

STATE OF NEW MEXICO
CONSTRUCTION INDUSTRIES DIVISION
ELECTRICAL BUREAU
P.O. BOX 25101
Santa Fe, NM 87504-5101

COURSE APP
EB-CE 1.12

CONTINUING EDUCATION FOR ELECTRICIANS

APPLICATION FOR COURSE APPROVAL

COURSE:

Title: _____ Open To Public? ☐ Yes ☐ No

Actual Hours of Instruction: _____ Cost \$ _____

Type: Seminar _____ Internet _____ Home Study _____

CERTIFICATE ISSUED BY:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Telephone _____

Fax: _____ Email Address: _____

INSTRUCTORS:

Name: _____ Date Approved: _____

Name: _____ Date Approved: _____

(NOTE: Please attach the following documentation, additional material may be included with this application.)

COURSE OUTLINE and FORMAT: (Please attach or give general description of the course & anticipated class size.)

SCHEDULE OF CLASSES: (Include location, date and time.)

MATERIAL/VISUAL AIDS: (Include texts and references.)

ATTACH COPIES OF THE FOLLOWING:

1. Certificate of Completion
2. Student Evaluation Process
3. Course & Instructor Evaluation Card

FOR DIVISION USE ONLY

COURSE:

- ☐ Hours of Instruction
- ☐ Approved Instructors
- ☐ Class Schedule
- ☐ Student Evaluation
- ☐ Cost to Participant
- ☐ Course Outline
- ☐ Material/Samples

CERTIFICATE:

- ☐ Date of Course
- ☐ Title of Course
- ☐ Location of Course
- ☐ Sponsor Name
- ☐ Number of Hours
- ☐ Attendees Name and
Journeyman Certificate #
- ☐ Instructor Name(s)

EVALUATION CARD:

- ☐ Date of Course
- ☐ Title of Course
- ☐ Location of Course or Internet/Home Study
- ☐ Instructor Name(s)
- ☐ Rating (Poor, Fair, Good)

☐ DENIED DATE: _____ REASON: _____

☐ APPROVED DATE: _____ BY: _____ EFFECTIVE FROM: _____ TO: _____