

NMREC CONTINUING EDUCATION COURSE APPLICATION



STATE OF NEW MEXICO REAL ESTATE COMMISSION
 5500 San Antonio Dr. NE Suite B, Albuquerque, NM 87109
 (505) 476-4622

CONTINUING EDUCATION COURSE APPLICATION	Date
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Name: Email: NMREC # (if Licensed) If licensed, industry specialty:	Phone: Type: <input type="checkbox"/> Mobile <input type="checkbox"/> Home <input type="checkbox"/> Office Type: <input type="checkbox"/> AB <input type="checkbox"/> QB <input type="checkbox"/> Supervisory QB <input type="checkbox"/> PM
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DECLARATIONS (Check all that apply)
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<input type="checkbox"/> Yes <input type="checkbox"/> No I am requesting that this course is an Elective .	<input type="checkbox"/> Yes <input type="checkbox"/> No This is a Property Management Course.
<input type="checkbox"/> Yes <input type="checkbox"/> No I am requesting that this course is a Core Elective .	<input type="checkbox"/> Yes <input type="checkbox"/> No This is an Ethics Course
<input type="checkbox"/> Yes <input type="checkbox"/> No I am requesting Live Lecture Approval.	<input type="checkbox"/> Yes <input type="checkbox"/> No I am requesting Zoom Approval.
<input type="checkbox"/> Yes <input type="checkbox"/> No I am requesting On Demand Approval.	<input type="checkbox"/> Yes <input type="checkbox"/> No I am requesting Home Study Approval.
<input type="checkbox"/> Yes <input type="checkbox"/> No I am the instructor making the application.	<input type="checkbox"/> Yes <input type="checkbox"/> No I am the sponsor making the application.
<input type="checkbox"/> Yes <input type="checkbox"/> No I am an approved instructor and will not be submitting an instructor application with this application	
<input type="checkbox"/> Yes <input type="checkbox"/> No I understand that a \$50 + \$2 per ceu requested (Upon Approval) will not be due until after notification of approval by NMREC .	

As a presenter, I will comply or have complied with the following criteria:

Yes No N/A As an instructor, I have attended an instructor training or development course, Core Course Instructor Boot Camp, or a suitable Instructor Development Workshop within one year of being approved. A certificate is attached.

Yes No N/A As an instructor, I will attended an instructor training or development course, Core Course Instructor Boot Camp, or a suitable Instructor Development Workshop within one year of being approved. A certificate will be sent, when competed, to the Education Administrator.

Yes No N/A On the day of my presentation, unless it is a one time course, I am prepared to make a 15-60 minute presentation before the Education Advisory Committee on the course(s) I am planning to teach. I will have my complete presentation (outline, powerpoint, activities and/or handouts) ready for my EAC presentation. I am prepared to answer questions about the subject matter. Although not encouraged, applicants may present using suitable distance technologies.

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Yes No N/A I am requesting a one time course. On the day of my presentation, I am prepared to make a presentation before the Education Advisory Committee in the course(s) I am planning to sponsor. I have provided the instructor's Bio, Outline, and any additional information. I understand the burden of proof concerning the type of course requested is exclusively my own and the Education Advisory Committee's recommendation will be based on the information provided and my presentation. I affirm that I have not requested more than 10 one time courses this calendar year.

Yes No N/A I understand that I will be judged on my subject matter expertise, my command of the proposed material, my professional attire, my overall ability to communicate the material interactively to an audience, and my general adherence to the Generally Accepted Principles of Education among other accepted educational standards.

COURSE(S) PROPOSED TO INSTRUCT. [Check the applicable box(es)]

- | | |
|--|---|
| <input type="checkbox"/> Brokerage Office Administration | <input type="checkbox"/> Core Course |
| <input type="checkbox"/> Existing Course # | <input type="checkbox"/> New Broker Business Practices |
| <input type="checkbox"/> New Course | <input type="checkbox"/> Pre-Licensing Course – Principals and Practice |
| <input type="checkbox"/> QB Refresher Course | <input type="checkbox"/> Pre-Licensing Course – Real Estate Law |
| <input type="checkbox"/> One Time Course # ___ of 10 | <input type="checkbox"/> Pre-Licensing Course – Broker Basics |

Title Of Course and # CE hours Requested:

- | | |
|---|--|
| <input type="checkbox"/> Permanent Course | <input type="checkbox"/> One Time Course |
|---|--|

How does this course serve to protect the public and increase professional competence of the licensee?

AFFIRMATIONS. [Check the applicable box(es)]

Yes **No** I affirm that I have complied with all the rules set forth in 16.61.15.

Yes No On the day of my presentation, I am prepared to make a 15-60 minute presentation before the Education Advisory Committee on the course(s) I am planning to teach. I will have my complete presentation (outline, powerpoint, activities and/or handouts) ready for my EAC presentation. I am prepared to answer questions about the subject matter. Although not encouraged, applicants may present using suitable distance technologies.

Yes No I affirm to ensure all instruction is free from all misrepresentation, solicitations of products and recruitment

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Yes No I was approved to teach NMREC Mandatory Course prior to 2017 or have been approved as an NMREC Core Course Instructor.

Yes No Included with this application Bloom's Taxonomy

Yes No Included with this is the Timed outline line (15 min increments)

Yes No Instructor Affirmation Addendum is attached

COURSE DEVELOPMENT: Indicate what you are providing the EAC for review beyond Blooms Taxonomy of your course and the Outline as required by NMAC 16.6.15.11

Student Handout Copy of Slides Copy of Quizz(es) or Test(s) Reference Materials

Other:

REFERENCE MATERIALS: List all major reference materials used in the development of this course

Approved Sponsor(s) for whom I will instruct and dates (if known):

I certify that this course shall have significant intellectual and/or practical content and will be taught in accordance with the attached content outline.

Signature Date