

Cannabis Control Division

October 8, 2024

INDUSTRY BULLETIN: 24-06

Dear Licensee,

The Cannabis Control Division (CCD) has sent multiple notifications to inform you that we have launched our new online licensing portal, NM-PLUS, which may be accessed through the following link: [NM-PLUS Portal](#).

If you haven't done so already, the CCD encourages you to login to the online portal and become familiar with the system, even if you are not due to renew just yet. This will help you to be proactive with troubleshooting any technical challenges you may experience with logging into the portal. This may prevent delays with trying to submit Amendment and/or Renewal Applications.

Additionally, we urge licensees to begin the renewal process as soon as possible. Be advised that the NM-PLUS Portal only allows renewals to be submitted between 60 and 30 days before the license expiration date. Failure to renew on time may require applying for a new license.

An e-mail will be automatically sent to the e-mail address listed for the primary controlling person to notify you when your renewal period is approaching.

If you encounter any technical challenges, or if the option to renew your license is unavailable, please submit an e-mail to the CCD Staff at RLD.CannabisControl@rld.nm.gov. Our staff will work with you to resolve the technical challenges or re-open the renewal window if appropriate.

Once you have completed the verification process, you do not need to wait for CCD Staff to verify the business in order to proceed with submitting your amendment or renewal applications. (Please see the steps listed below this this message.)

Further, to help expedite your renewal process, assure that you satisfy the following requirements **BEFORE** you begin completing your renewal application:

- A Certification of Good Standing from the New Mexico Secretary of State.
- A copy of a current business license issued by the local jurisdiction for each premise, which may include zoning approval and a fire inspection report; or evidence that the local jurisdiction in which the premise is located does not issue business licenses.
- Must not be a delinquent taxpayer or have any unfiled tax returns due with respect to the cannabis excise tax or the gross receipts tax.
- Amendment applications for changes that would affect the renewal should be submitted before a renewal application. Such amendments include change of plant count, adding or removing controlling persons, removing a premise, etc. Please note, NM-PLUS Portal will not allow licensees to submit an Amendment Application if you are within the 60-30-day renewal period.

You may refer to our website for additional renewal requirements.

We sincerely appreciate your patience and cooperation as we continue to enhance our licensing platform to better serve you.

Thank you for your ongoing support.

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