

TIPS FOR A SUCCESSFUL INSPECTION

LICENSING REQUIREMENTS

- ☐ All licenses must be **active and current**.
- ☐ **Post establishment and individual licenses** visibly to the public.
- ☐ Individual licenses must include a **recent photo**.
 - ☐ Inspectors may request a **photo ID**.
- ☐ Post the most recent inspection report where it's visible to the public.



UNLICENSED ACTIVITY MAY RESULT IN PENALTIES UP TO \$10,000 PER VIOLATION UNDER THE UNIFORM LICENSING ACT.



STUDENT & EXTERNSHIP REMINDERS

- ☐ Students with permits may only practice **after completing required education** and while awaiting permanent licensure.
 - ☐ Permits must be **current**.
- ☐ **Externships** must be **active and unexpired**.

INFECTION CONTROL

- ☐ Keep the establishment clean and debris-free.
- ☐ Use medical-grade, properly mixed disinfectants.
- ☐ Label all non-original containers (bottles, jars, totes) clearly with contents.
- ☐ Separate and label all drawers/implements:
 - ☐ **"Clean/Ready for Use"**
 - ☐ **"Dirty/Not Ready for Use"**

MULTI-USE IMPLEMENTS

- ☐ Must be **clean, separated, and clearly labeled** (e.g., clippers, combs, nail tools).

PEDICURE REQUIREMENTS

- ☐ Maintain **pedi logs** (cleaning date, disinfectant used, and cleaner's name) for 12 months.
- ☐ **Dispose of single-use liners** after each use.
- ☐ **Dispose of all single-use items daily** (e.g., nail files, buffers, drill bits).

SHARPS

- ☐ If used, **maintain a log** of razor/blade disposal per NMDOH or local health agencies.

PROHIBITED

- ☐ Alcohol/spirit consumption or storage on premises.
- ☐ Pets **without service animal identification**.

OTHER ITEMS TO NOTE

- Incorrect or incomplete licenses? **Schedule an appointment with board staff to update.**
- Inspectors will identify themselves as they enter any establishment.
- Inspectors have official identification badges when they enter any establishment. **If you are ever unsure if they are official inspectors, please contact the board office.**
- Inspectors will never request payment or money during an inspection. **All payments are processed using NMPlus (online licensing system)**

MISSED YOUR INSPECTION?

SCAN THE QR CODE TO RESCHEDULE



NMRLD

NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

BOARDS AND COMMISSIONS DIVISION

505-476-4622

RLD.NM.GOV/BOARDS-AND-COMMISSIONS