

## Cannabis Producer Microbusiness Intake Walkthrough

This document will walk you through applying for an Intake Cannabis Producer Microbusiness License.

Step 1: Route to the CCD Portal Page and login via <https://nmrldpi.my.site.com/ccd/s/login/>

### Apply for a New or Renewal License

Create your account by clicking on [Self Register](#). If you have already created an account, please log In using your username and password to apply for a new license or renew a license.



Log in

[Forgot Password](#) [Forgot Username](#) [Self Register](#)

Step 2: Upon entering your credentials, click Log In to enter the CCD Portal

Step 3: From the Navigation Bar, click on Applications -> Apply for a License, as shown below



Home Cannabis Businesses Applications Add Agent My Licenses Amendments

My Licenses

Apply for a License

View New Applications

View Renewal Applicati...

| License Number | License Type      | License Status          | Issue Date | Expiration Date | Action                           | Renewal | Print License         | Print All License (including SubLicenses) |
|----------------|-------------------|-------------------------|------------|-----------------|----------------------------------|---------|-----------------------|-------------------------------------------|
| RTL-2022-0232  | Cannabis Retailer | Expired - Non Renewable | 03/22/2022 | 03/22/2023      | <a href="#">View Sub License</a> |         | <a href="#">Print</a> | <a href="#">Print All</a>                 |

Page 1 of 1

Step 4: Make sure to read the Instructions on the top of the page in the below screenshot. Upon going over the instructions, click 'Select' next to Cannabis Producer Microbusiness as shown below





[Home](#) [Cannabis Businesses](#) [Applications](#) [Add Agent](#) [My Licenses](#) [Amendments](#)

### Select License

[← Back](#)

**Instructions:**  
This online licensing system collects the Information necessary to process your cannabis application. Please read each section carefully. If you need additional information while completing the application or if you have any questions, please call the **Cannabis Control Division at 505-476-4995** or email us at **RLD.CannabisControl@rid.nm.gov**.

All draft applications older than 90 days will be automatically deleted.  
All incomplete applications older than 1 year will be automatically voided.

As you complete the application, you'll be able to save the responses you've entered. If you click the 'Save & Next' button at the bottom of each screen, you'll be able to come back to resume or complete your application, and your application will not be submitted to CCD until you click the 'Pay & Submit' button on the final screen.

**Cannabis Consumption Area**

A licensed premise where cannabis products may be served and consumed. Alcohol cannot be sold or consumed in a cannabis consumption area. Local jurisdictions may deny cannabis consumption area licenses.

Select

**Cannabis Courier**

A person or business licensed to transport cannabis products to qualified patients, primary caregivers, or reciprocal participants, or directly to consumers.

Select

**Cannabis Manufacturer**

A person or business authorized to manufacture and package cannabis products; has cannabis products to be tested by a cannabis testing lab; or purchase, acquire, sell or transport wholesale cannabis products to other cannabis establishments.

Select

**Cannabis Producer**

A person or business authorized to cultivate cannabis plants; has unprocessed cannabis products to be tested by a cannabis testing lab; transport unprocessed cannabis products to other cannabis establishments; or sell cannabis products wholesale.

Select

**Cannabis Producer Microbusiness**

A person or business authorized to produce cannabis products at a single premise that possesses no more than 200 total mature cannabis plants at any one time.

Select

Page 1 of 2



Step 5: Upon clicking Select, you will be routed to the Pre-screening to kick start the intake Application Process





[Home](#) [Cannabis Businesses](#) [Applications](#) [Add Agent](#) [My Licenses](#) [Amendments](#)

CCD Intake

Cannabis Producer Microbusiness:

Pre-Screening

Disclaimer for Microbusinesses

Introduction

Business Information

Employee Information

Questions

Premise Information

Upload Documents

Attestation

Payment

Pre-Screening

\* Has this business been approved for a business license issued by local jurisdiction?

☐ Yes

☐ No

\* Will this business be conducting functions for medical cannabis only?

☐ Yes

☐ No

\* Will any of the premises of this business be located on tribal land?

☐ Yes

☐ No

\* Has this business ever had an application or license in the cannabis industry denied, suspended, revoked, surrendered, or had any other form of discipline or disciplinary action by a licensing agency in another state, jurisdiction or territory?

☐ Yes

☐ No

\* Does this business currently maintain any active cannabis licenses?

☐ Yes

☐ No

\* Is this business registered with the New Mexico Secretary of State and in good standing?

☐ Yes

☐ No

\* Is this business a delinquent taxpayer with the United States Federal government or in any state, territory, county, municipality, country, or any governmental entity which has authority to collect taxes?

☐ Yes

☐ No

Delinquency Includes, but is not limited to, non-payment of owed taxes, the issuance of a tax lien, or an active repayment plan.

[Save for later](#)

[Start Application](#)

The screen is user interactive, based on Yes or No responses to certain questions, additional questions will appear on the screen to populate as shown below

\* Has this business been approved for a business license issued by local jurisdiction?

- ☐ Yes  
☒ No

\* Does this business's local jurisdiction issue business licenses and/or zoning approval?

- ☐ Yes  
☐ No

\* Will this business be conducting functions for medical cannabis only?

- ☐ Yes  
☒ No

\* Will any of the premises of this business be located on tribal land?

- ☐ Yes  
☒ No

\* Has this business ever had an application or license in the cannabis industry denied, suspended, revoked, surrendered, or had any disciplinary action by a licensing agency in another state, jurisdiction or territory?

- ☐ Yes  
☒ No

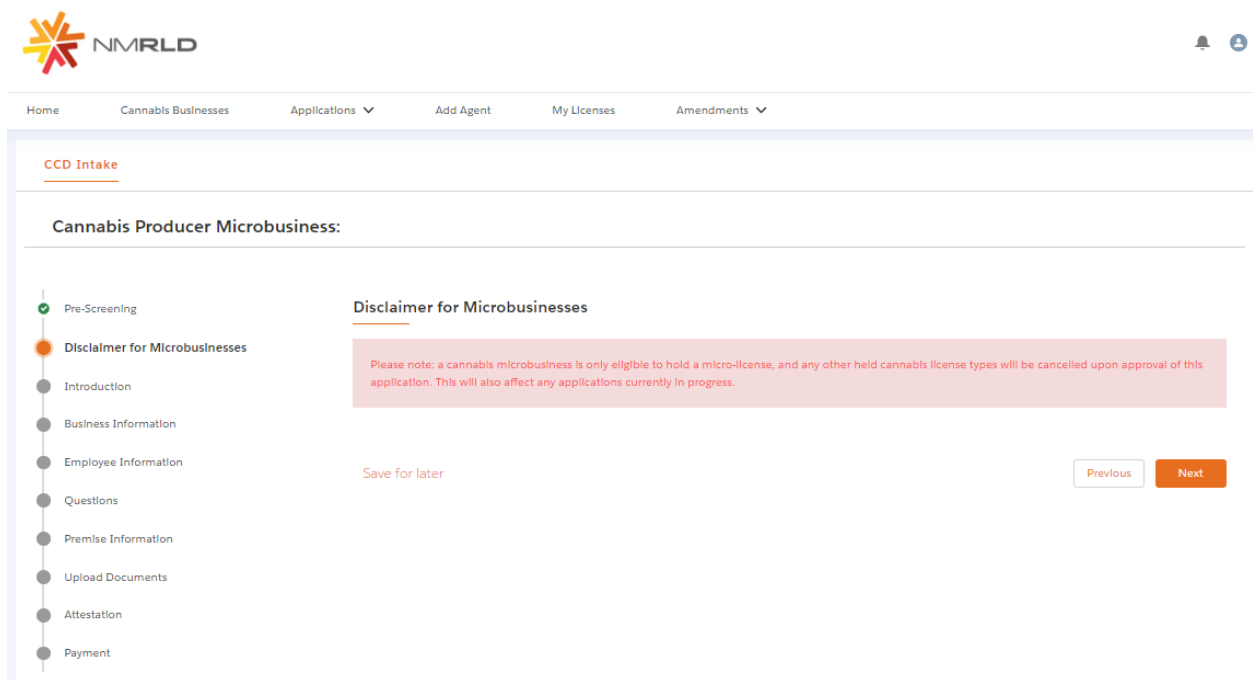
\* Does this business currently maintain any active cannabis licenses?

- ☒ Yes  
☐ No

\* Please indicate which active cannabis license(s) this business maintains.

- ☐ Integrated Cannabis Microbusiness  
☐ Cannabis Producer Microbusiness  
☐ Cannabis Producer  
☐ Cannabis Manufacture  
☐ Cannabis Retailer  
☐ Cannabis Courier  
☐ Cannabis Consumption Area with On-Site Retail  
☐ Testing Laboratory  
☐ Research Laboratory  
☐ Vertically Integrated Cannabis Establishment

## Step 6: Next is the Disclaimer for Microbusiness



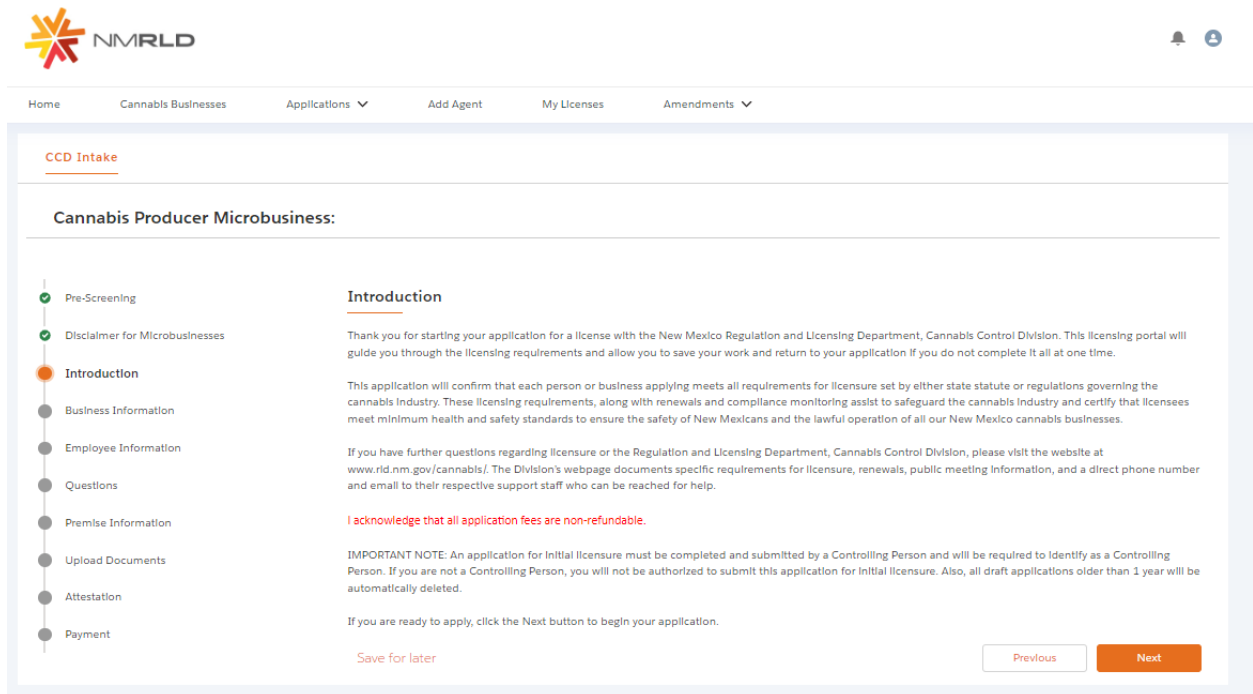
The screenshot shows the NMRLD application portal. The top navigation bar includes links for Home, Cannabis Businesses, Applications (with a dropdown arrow), Add Agent, My Licenses, and Amendments (with a dropdown arrow). The user is logged in, as indicated by a notification bell and a user profile icon in the top right corner.

The main content area is titled "Cannabis Producer Microbusiness:". On the left, a vertical progress bar lists the steps of the application process: Pre-Screening (completed with a green checkmark), Disclaimer for Microbusinesses (current step, highlighted with an orange circle), Introduction, Business Information, Employee Information, Questions, Premise Information, Upload Documents, Attestation, and Payment.

The "Disclaimer for Microbusinesses" section contains a red box with the following text: "Please note: a cannabis microbusiness is only eligible to hold a micro-license, and any other held cannabis license types will be cancelled upon approval of this application. This will also affect any applications currently in progress." Below this box, there is a "Save for later" link and two buttons: "Previous" and "Next".

Click next to proceed after carefully reviewing this information.

## Step 7: Next is the Introduction Screen. Upon reviewing this screen, click next



The screenshot shows the NMRLD application portal. The top navigation bar is the same as in the previous screenshot. The user is logged in.

The main content area is titled "Cannabis Producer Microbusiness:". The vertical progress bar on the left shows that "Pre-Screening" and "Disclaimer for Microbusinesses" are completed (green checkmarks), and "Introduction" is the current step (orange circle).

The "Introduction" section contains the following text:

Thank you for starting your application for a license with the New Mexico Regulation and Licensing Department, Cannabis Control Division. This licensing portal will guide you through the licensing requirements and allow you to save your work and return to your application if you do not complete it all at one time.

This application will confirm that each person or business applying meets all requirements for licensure set by either state statute or regulations governing the cannabis industry. These licensing requirements, along with renewals and compliance monitoring assist to safeguard the cannabis industry and certify that licensees meet minimum health and safety standards to ensure the safety of New Mexicans and the lawful operation of all our New Mexico cannabis businesses.

If you have further questions regarding licensure or the Regulation and Licensing Department, Cannabis Control Division, please visit the website at [www.rld.nm.gov/cannabis/](http://www.rld.nm.gov/cannabis/). The Division's webpage documents specific requirements for licensure, renewals, public meeting information, and a direct phone number and email to their respective support staff who can be reached for help.

**I acknowledge that all application fees are non-refundable.**

**IMPORTANT NOTE:** An application for Initial licensure must be completed and submitted by a Controlling Person and will be required to identify as a Controlling Person. If you are not a Controlling Person, you will not be authorized to submit this application for Initial licensure. Also, all draft applications older than 1 year will be automatically deleted.

If you are ready to apply, click the Next button to begin your application.

At the bottom, there is a "Save for later" link and two buttons: "Previous" and "Next".

## Step 8: Next is the Business Information Screen

HomeCannabis BusinessesApplicationsAdd AgentMy LicensesAmendments

CCD Intake

Cannabis Producer Microbusiness:

Pre-Screening

Disclaimer for Microbusinesses

Introduction

Business Information

Employee Information

Questions

Premise Information

Upload Documents

Attestation

Payment

Business Information

Carefully verify that all contact information is current and correct.

Communication regarding licensing and renewals may be sent through email, and any official legal communication regarding complaints and discipline will be sent to the mailing address on file. It is required that every applicant and licensee maintain a current email and mailing address with the division where mail is checked regularly.

Name changes or other updates to your personal information cannot be processed on this page. Any such changes must be submitted through an Amendment.

Note: If you change any profile information, you will need to restart your application, so that your application reflects your updates.

\* Name of Business

Doing Business As (DBA)

The emma's Grove

The emma's Grove

Type of Business

State Tax ID (Sample format: XX-XXXXXX-XX-X)

Limited Liability Company (LLC)

66-666666-66-9

Type Of Identifier

ITIN

\* ITIN (Sample format: XXX-XX-XXXX)

666-66-6666

Business Phone Number

\* Business E-mail Address

(666) 666-6666

m/wasscalla@yahoo.com

Business Website

Controlling Person Names

Alester Crowley

Business Physical Address

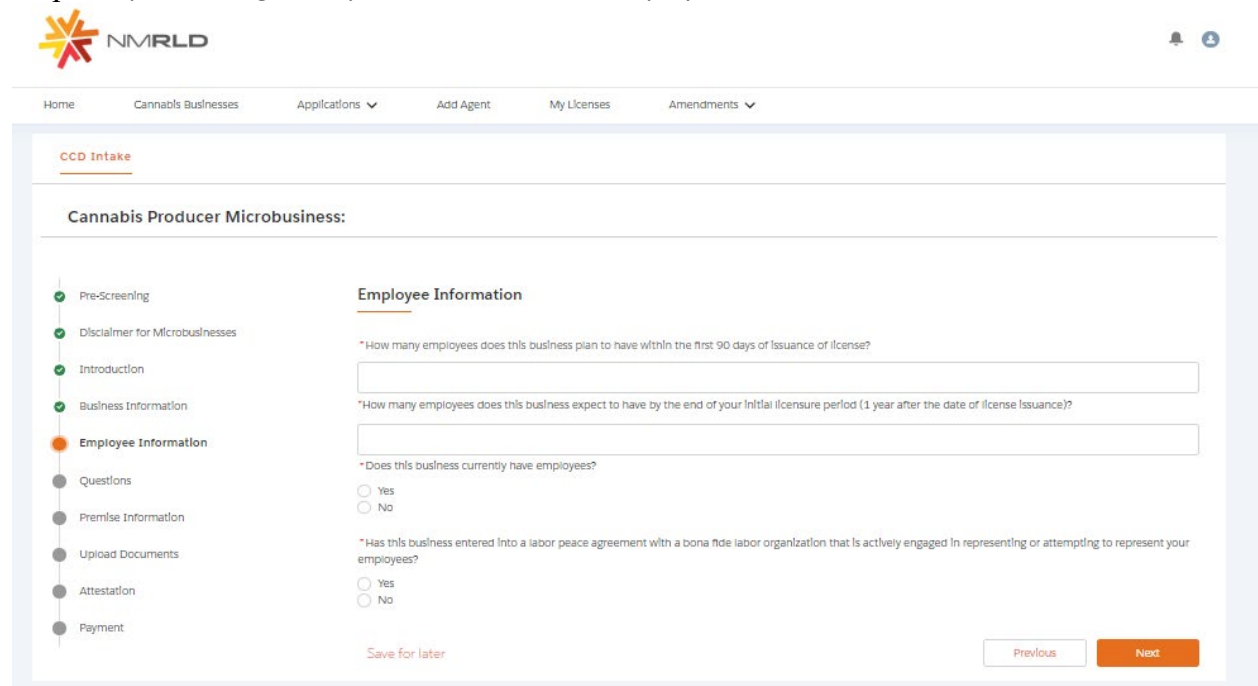
Note: Business Physical Address is the location where a company's executive management and key managerial and support staff are located.

\* Physical Address Street

410 Austin St

All Data is pre-populated from Salesforce. If you would like to make any changes, you will have to fill out an Amendment Application.

Step 9: Upon clicking Next, you are routed to the Employee Information Screen



The screenshot shows the NMRLD CCD Intake form, specifically the Employee Information screen. The form is titled "Cannabis Producer Microbusiness:" and includes a progress bar on the left with steps: Pre-Screening, Disclaimer for Microbusinesses, Introduction, Business Information, Employee Information (current step), Questions, Premise Information, Upload Documents, Attestation, and Payment. The Employee Information section contains three questions with text input fields and radio button options. The first question asks for the number of employees in the first 90 days. The second question asks for the number of employees by the end of the initial licensure period. The third question asks if the business currently has employees, with "Yes" and "No" radio buttons. Below the questions are "Save for later", "Previous", and "Next" buttons.

CCD Intake

Cannabis Producer Microbusiness:

Pre-Screening  
Disclaimer for Microbusinesses  
Introduction  
Business Information  
**Employee Information**  
Questions  
Premise Information  
Upload Documents  
Attestation  
Payment

**Employee Information**

\*How many employees does this business plan to have within the first 90 days of issuance of license?

\*How many employees does this business expect to have by the end of your initial licensure period (1 year after the date of license issuance)?

\*Does this business currently have employees?

☐ Yes  
☐ No

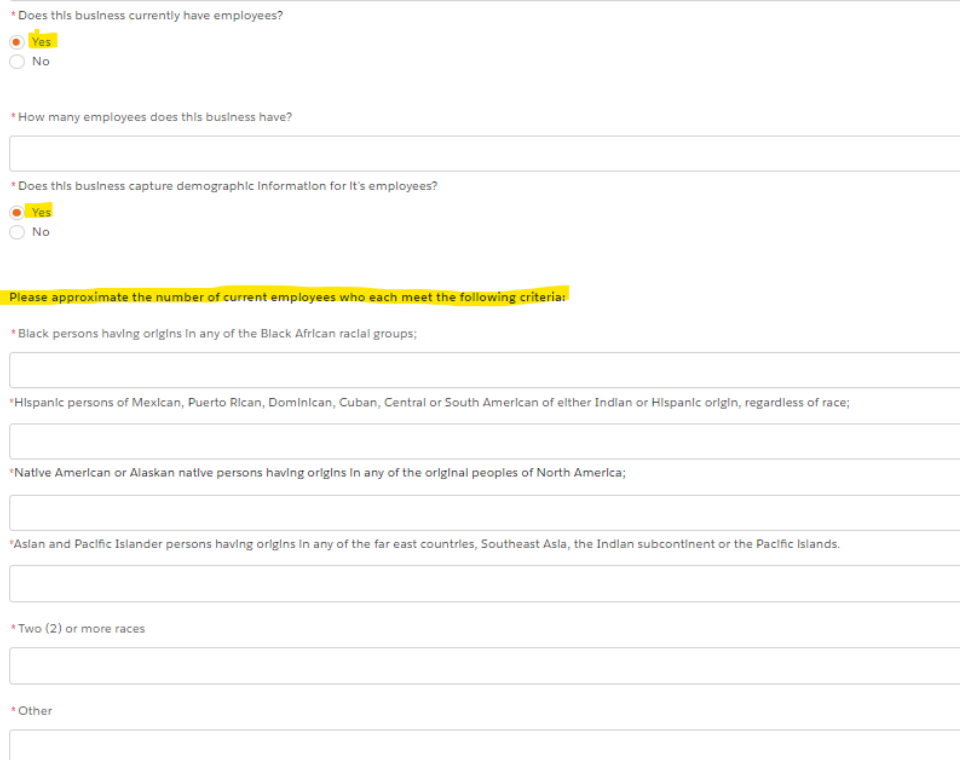
\*Has this business entered into a labor peace agreement with a bona fide labor organization that is actively engaged in representing or attempting to represent your employees?

☐ Yes  
☐ No

Save for later

Previous Next

If Yes is selected for the radio button questions, additional fields will appear to capture more information



This screenshot shows the additional fields that appear when "Yes" is selected for the "Does this business currently have employees?" question. The fields include radio buttons for "Yes" and "No" for the first two questions, and text input fields for the demographic criteria. The criteria are: Black persons having origins in any of the Black African racial groups; Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American of either Indian or Hispanic origin, regardless of race; Native American or Alaskan native persons having origins in any of the original peoples of North America; Asian and Pacific Islander persons having origins in any of the far east countries, Southeast Asia, the Indian subcontinent or the Pacific Islands; Two (2) or more races; and Other.

\* Does this business currently have employees?

☒ Yes  
☐ No

\* How many employees does this business have?

\* Does this business capture demographic information for its employees?

☒ Yes  
☐ No

Please approximate the number of current employees who each meet the following criteria:

\* Black persons having origins in any of the Black African racial groups;

\* Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American of either Indian or Hispanic origin, regardless of race;

\* Native American or Alaskan native persons having origins in any of the original peoples of North America;

\* Asian and Pacific Islander persons having origins in any of the far east countries, Southeast Asia, the Indian subcontinent or the Pacific Islands.

\* Two (2) or more races

\* Other

Please populate all the fields and click Next to proceed

Step 10: Question Screen is next.



## CCD Intake

### Cannabis Producer Microbusiness:

- Pre-Screening
- Disclaimer for Microbusinesses
- Introduction
- Business Information
- Employee Information
- Questions**
- Premise Information
- Upload Documents
- Attestation
- Payment

## Questions

\* Number of mature cannabls plants appllicant Intends to grow:

\* Number of Immature cannabis plants applicant intends to grow:

\* Check the appropriate box(es) that describe how the business benefits or will benefit the community/communities where a premise(s) is/are located:

- ☐ Creation of Job Opportunities
- ☐ Economic Growth and Increased Tax Base
- ☐ Community Involvement
- ☐ Environmental Benefits (Recycling, Eco-Friendly Supplies and Packaging, etc)

\* Does the business certify it will adhere to cannabis transport requirements pursuant to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and division rules, including the transport of unprocessed cannabis or cannabis products to other cannabis establishments?

☐ Yes

\* Does the business certify it will adhere to security requirements pursuant to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and division rules, including requirements relating to safety and security procedures, security devices to be used, placement of security devices, personal safety, and crime prevention techniques?

☐ Yes

Does the business certify it will adhere to quality assurance requirements pursuant to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and division rules, including requirements relating to routine testing by a licensed testing laboratory, division inspection of licensed premises during normal business hours, and testing of cannabis?

☐ Yes

\* Does the business certify it will adhere to applicable federal, state and local laws governing the protection of public health and the environment, including occupational health and safety, food safety, environmental impacts, natural resource protections, air quality, solid and hazardous waste management, and wastewater discharge?

☐ Yes

- Is the Business licensed under the New Mexico Liquor Control Act?

☐ Yes☐ No

\*Does the business certify that a premises diagram shall be kept at each licensed premises at all times and made available for In person inspection by the Cannabis Control Division or Its Representatives upon request. This premises diagram will conform to the requirements set forth in 16.8.2 NMAC?

☐ Yes

Does the business certify that it will notify the division in writing within seven days of any change of fact that would potentially result in any controlling person, being disqualified from holding a license pursuant to the Cannabis Regulation Act or division rules, including a felony conviction involving fraud, deceit, or embezzlement; a felony conviction for hiring, employing, or otherwise using a person younger than 18 years of age to prepare for sale, transport or carry a controlled substance or sell, give away or offer to sell a controlled substance to any person; or a felony conviction for the possession, use, manufacture, distribution, or dispensing or possession with the intent to manufacture, distribute or otherwise a controlled substance which no longer includes cannabis?



Step 11: Next is the Premise information Screen  
You MUST add at least 1 premise to continue with this Application.

The screenshot shows the NMRLD CCD Intake application interface. At the top, there is a navigation bar with links: Home, Cannabis Businesses, Applications (with a dropdown arrow), Add Agent, My Licenses, and Amendments (with a dropdown arrow). Below the navigation bar, the page title is "CCD Intake". The main content area is titled "Cannabis Producer Microbusiness:". On the left, there is a vertical progress bar with steps: Pre-Screening, Disclaimer for Microbusinesses, Introduction, Business Information, Employee Information, Questions, Premise Information (highlighted with an orange circle), Upload Documents, Attestation, and Payment. The main content area is titled "Premise Information" and contains a text box with instructions: "Add only one premise for the location the business intends to produce cannabis and possess no more than two hundred (200) mature plants. Click the upload icon to view the required premises documents for cannabis production and to upload the documents." Below this text box, there is a red arrow pointing to an "Add New Premise" button. To the right of the text box, it says "No premises to display." Below this, there is a "Save for later" link and two buttons: "Previous" and "Next".

Upon clicking Add New Premise, you will see the below Prompt

## Premise Information

\* Please indicate all the functions this business will perform at this Premise:

☐ Producer

Step 12: You will then be routed to the Premise Information Screen where you specify a variety of different information. You can specify the DBA name, Address, Hours of Operation, and type of energy resource business plans on using

Premise Information

Doing Business As

Physical Address Information

\* Street

\* City

Select an Option

\* State

New Mexico

\* Zip

\* Country

United States

\* County

Select an Option

\* Phone Number

Business Working Hours

\*Days this premise will be open for business:

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

☐ Saturday

☐ Sunday

Producer Information

Demonstration of Water Right

Please provide demonstration of a legal right to use the quantity of water that the division determines is needed for cannabis production, as evidenced by either:

(1) Documentation from the Office of the State Engineer (OSE) for all water sources except municipal water to obtain approval and validation for your water right and to determine if the right is configured correctly for the proposed use and place of use, etc.

(2) A water service account documentation letter from the municipal water source (i.e. water from City of Albuquerque, City of Las Cruces, City of Santa Fe, etc.) that will be providing water which contains the applicant's contact information, the premise location the water is being hauled/served to, and an explicit permission to use the water for cannabis agriculture. The CCD will review and validate this water source.

\* Estimation of gallons of water the business will use per year at this premise:

\* Approved water supply to be used for cannabis production is (check all that apply).

☐ Legally provided by a Municipality or Water Purveyor

☐ Certified Approval of Water Rights from the NMD Office of State Engineer

\* Cultivation Facility Type:

☐ Outdoor Irrigation

☐ Indoor

☐ Greenhouse

☐ Hoop House

\* Describe the type of energy resource the business plans on using?

☐ Drip Irrigation

☐ Water collection

☐ Natural or energy efficient lighting

☐ Renewable energy generation

☐ Use of hybrid or electric vehicles

Previous

Submit

Upon clicking Submit, you will be required to upload Premise-based documentation. Click on the Upload button to view the required documents.





[Home](#) [Cannabis Businesses](#) [Applications](#) [Add Agent](#) [My Licenses](#) [Amendments](#)

CCD Intake

Cannabis Producer Microbusiness:

✓ Pre-Screening

✓ Disclaimer for Microbusinesses

✓ Introduction

✓ Business Information

✓ Employee Information

✓ Questions

● Premise Information

● Upload Documents

● Attestation

● Payment

Premise Information

Add only one premise for the location the business intends to produce cannabis and possess no more than two hundred (200) mature plants.

Click the upload icon to view the required premises documents for cannabis production and to upload the documents.

File Upload Pending

Add New Premise

| S.No. | Name     | Physical Address                                          | Functions | Premise Documents | Action                                       |
|-------|----------|-----------------------------------------------------------|-----------|-------------------|----------------------------------------------|
| 1     | PRM-6215 | 69 Cloud Street, Alcalde, New Mexico 07008, United States | Producer  | Pending           | <div><div></div><div></div><div></div></div> |

< Previous

Displaying 1 of 1 Page

Next >

Save for later

Previous

Next

## Upload Premise Documents

### Upload Documents

| Document Name                        | Document Description                                                                                                                                                                                                                                                       | Uploaded Files |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| ★ Water Rights                       | This form requires Information regarding the water source to be used, the rights to the water source and the type of cultivation facility. This Information will be reviewed by the New Mexico Office of the State Engineer (OSE) and the Cannabis Control Division (CCD). | <div></div>    |
| ★ Business License / Zoning approval | Copy of Current Business License Issued by Local Jurisdiction to Include Zoning Approval and Fire Inspection Report OR Copy of a Confirmation Letter from the Jurisdiction that the Jurisdiction Does Not Issue Business Licenses and/or Zoning Approval.                  | <div></div>    |

Submit

You have the ability to upload multiple documents per line item.

## Upload Files

Please attach a copy of the required document.

**Note:**

1. File size should not exceed 10 MB.
2. File extensions will be accepted only of type doc, docx, pdf, png, tiff, jpg, jpeg, txt, csv.
3. Documents may be uploaded as Individual files or as a single merged file on the next page.

\* Attachment



Upload Files

Or drop files

Cancel

Submit

Step 13: Next is the Application's Document Upload Screen



Home Cannabiz Businesses Applications ▼ Add Agent My Licenses Amendments ▼

CCD Intake

Cannabis Producer Microbusiness:

- Pre-Screening
- Disclaimer for Microbusinesses
- Introduction
- Business Information
- Employee Information
- Questions
- Premise Information
- Upload Documents**
- Attestation
- Payment

### Upload Documents

| Document Name                                                                       | Document Description                                                                                                                                                                                                                                                                                                                                                                   | Uploaded Files |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| * Certification of Good Standing                                                    | A Certification of Good Standing from the New Mexico Secretary of State.                                                                                                                                                                                                                                                                                                               |                |
| * Delinquent Tax Status                                                             | Please upload any documentation detailing the nature of the tax delinquency including formal charges, tax liens, or any other documentation describing the nature of the tax delinquency.                                                                                                                                                                                              |                |
| * Verification of Limited Liability Company (LLC)                                   | A copy of the Certificate of Organization; OR A filed copy of the Articles of Organization and any amendments thereto; OR A complete and fully executed Operating Agreement listing all members and managers including percentages of Interest owned by each and any amendments thereto; OR A copy of the Certificate of Registration for all Foreign Profit Companies (out-of-state). |                |
| * Certification of Registration from the New Mexico Taxation and Revenue Department | A Certificate of Registration Issued by the New Mexico Taxation and Revenue Department (TRD) confirming the applicant is registered with the TRD for gross receipts tax.                                                                                                                                                                                                               |                |

Save for Later

Previous

Next

You have the ability to upload multiple documents per line item.

## Upload Files

Please attach a copy of the required document.

**Note:**

1. File size should not exceed 10 MB.
2. File extensions will be accepted only of type doc, docx, pdf, png, tiff, jpg, jpeg, txt, csv.
3. Documents may be uploaded as individual files or as a single merged file on the next page.

\* Attachment



Upload Files

Or drop files

Cancel

Submit

Step 14: Up next is the attestation screen. You MUST acknowledge the terms by clicking on the checkbox and signing your name. The date is pre-populated with Today's Date.



NMRLD



Home

Cannabis Businesses

Applications ▾

Add Agent

My Licenses

Amendments ▾

CCD Intake

### Cannabis Producer Microbusiness:

- ✓ Pre-Screening
- ✓ Disclaimer for Microbusinesses
- ✓ Introduction
- ✓ Business Information
- ✓ Employee Information
- ✓ Questions
- ✓ Premise Information
- ✓ Upload Documents
- Attestation
- Payment

#### Attestation

##### ✓ Application Attestation

I hereby declare that the information contained within and submitted with the application is complete, true and accurate. I understand that a misrepresentation of fact or violation of these rules may result in denial of the license application or revocation of a license issued.

**I acknowledge that all application fees are non-refundable.**

☐

\* Applicant Name

Date

04/29/2024



Save for Later

Previous

Next

Click next to proceed.

Step 15: Last screen is the Payment screen. This shows a full breakdown of the Application cost

The screenshot shows the NMRLD CCD Intake application process. The left sidebar lists steps from Pre-Screening to Confirmation Message, with 'Payment' highlighted. The main content area is titled 'Cannabis Producer Microbusiness:' and 'Payment'. It includes a disclaimer about payment methods, a table of fees, a dropdown for payment mode, and a total amount due of \$500. The 'Pay and Submit' button is highlighted in orange.

**CCD Intake**

**Cannabis Producer Microbusiness:**

**Payment**

Select your mode of payment and click "Pay and Submit" to input your payment Information.  
Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the RLD. Payments made by e-check will not result in any transaction fee.

| Fee Name                | Additional Info                 | Amount        |
|-------------------------|---------------------------------|---------------|
| Application Fee         | Cannabis Producer Microbusiness | \$1000        |
| <b>Total Due</b>        |                                 | <b>\$1000</b> |
| <b>Medical Discount</b> |                                 | <b>\$500</b>  |

\*Mode of Payment

The amount to be paid is **\$500**. You may not begin to grow cannabis until your application has been approved.

Please click the **Pay & Submit** button to proceed with the payment.

[Save for later](#) [Previous](#) [Pay and Submit](#)

There are three modes of Payment:

- Credit Card
- E-Check
- Cashiers Check

Select one of the options and click Pay and Submit

Upon clicking Pay and Submit, CyberSource is launched and asks for Billing information.

Billing

Payment

Review

Receipt

Billing Information

\* Required field

First Name \*

Aleister

Last Name \*

Crowley

Company Name

Aleister Crowley

Address Line 1

410 Austin St

City

Truth or Consequences

Country/Region

United States of America

State/Province

New Mexico

Zip/Postal Code

87901

Phone Number \*

Email \*

miwasscalls@yopmail.com

Next

[Cancel Order](#)

Your Order

Total amount

\$500.00

Billing

Payment

Review

Receipt

Payment Details

\* Required field

Card Type \*  
☐  Visa ☐  Mastercard

Card Number \*

Expiration Month \*

Expiration Year \*

CVN \*  
This code is a three or four digit number printed on the back or front of credit cards.  
 

Back

Next

[Cancel Order](#)

Your Order

Total amount\$500.00

Billing

Payment

Review

Receipt

Review your Order

Payment Details

Card TypeVisa

Card Numberxxxxxxxxxxxx1111

Expiration Date12-2027

Your Order

Subtotal\$500.00

Service fee\$12.50

Total amount\$512.50

By clicking Pay, I agree to the [Service Fee Terms & Conditions](#)

Back

Pay

[Cancel Order](#)

Upon clicking Pay, payment processes and below screens are shown upon successful payment.



## Congratulations!

Your payment has been processed successfully.  
This window will be closed automatically in 5 seconds.

Thank you! Your application has been submitted successfully.

You may check the status of your application by logging into your Portal at any time. Department staff will contact you if additional information or documentation is needed to complete the review of your application. Once your application is approved, you will receive an email notifying you of the update and how you can access your records and a digital copy of your license on the Portal. If you paid by Credit card or E-Check then you will receive a receipt from the payment processor, CyberSource, via email.

[Back to Home](#)