpackag...		
Pre Rolls Unpackag...		GG#1
Cannabis Packaged		GG#1
Dry Flower		GG#1
Dry Flower		GG#1
Dry Flower		GG#1

Select a Manufacturing Action

* Select an Action

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)

50

* Select the Concentrate to Infuse With

Please make a selection

* Amount of Concentrate to Deduct (Grams)

0.00

Total Combined Cannabis Material + Concentrate Weight

Infuse Cannabis Material

Exit

7. Select the **Concentrate to Infuse With**

der Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS
tbd

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Unpackag...		
Pre Rolls Unpackag...		GG#1
Cannabis Packaged		GG#1
Dry Flower		GG#1
Dry Flower		GG#1
Dry Flower		GG#1

Select a Manufacturing Action

* Select an Action

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)

50.00

* Select the Concentrate to Infuse With

Item ID: 4415043189113262 - Concentrate (CO2) Unpa

* Amount of Concentrate to Deduct (Grams)

0.00

Total Combined Cannabis Material + Concentrate Weight

Infuse Cannabis Material

Exit

8. Enter the Amount of Concentrate to Deduct

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Unpackag...		
Pre Rolls Unpackag...		GG#1
Cannabis Packaged		GG#1
Dry Flower		GG#1
Dry Flower		GG#1
Dry Flower		GG#1
Dry Flower		GG#1

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)

50.00

* Amount of Concentrate to Deduct (Grams)

10

* Select the Concentrate to Infuse With

Item ID: 4415043189113262 - Concentrate (CO2) Unpa✓

Total Combined Cannabis Material + Concentrate Weight

Infuse Cannabis Material

Exit

9. Verify Total Combined Cannabis Material + Concentrate Weight

page inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Unpackag...		
Pre Rolls Unpackag...		GG#1
Cannabis Packaged		GG#1
Dry Flower		GG#1
Dry Flower		GG#1
Dry Flower		GG#1
Dry Flower		GG#1

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date

07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)

50.00

* Amount of Concentrate to Deduct (Grams)

10.00

* Select the Concentrate to Infuse With

Item ID: 4415043189113262 - Concentrate (CO2) Unpa✓

Total Combined Cannabis Material + Concentrate Weight

60.00

Infuse Cannabis Material

Exit

10. Click **Infuse Cannabis Material**

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date
07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)
50.00

* Amount of Concentrate to Deduct (Grams)
10.00

* Select the Concentrate to Infuse With
Item ID: 4415043189113262 - Concentrate (CO2) Unpa

Total Combined Cannabis Material + Concentrate Weight
60.00

Infuse Cannabis Material Exit

11. Click **OK** to confirm infusion

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

* Output Product Expiration Date
07/08/2027

* Amount to Deduct from Selected Cannabis Material (Grams)
50.00

* Select the Concentrate to Infuse With
Item ID: 4415043189113262 - Concentrate (CO2) Unpa

Total Combined Cannabis Material + Concentrate Weight
60.00

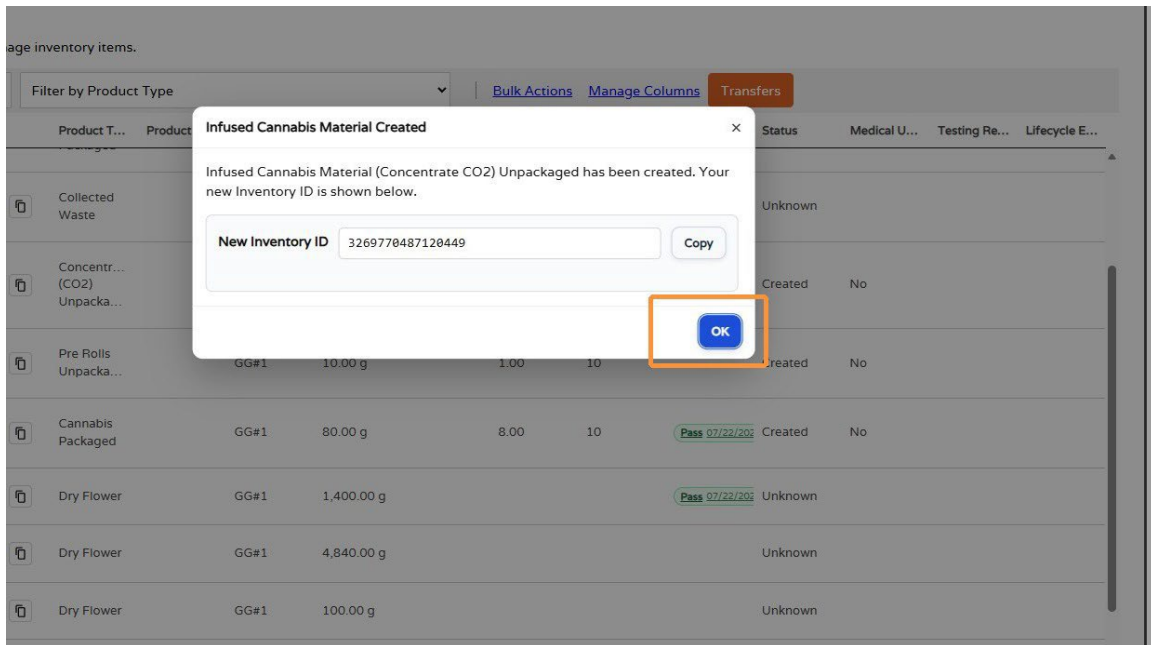
Infuse Cannabis Material Exit

Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged

Are you sure you want to Infuse - Infused Cannabis Material (Concentrate CO2) Unpackaged?

OK Cancel

12. Click **OK** to close New ID window



MF05 - Package / Inventory items

Learn how to use the Package manufacturing action to convert eligible unpackaged inventory into packaged inventory items.

Prerequisite:

Only inventory items that have completed required testing may be packaged.

Open Inventory Room

1. Navigate to **Inventory**

[Locations](#) [Reports](#) [Manage Users](#)

Bud Bay - Main Room

2001 Producer Blvd NE, Albuquerque

[Back to Room List](#) | Room Type: Order Room - [Modify Room Details](#)

TOTAL ITEMS	TOTAL AVAILABLE UNITS	ACTIVE INVENTORY	PENDING QA
14	tbd	tbd	0

Bulk Inventory

Please select a room to manage inventory items.

[Bulk Actions](#) [Manage Columns](#) [Transfers](#)

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Te
☐	9576809717584500		Collected Waste	GG#1	80.00 g					Unknown		
☐	4415043189113262		Concentr... (CO2) Unpacka...	GG#1	20.00 g					Created	No	
☐	4543350103313884		Pre Rolls	GG#1	10.00 g		1.00	10		Created	No	

Package Items

2. Select an eligible cannabis material inventory item

☐	ID	Product T...	Product N...	Strain Name	Total Can...	Seeds / Cl...	Amount P...	Unit/Pack...	Testing	Status	Medical U...	Te
☐	9576809717584500	Collected Waste		GG#1	80.00 g					Unknown		
☐	4415043189113262	Concentr... (CO2) Unpacka...		GG#1	20.00 g					Created	No	
☐	1542259183313881	Pre Rolls Unpacka...		GG#1	10.00 g		1.00	10		Created	No	
☐	8363887092629703	Cannabis Packaged		GG#1	80.00 g		8.00	10	Pass 07/22/202	Created	No	
☐	8711079678486853	Dry Flower		GG#1	1,500.00 g				Pass 07/22/202	Unknown		
☐	0677279519431329	Dry Flower		GG#1	4,890.00 g					Unknown		
☐	0389269823253530	Dry Flower		GG#1	100.00 g					Unknown		
☐	3740102438976416	Dry Flower		GG#1	100.00 g					Unknown		
☐	7811862496862560	Fresh Frozen		GG#1	150.00 g					Unknown		

3. Click **Manufacturing Actions** tab.

Manage Users

in Room

Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS
tbd

manage inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
30	Collected Waste	GG#1
52	Concentr... (CO2) Unpackag...	GG#1
11	Pre Rolls	GG#1

Inventory Item Details

Dry Flower—8711079678486853

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action

Please make a selection

Exit

4. Select the applicable **Package** action (the action name may vary based on the selected product type)

Inventory Item Details
Dry Flower—8711079678486853

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action
Package - Cannabis Packaged

Package - Cannabis Packaged

☐ Designate this output as Medical Use Only
Products that are only eligible for sale to Medical patients due to Total THC serving size, Total THC per container, or Adult Use Purchase restrictions must be designated as medical use only products.

WARNING – This action CANNOT be undone.

* Weight to Deduct from Original Item: 0.00
* Number of Packages to Create: 0
Weight Per Package:

5. Enter **Weight to Deduct from Original Item**

Inventory Item Details
Dry Flower—8711079678486853

Inventory Actions **Manufacturing Actions** Inventory Item Information Item History

Select a Manufacturing Action

* Select an Action
Package - Cannabis Packaged

Package - Cannabis Packaged

☐ Designate this output as Medical Use Only
Products that are only eligible for sale to Medical patients due to Total THC serving size, Total THC per container, or Adult Use Purchase restrictions must be designated as medical use only products.

WARNING – This action CANNOT be undone.

* Weight to Deduct from Original Item: 100.00
* Number of Packages to Create: 0
Weight Per Package:

Package Cannabis Exit

6. Enter Number of Packages to Create

TOTAL AVAILABLE UNITS
tbd

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
 Collected Waste		GG#1
 Concentr... (CO2) Unpackag...		GG#1
 Pre Rolls Unpackag...		GG#1
 Cannabis Packaged		GG#1
 Dry Flower		GG#1

* Select an Action

Package - Cannabis Packaged

Package - Cannabis Packaged

☐ Designate this output as Medical Use Only

Products that are only eligible for sale to Medical patients due to Total THC serving size, Total THC per container, or Adult Use Purchase restrictions must be designated as medical use only products.

 WARNING – This action CANNOT be undone.

* Weight to Deduct from Original Item

100.00

Weight Per Package

* Number of Packages to Create

20

Package Cannabis

Exit

7. Verify Weight Per Package

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
 Collected Waste		GG#1
 Concentr... (CO2) Unpackag...		GG#1
 Pre Rolls Unpackag...		GG#1
 Cannabis Packaged		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1
 Dry Flower		GG#1

Package - Cannabis Packaged

☐ Designate this output as Medical Use Only

Products that are only eligible for sale to Medical patients due to Total THC serving size, Total THC per container, or Adult Use Purchase restrictions must be designated as medical use only products.

 WARNING – This action CANNOT be undone.

* Weight to Deduct from Original Item

100.00

Weight Per Package

5.00

* Number of Packages to Create

20

Package Cannabis

Exit

8. Click **Package Cannabis**

rch...

Filter by Product Type

ID	Product T...	Product N...	Strain Name
95768809717584500	Collected Waste		GG#1
4415043189113262	Concentr... (CO2) Unpackag...		GG#1
1542259183313881	Pre Rolls Unpackag...		GG#1
8363887092629703	Cannabis Packaged		GG#1
8711079678486853	Dry Flower		GG#1
0677279519431329	Dry Flower		GG#1
0389269823253530	Dry Flower		GG#1
3740102438976416	Dry Flower		GG#1
7811862496862560	Fresh Frozen		GG#1

Products that are only eligible for sale to medical patients due to Total THC serving size, Total THC per container, or Adult Use Purchase restrictions must be designated as medical use only products.

WARNING – This action CANNOT be undone.

* Weight to Deduct from Original Item
100.00

* Number of Packages to Create
20

Weight Per Package
5.00

Package Cannabis

9. Click **OK** to confirm packaging

age inventory items.

Filter by Product Type

Product T...	Product N...	Strain Name
Collected Waste		
Concentr... (CO2) Unpackag...		
Pre Rolls Unpackag...	GG#1	
Cannabis Packaged	GG#1	
Dry Flower	GG#1	
Dry Flower	GG#1	
Dry Flower	GG#1	

Package - Cannabis Packaged

☐ Designate this output as Medical Use Only

Products that are only eligible for sale to Medical patients due to Total THC serving size, Total THC per container, or Adult Use Purchase restrictions must be designated as medical use only products.

WARNING – This action CANNOT be undone.

Number of Packages to Create

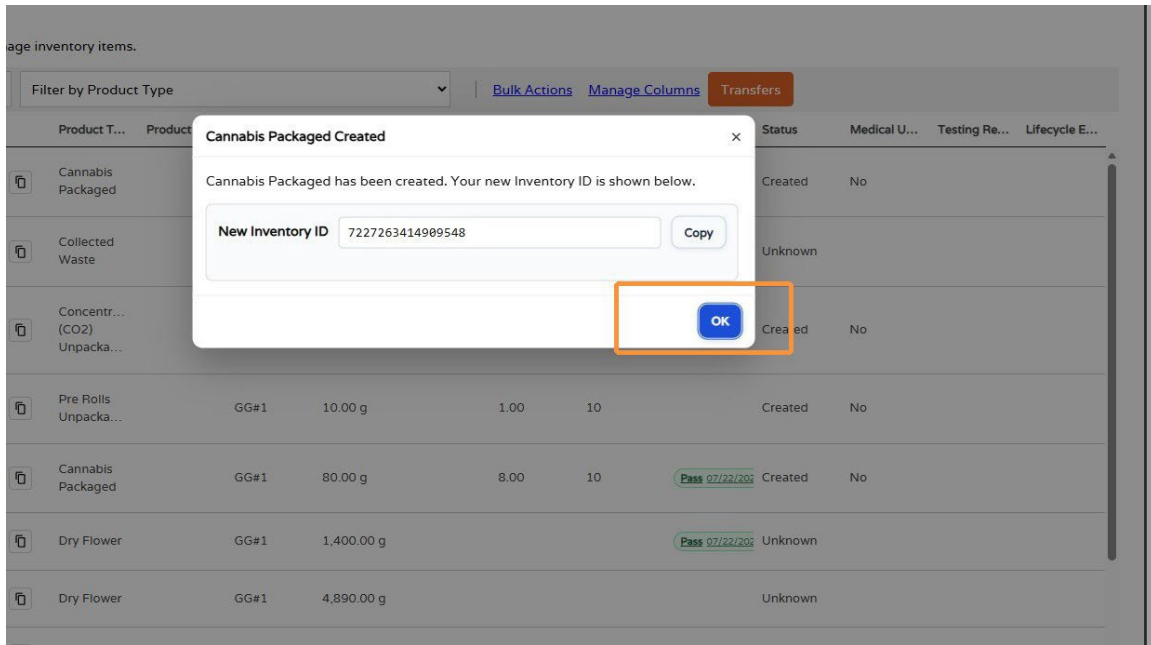
Are you sure you want to Package - Cannabis Packaged?

Are you sure? Once this action is completed it cannot be undone.

OK Cancel

Package Cannabis Exit

10. Click **OK** to close New ID window



MF06 - Print Inventory Labels

Learn how to print labels for selected inventory items to support accurate identification and tracking.

Print Labels

1. Click **Inventory Item** to print the label

Back to Room List Room Type: Order Room - Modify Room Details			
TOTAL ITEMS 19	TOTAL AVAILABLE UNITS tbd	ACTIVE INVENTORY tbd	PENDING QA 1

Bulk Inventory

Please select a room to manage inventory items.

Search...		Filter by Product Type			Bulk Actions		Manage Columns		Transfers		
☐	ID	Product Ty...	Product N...	Strain Name	Total Cann...	Seeds / Cl...	Amount Pe...	Unit/Packa...	Testing	Status	Medical Us...
☐	9900163584757469	Dry Flower		GG#1	320.00 g					Unknown	
☐	1651869785356584	Deli Style Cannabis	GeoForce	GG#1	100.00 g				Pass 07/22/202	Unknown	
☐	5297390836486519	Collected Trim	GeoForce	GG#1	10.00 g				Pass 07/22/202	Unknown	
☐	8831545407777526	Dry Flower	GeoForce	GG#1	640.00 g				Pass 07/22/202	Unknown	
☐	3269770487120449	Infused Cannabis Material (Concentr... CO)		GG#1	50.00 g					Created	

2. Select the **Print Label** action

RLD
Bis Control Division

Search by ID, product name, or strain name

Reports | Manage Users

- Main Room
Blvd NE, Albuquerque

Room Type: Order Room - [Modify Room Details](#)

TOTAL AVAILABLE UNITS
tbd

Inventory

room to manage inventory items.

Filter by Product Type

	Product Ty...	Product Na...	Strain Name	Total
3584757469	Dry Flower		GG#1	320
9785356584	Deli Style Cannabis	GeoForce	GG#1	100

Inventory Item Details
Dry Flower—9900163584757469

[Inventory Actions](#) | [Manufacturing Actions](#) | [Inventory Item Information](#) | [Item History](#)

Select an Inventory Action

* Select an Action

Print Label

Print Label

Print Label | Cancel

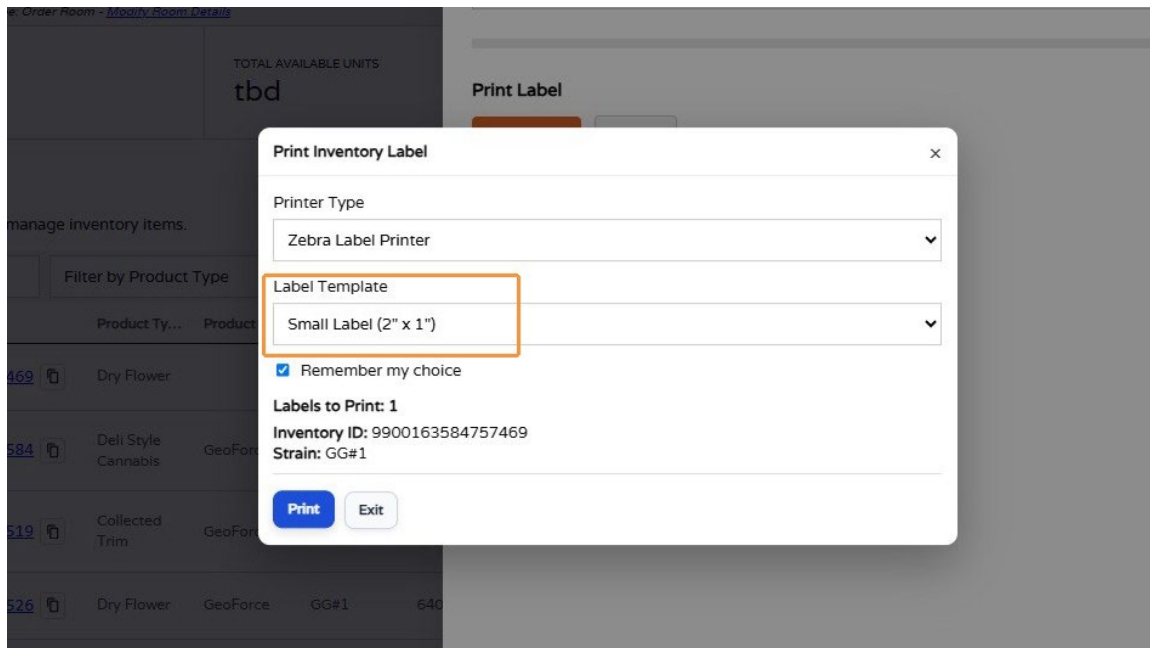
3. Click **Print Label**

The screenshot shows the Cannabis Control Division inventory management interface. On the left, a sidebar displays 'ud Bay - Main Room' and 'TOTAL AVAILABLE UNITS tbd'. The main area shows a table of inventory items with columns for ID, Product Type, Product Name, Strain Name, and Total. Two items are listed: '9900163584757469' (Dry Flower, GG#1, 320) and '1651869785356584' (Deli Style Cannabis, GeoForce, GG#1, 100). On the right, a modal window titled 'Print Label' is open, showing a 'Select an Inventory Action' dropdown with 'Print Label' selected. Below the dropdown, there are two buttons: 'Print Label' (highlighted with an orange box) and 'Cancel'.

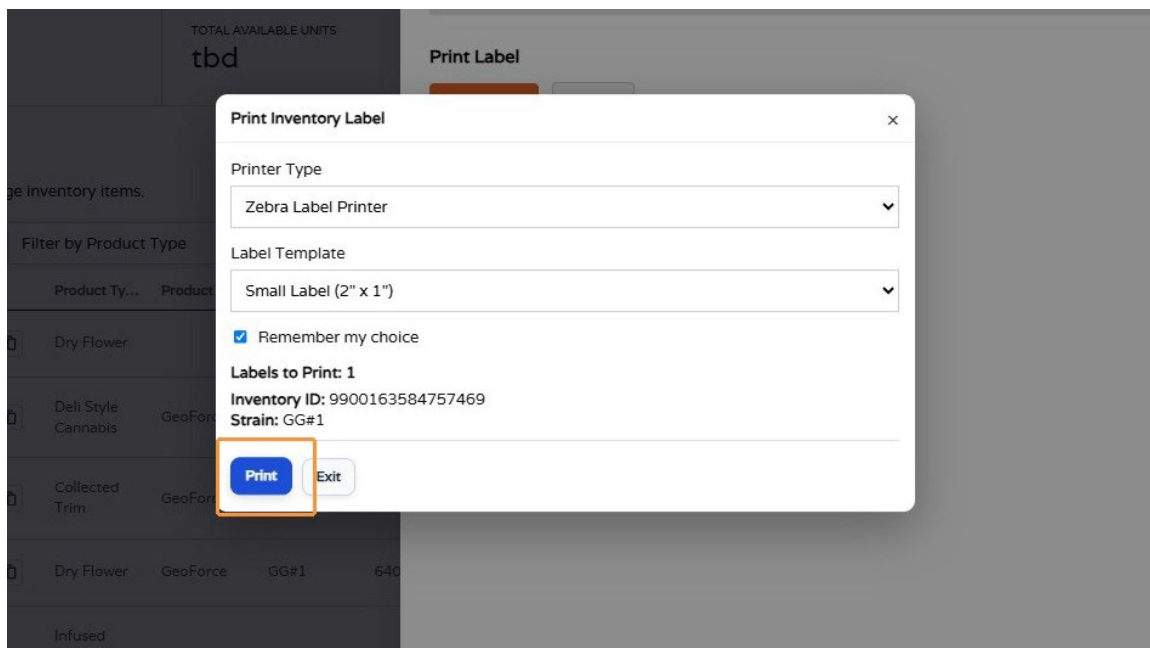
4. Select **Printer Type**

The screenshot shows the 'Print Inventory Label' dialog box. The 'Printer Type' dropdown is set to 'Zebra Label Printer' (highlighted with an orange box). The 'Label Template' dropdown is set to 'Small Label (2" x 1")'. There is a checked checkbox for 'Remember my choice'. Below these options, it says 'Labels to Print: 1' and 'Inventory ID: 9900163584757469' and 'Strain: GG#1'. At the bottom, there are 'Print' and 'Exit' buttons.

5. Select Label Template



6. Click Print



MF07 - Print Labels in Bulk

Learn how to print labels for multiple selected items at the same time.

Item Selection

1. Select the **checkboxes** next to the items that you want to print labels for

Search...		Filter by Product Type		Bulk Actions		Manage Columns		Transfers				
☐	ID	Product ...	Product ...	Strain Na...	Total Can...	Seeds / C...	Amount ...	Unit/Pac...	Testing	Total THC	Status	Medical ...
☒	4435437585689719		CO2 Extraction Process Material	GeoForce RTX	2.00 g						Created	No
☒	6010146692982096		Cannabis Tincture Unpacka...	OG Ravens #1	10.00 mL						Created	No
☒	8090710312494934		Testing Sample Solid	GeoForce RTX	10.00 g						Pending	
☒	5657275568085773		Testing Sample Solid	GeoForce RTX	2.00 g						Pending	
☒	5055395534085176		Testing Sample Solid	OG Ravens #1	5.00 g						Pending	
☐	4230183664906941		Collected Trim	GeoForce RTX	3.00 g						Unknown	
CO2												

2. Click **Bulk Actions**

Back to Room List Room Type: Storage - Modify Room Details			
TOTAL ITEMS 58	TOTAL AVAILABLE UNITS tbd	ACTIVE INVENTORY tbd	PENDING QA 8

Bulk Inventory

Please select a room to manage inventory items.

Search...		Filter by Product Type				Bulk Actions		Manage Columns		Transfers		
☐	ID	Product ...	Product ...	Strain Na...	Total Can...	Seeds / C...	Amount ...	Unit/Pac...	Testing	Total THC	Status	Medical ...
☒	4435437585689719		CO2 Extraction Process Material	GeoForce RTX	2.00 g						Created	No
☒	6010146692982096		Cannabis Tincture Unpacka...	OG Ravens #1	10.00 mL						Created	No
☒	8090710312494934		Testing Sample Solid	GeoForce RTX	10.00 g						Pending	
☒	5657275568085773		Testing Sample	GeoForce	2.00 g						Pending	

3. Select the **Print Labels** option

Bud Bay / Manufacture Pro
1234 Second Street, Albuquerque

[Back to Room List](#) | Room Type: Storage - [Modify Room Details](#)

TOTAL ITEMS
58

Bulk Inventory

Please select a room to manage inventory items.

☐	ID	Product ...
☒	4435437585689719	CO2 Extraction Process Material
☒	6010146692982096	Cannabis Tincture Unpacka...
☒	8090710312494934	Testing Sample Solid

Bulk Actions

Select an action below to apply to all selected inventory items.

Select an Action

* What action would you like to take?

Inventory Included in This Action

Review the items listed below before submitting. To exclude an item, click **Remove**.

Item ID	Strain	Product Name	Type	Testing	Available	£
4435437585689719	GeoForce RTX	CO2 Extraction Process Material	Pending	2.00	(	
6010146692982096	OG Ravens #1	Cannabis Tincture Unpackaged		10.00	(	
8090710312494934	GeoForce RTX	Testing Sample Solid		10.00		
5657275568085773	GeoForce RTX	Testing Sample Solid		2.00		
5455395534085176	OG Ravens #1	Testing Sample Solid		5.00		

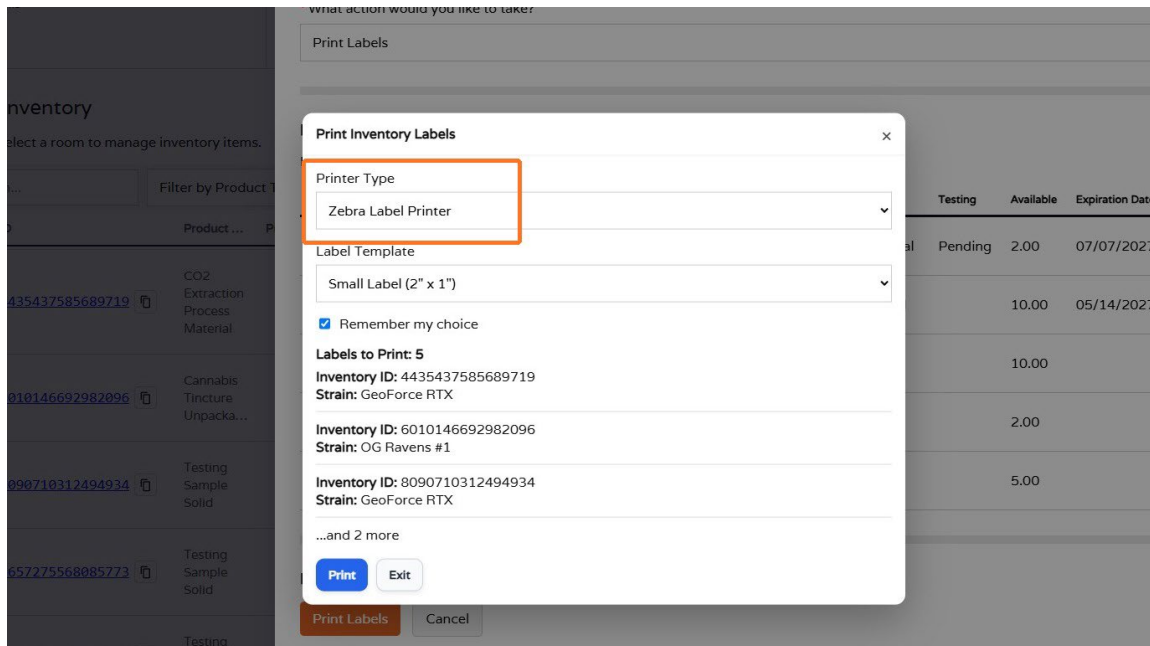
4. Click **Print Labels**

☐	ID	Product ...
☒	4435437585689719	CO2 Extraction Process Material
☒	6010146692982096	Cannabis Tincture Unpacka...
☒	8090710312494934	Testing Sample Solid
☒	5657275568085773	Testing Sample Solid
☒	5455395534085176	Testing Sample Solid
☐	4230183664906941	Collected Trim
☐	6515995602351309	CO2 Extraction

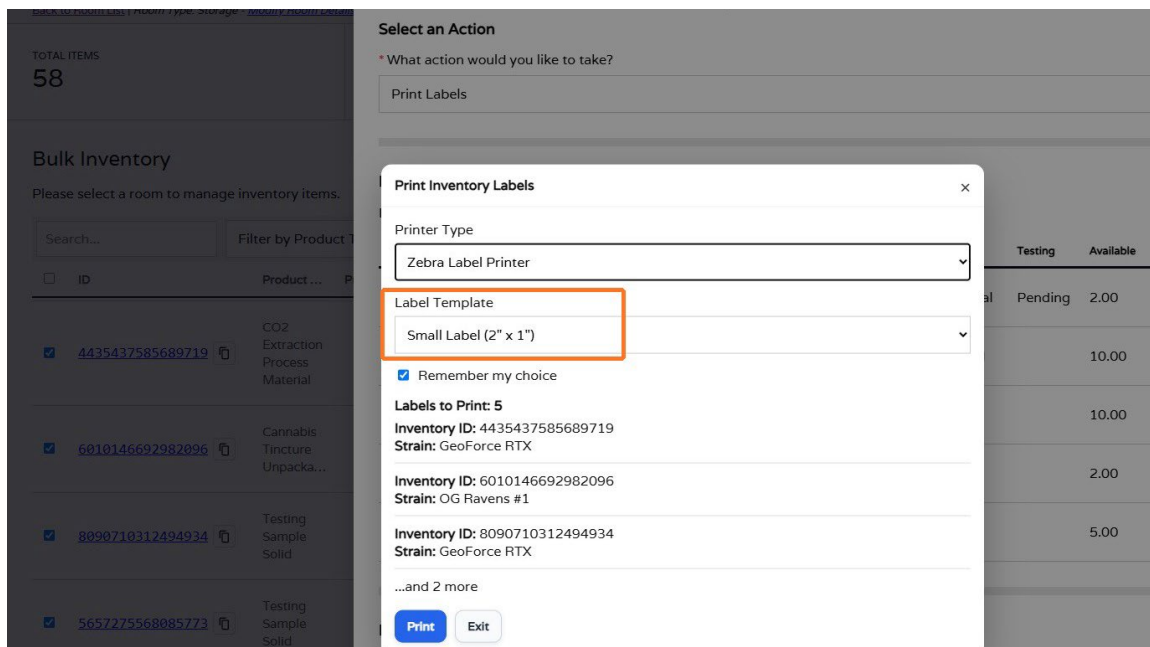
Print Labels

Item ID	Strain	Product Name	Type	Testing	Available	£
4435437585689719	GeoForce RTX	CO2 Extraction Process Material	Pending	2.00	(	
6010146692982096	OG Ravens #1	Cannabis Tincture Unpackaged		10.00	(	
8090710312494934	GeoForce RTX	Testing Sample Solid		10.00		
5657275568085773	GeoForce RTX	Testing Sample Solid		2.00		
5455395534085176	OG Ravens #1	Testing Sample Solid		5.00		

5. Select a Printer Type



6. Select a Label Template



7. Click Print

