

Cannabis Research Laboratory Intake Walkthrough

This document will walk you through applying for an Intake Cannabis Research Laboratory License.

Step 1: Route to the CCD Portal Page and login via <https://nmrldpi.my.site.com/ccd/s/login/>

Apply for a New or Renewal License

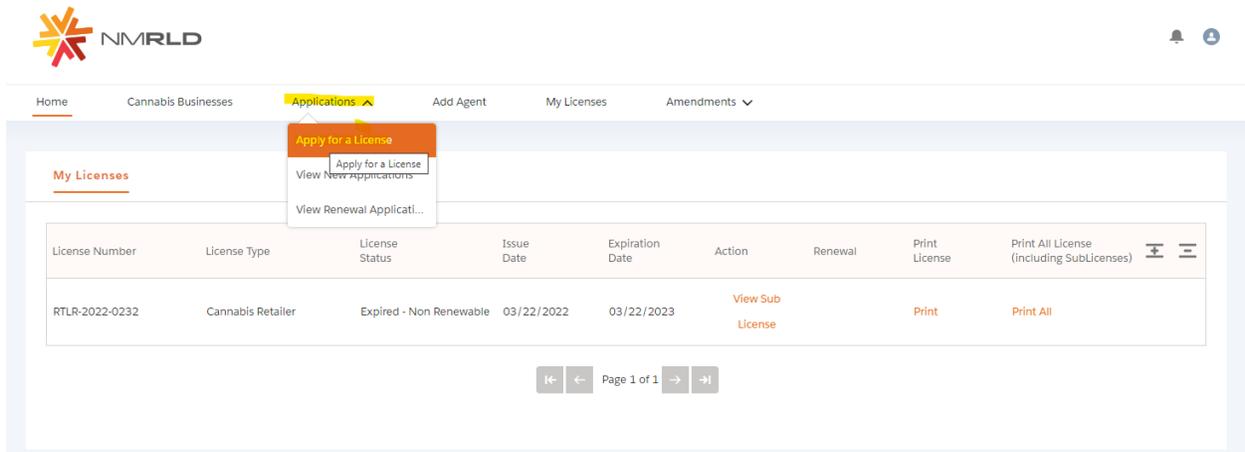
Create your account by clicking on [Self Register](#). If you have already created an account, please log in using your username and password to apply for a new license or renew a license.



[Forgot Password](#) [Forgot Username](#) [Self Register](#)

Step 2: Upon entering your credentials, click Log In to enter the CCD Portal

Step 3: From the Navigation Bar, click on Applications -> Apply for a License, as shown below



The screenshot shows the NMRLD CCD Portal interface. The navigation bar includes 'Home', 'Cannabis Businesses', 'Applications', 'Add Agent', 'My Licenses', and 'Amendments'. The 'Applications' menu is expanded, showing 'Apply for a License', 'View New Applications', and 'View Renewal Applications'. Below the navigation bar is the 'My Licenses' section, which contains a table with the following data:

License Number	License Type	License Status	Issue Date	Expiration Date	Action	Renewal	Print License	Print All License (including SubLicenses)
RTL-2022-0232	Cannabis Retailer	Expired - Non Renewable	03/22/2022	03/22/2023	View Sub License		Print	Print All

At the bottom of the page, there is a pagination control showing 'Page 1 of 1'.

Step 4: Make sure to read the Instructions on the top of the page in the below screenshot. Upon going over the instructions, click 'Select' next to Cannabis Research Laboratory as shown below

The screenshot shows the NMRLD (New Mexico Cannabis Control Division) online licensing system. At the top left is the NMRLD logo. The navigation bar includes: Home, Cannabis Businesses, Applications (selected), Add Agent, My Licenses, and Amendments. The main heading is "Select License". Below this is a "Back" button. A large orange-bordered box contains the following instructions:

Instructions:
This online licensing system collects the information necessary to process your cannabis application. Please read each section carefully. If you need additional information while completing the application or if you have any questions, please call the **Cannabis Control Division at 505-476-4995** or email us at RLD.CannabisControl@rid.nm.gov.

All draft applications older than 90 days will be automatically deleted.
All incomplete applications older than 1 year will be automatically voided.

As you complete the application, you'll be able to save the responses you've entered if you click the 'Save & Next' button at the bottom of each screen. You'll be able to come back to resume or complete your application, and your application will not be submitted to CCD until you click the 'Pay & Submit' button on the final screen.

Below the instructions is a search bar with the placeholder text "Search License here...". The search results show one entry: "Cannabis Research Laboratory", which is highlighted in yellow. The description for this entry is: "Person or Business that produces or possesses cannabis products & all parts of the plant genus Cannabis for the purpose of studying cannabis cultivation, characteristics or uses & doesn't test cannabis or cannabis products for wholesale or retail." To the right of this entry is a yellow "Select" button.

Step 5: Upon clicking Select, you will be routed to the Pre-screening to kick start the intake Application Process



CCD Intake

Cannabis Research Laboratory:

- Pre-Screening**
- Introduction
- Business Information
- Employee Information
- Questions
- Premise Information
- Upload Documents
- Attestation
- Payment

Pre-Screening

- * Has this business been approved for a business license issued by local jurisdiction?
 Yes
 No
- * Will this business be conducting functions for medical cannabis only?
 Yes
 No
- * Will any of the premises of this business be located on tribal land?
 Yes
 No
- * Has this business ever had an application or license in the cannabis industry denied, suspended, revoked, surrendered, or had any other form of discipline or disciplinary action by a licensing agency in another state, jurisdiction or territory?
 Yes
 No
- * Does this business currently maintain any active cannabis licenses?
 Yes
 No
- * Is this business registered with the New Mexico Secretary of State and in good standing?
 Yes
 No
- * Is this business a delinquent taxpayer with the United States Federal government or in any state, territory, county, municipality, country, or any governmental entity which has authority to collect taxes?
 Yes
 No

Delinquency includes, but is not limited to, non-payment of owed taxes, the issuance of a tax lien, or an active repayment plan.

[Save for later](#)

[Start Application](#)

The screen is user interactive, based on Yes or No responses to certain questions, additional questions will appear on the screen to populate as shown below

* Has this business been approved for a business license issued by local jurisdiction?

- Yes
- No

* Does this business's local jurisdiction issue business licenses and/or zoning approval?

- Yes
- No

* Will this business be conducting functions for medical cannabis only?

- Yes
- No

* Will any of the premises of this business be located on tribal land?

- Yes
- No

* Has this business ever had an application or license in the cannabis industry denied, suspended, revoked, surrendered, or had any primary action by a licensing agency in another state, jurisdiction or territory?

- Yes
- No

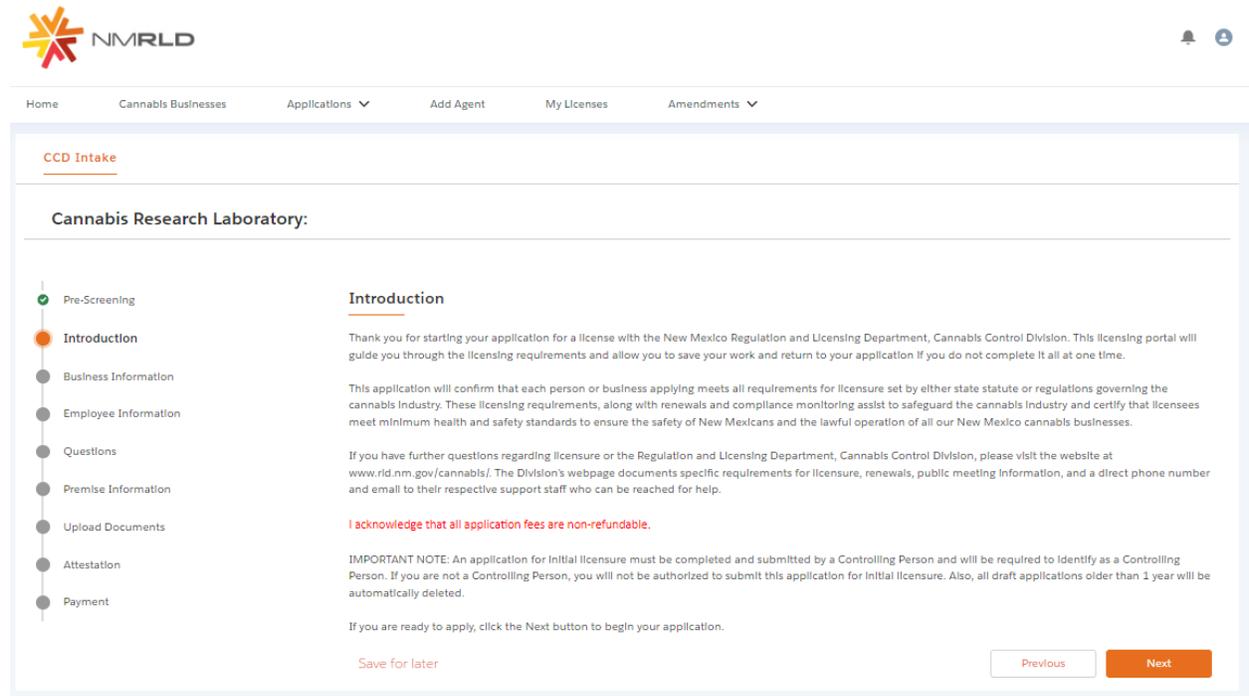
* Does this business currently maintain any active cannabis licenses?

- Yes
- No

* Please indicate which active cannabis license(s) this business maintains.

- Integrated Cannabis Microbusiness
- Cannabis Producer Microbusiness
- Cannabis Producer
- Cannabis Manufacturer
- Cannabis Retailer
- Cannabis Courier
- Cannabis Consumption Area with On-Site Retail
- Testing Laboratory
- Research Laboratory
- Vertically Integrated Cannabis Establishment

Step 6: Next is the Introduction Screen. Upon reviewing this screen, click next



The screenshot shows the NMRLD (New Mexico Regulation and Licensing Department) application portal. At the top left is the NMRLD logo. The navigation bar includes: Home, Cannabis Businesses, Applications (with a dropdown arrow), Add Agent, My Licenses, and Amendments (with a dropdown arrow). In the top right corner, there are notification and user profile icons.

The main content area is titled "CCD Intake" and "Cannabis Research Laboratory:". On the left is a vertical progress bar with steps: Pre-Screening (checked), Introduction (highlighted in orange), Business Information, Employee Information, Questions, Premise Information, Upload Documents, Attestation, and Payment.

The "Introduction" section contains the following text:

Introduction

Thank you for starting your application for a license with the New Mexico Regulation and Licensing Department, Cannabis Control Division. This licensing portal will guide you through the licensing requirements and allow you to save your work and return to your application if you do not complete it all at one time.

This application will confirm that each person or business applying meets all requirements for licensure set by either state statute or regulations governing the cannabis industry. These licensing requirements, along with renewals and compliance monitoring assist to safeguard the cannabis industry and certify that licensees meet minimum health and safety standards to ensure the safety of New Mexicans and the lawful operation of all our New Mexico cannabis businesses.

If you have further questions regarding licensure or the Regulation and Licensing Department, Cannabis Control Division, please visit the website at www.rld.nm.gov/cannabis/. The Division's webpage documents specific requirements for licensure, renewals, public meeting information, and a direct phone number and email to their respective support staff who can be reached for help.

I acknowledge that all application fees are non-refundable.

IMPORTANT NOTE: An application for Initial licensure must be completed and submitted by a Controlling Person and will be required to identify as a Controlling Person. If you are not a Controlling Person, you will not be authorized to submit this application for Initial licensure. Also, all draft applications older than 1 year will be automatically deleted.

If you are ready to apply, click the Next button to begin your application.

At the bottom of the page, there is a "Save for later" link and two buttons: "Previous" and "Next".

Step 7: Next is the Business Information Screen

The screenshot shows the 'Business Information' screen in the NMRLD CCD Intake system. The page is titled 'Cannabis Research Laboratory:'. On the left is a vertical navigation menu with steps: Pre-Screening, Introduction, Business Information (highlighted), Employee Information, Questions, Premise Information, Upload Documents, Attestation, and Payment. The main content area is titled 'Business Information' and includes a note: 'Carefully verify that all contact information is current and correct. Communication regarding licensing and renewals may be sent through email, and any official legal communication regarding complaints and discipline will be sent to the mailing address on file. It is required that every applicant and licensee maintain a current email and mailing address with the division where mail is checked regularly. Name changes or other updates to your personal information cannot be processed on this page. Any such changes must be submitted through an Amendment. Note: If you change any profile information, you will need to restart your application, so that your application reflects your updates.'

The form contains the following fields:

- * Name of Business: Thomas Grove
- Doing Business As (DBA): Thomas Grove
- Type of Business: Limited Liability Company, LLC
- State Tax ID (Sample format: XX XXXXXX XX X): 88 888888 88 8
- Type Of Identifier: ITIN
- * ITIN (Sample format: XXX XX XXXX): 888 88 8888
- Business Phone Number: 1666 666 6666
- * Business E-mail Address: thomas@njyoma.com
- Business Website: (empty)
- Controlling Person Names: Alexander Crowley

Below this is a section for 'Business Physical Address' with a note: 'Note: Business Physical Address is the location where a company's executive management and key managerial and support staff are located.'

The fields for Business Physical Address are:

- * Physical Address Street: 410 Austin St
- * Physical Address City: Truth or Consequences
- * Physical Address State: NM
- * Physical Address Zip: 87901
- * Physical Address Country: US

Is the Business Mailing Address same as Business Physical Address? Yes

Below this is a section for 'Business Mailing Address' with a note: 'Note: Business Mailing Address is the address the Division will use to send correspondence associated with the business (i.e. official licenses, legal notices, and other notifications).'

All Data is pre-populated from Salesforce. If you would like to make any changes, you will have to fill out an Amendment Application.

Step 8: Upon clicking Next, you are routed to the Employee Information Screen



Home Cannabis Businesses Applications Add Agent My Licenses Amendments

CCD Intake

Cannabis Research Laboratory:

Pre-Screening Introduction Business Information **Employee Information** Questions Premise Information Upload Documents Attestation Payment

Employee Information

* How many employees does this business plan to have within the first 90 days of issuance of license?

* How many employees does this business expect to have by the end of your initial licensure period (1 year after the date of license issuance)?

* Does this business currently have employees?

Yes
 No

* Has this business entered into a labor peace agreement with a bona fide labor organization that is actively engaged in representing or attempting to represent your employees?

Yes
 No

Save for later

Previous Next

If Yes is selected for the radio button questions, additional fields will appear to capture more information

* Does this business currently have employees?

Yes
 No

* How many employees does this business have?

* Does this business capture demographic information for its employees?

Yes
 No

Please approximate the number of current employees who each meet the following criteria:

* Black persons having origins in any of the Black African racial groups;

* Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American of either Indian or Hispanic origin, regardless of race;

* Native American or Alaskan native persons having origins in any of the original peoples of North America;

* Asian and Pacific Islander persons having origins in any of the far-east countries, Southeast Asia, the Indian subcontinent or the Pacific Islands.

* Two (2) or more races

* Other

Please populate all the fields and click Next to proceed

Step 9: Question Screen is next.



CCD Intake

Cannabis Research Laboratory:

- Pre Screening
- Introduction
- Business Information
- Employee Information
- Questions**
- Premise Information
- Upload Documents
- Attestation
- Payment

Questions

* Please indicate which functions the business will perform

- Producer
- Manufacturer
- Research

* Number of mature cannabis plants applicant intends to grow:

* Number of immature cannabis plants applicant intends to grow:

* Does the business certify it will adhere to cannabis transport requirements pursuant to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and division rules, including the transport of unprocessed cannabis or cannabis products to other cannabis establishments?

- Yes

* Does the business certify it will adhere to security requirements pursuant to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and division rules, including requirements relating to safety and security procedures, security devices to be used, placement of security devices, personal safety, and crime prevention techniques?

- Yes

* Does the business certify it will adhere to quality assurance requirements pursuant to the Cannabis Regulation Act, the Lynn and Erin Compassionate Use Act, and division rules, including requirements relating to routine testing by a licensed testing laboratory, division inspection of licensed premises during normal business hours, and testing of cannabis?

- Yes

* Does the business certify it will adhere to applicable federal, state and local laws governing the protection of public health and the environment, including occupational health and safety, food safety, environmental impacts, natural resource protections, air quality, solid and hazardous waste management, and wastewater discharge?

- Yes

* Is the Business licensed under the New Mexico Liquor Control Act?

- Yes
- No

* Does the business certify that a premises diagram shall be kept at each licensed premises at all times and made available for in person inspection by the Cannabis Control Division or its Representatives upon request. This premises diagram will conform to the requirements set forth in 16.8.2 NMAC?

- Yes

* Does the business certify that it will notify the division in writing within seven days of any change of fact that would potentially result in any controlling person, being disqualified from holding a license pursuant to the Cannabis Regulation Act or division rules, including a felony conviction involving fraud, deceit, or embezzlement, a felony conviction for hiring, employing, or otherwise using a person younger than 18 years of age to prepare for sale, transport or carry a controlled substance or sell, give away or offer to sell a controlled substance to any person, or a felony conviction for the possession, use, manufacture, distribution, or dispensing or possession with the intent to manufacture, distribute or dispense a controlled substance, which no longer includes cannabis?

- Yes

If you or any other controlling person is convicted of one of these disqualifying convictions, you must immediately alert the division of any change:

1. A felony conviction involving fraud, deceit, or Embezzlement.
2. A felony conviction for hiring, employing, or otherwise using a person younger than eighteen years of age to:
 - Prepare for sale, transport, or carry a substance; or
 - Sell, give away or offer to sell a controlled substance to any person.
3. A felony offense for the possession, use, manufacture, distribution or dispensing or possession with the intent to manufacture, distribute or dispense a controlled substance, which no longer includes cannabis.

Failure to do so may result in disciplinary action, which may include fines, suspension of the license, or revocation of the license.

Save for Later

Previous

Next

Step 10: Next is the Premise information Screen
You MUST add at least 1 premise to continue with this Application.

The screenshot shows the NMRLD application interface. At the top, there is a navigation bar with the NMRLD logo and a user profile icon. Below the navigation bar, the main content area is titled 'Cannabis Research Laboratory:'. On the left, there is a vertical progress bar with steps: Pre-Screening, Introduction, Business Information, Employee Information, Questions, Premise Information (highlighted in orange), Upload Documents, Attestation, and Payment. The main content area is titled 'Premise Information' and contains a text box with instructions: 'Add one premise for each location the business intends to conduct cannabis research laboratory activities. A Cannabis Research Laboratory may have multiple premises. Each premise must meet the requirements for a cannabis research laboratory, including the requirements for every cannabis function performed at that premise. A Premise Fee in the amount of \$1,000.00 will be charged for each premise (location). Click the upload icon to view the required premises documents for each cannabis function and to upload the documents.' Below the text box, there is a red arrow pointing to an 'Add New Premise' button. To the right of the text box, it says 'No premises to display.' Below the text box, there is a 'Save for later' link. At the bottom right, there are 'Previous' and 'Next' buttons.

Upon clicking Add New Premise, you will see the below Prompt

The screenshot shows the 'Premise Information' form. At the top, there is a title 'Premise Information'. Below the title, there is a prompt: '*Please Indicate all the functions this business will perform at this Premise:'. Below the prompt, there are three checkboxes: 'Producer', 'Manufacturer', and 'Research'. The checkboxes are currently unchecked.

Step 11: You will then be routed to the Premise Information Screen where you specify a variety of different information. You can specify the DBA name, Address, Hours of Operation, and type of energy resource business plans on using

Premise Information

Doing Business As

Physical Address Information

* Street * City

* State * Zip

* Country * County

* Phone Number

Business Working Hours

*Days this premise will be open for business:

Monday
 Tuesday
 Wednesday
 Thursday
 Friday
 Saturday
 Sunday

Producer Information

Demonstration of Water Right

Please provide demonstration of a legal right to use the quantity of water that the division determines is needed for cannabis production, as evidenced by either:

(1) Documentation from the Office of the State Engineer (OSE) for all water sources except municipal water to obtain approval and validation for your water right and to determine if the right is configured correctly for the proposed use and place of use, etc.

(2) A water service account documentation letter from the municipal water source (i.e. water from City of Albuquerque, City of Las Cruces, City of Santa Fe, etc.) that will be providing water which contains the applicant's contact information, the premise location the water is being hauled/serviced to, and an explicit permission to use the water for cannabis agriculture. The CCD will review and validate this water source.

* Estimation of gallons of water the business will use per year at this premise:

* Approved water supply to be used for cannabis production is (check all that apply):

Legally provided by a Municipality or Water Purveyor
 Certified Approval of Water Rights from the NM office of State Engineer

* Cultivation Facility Type:

Outdoor Irrigation
 Indoor
 Greenhouse
 Hoop House

Manufacturer Information

Manufacturer license types

Check 1. A license that authorizes the manufacturer to produce, package, or both, or all, the cannabis product or products.

Upon clicking Submit, you will be required to upload Premise-based documentation. Click on the Upload button to view the required documents.

CCD Intake

Cannabis Research Laboratory:

Premise Information

Add one premise for each location the business intends to conduct cannabis research laboratory activities. A Cannabis Research Laboratory may have multiple premises. Each premise must meet the requirements for a cannabis research laboratory, including the requirements for every cannabis function performed at that premise. A Premise Fee in the amount of \$1,000.00 will be charged for each premise (location).

Click the upload icon to view the required premises documents for each cannabis function and to upload the documents.

File Upload Pending Add New Premise

S.No.	Name	Physical Address	Functions	Premise Documents	Action
1	PRM-6217	69 Cloud Street, Alcalde, New Mexico 07008, United States	Producer, Manufacturer, Research	Pending	  

< Previous Displaying 1 of 1 Page Next >

Save for later Previous Next

Upload Premise Documents

Upload Documents

Document Name	Document Description	Uploaded Files
* Water Rights	This form requires information regarding the water source to be used, the rights to the water source and the type of cultivation facility. This information will be reviewed by the New Mexico Office of the State Engineer (OSE) and the Cannabis Control Division (CCD).	
* Business License / Zoning approval	Copy of Current Business License Issued by Local Jurisdiction to Include Zoning Approval and Fire Inspection Report OR Copy of a Confirmation Letter from the Jurisdiction that the Jurisdiction Does Not Issue Business Licenses and/or Zoning Approval.	

Submit

You have the ability to upload multiple documents per line item.

Upload Files

Please attach a copy of the required document.

Note:

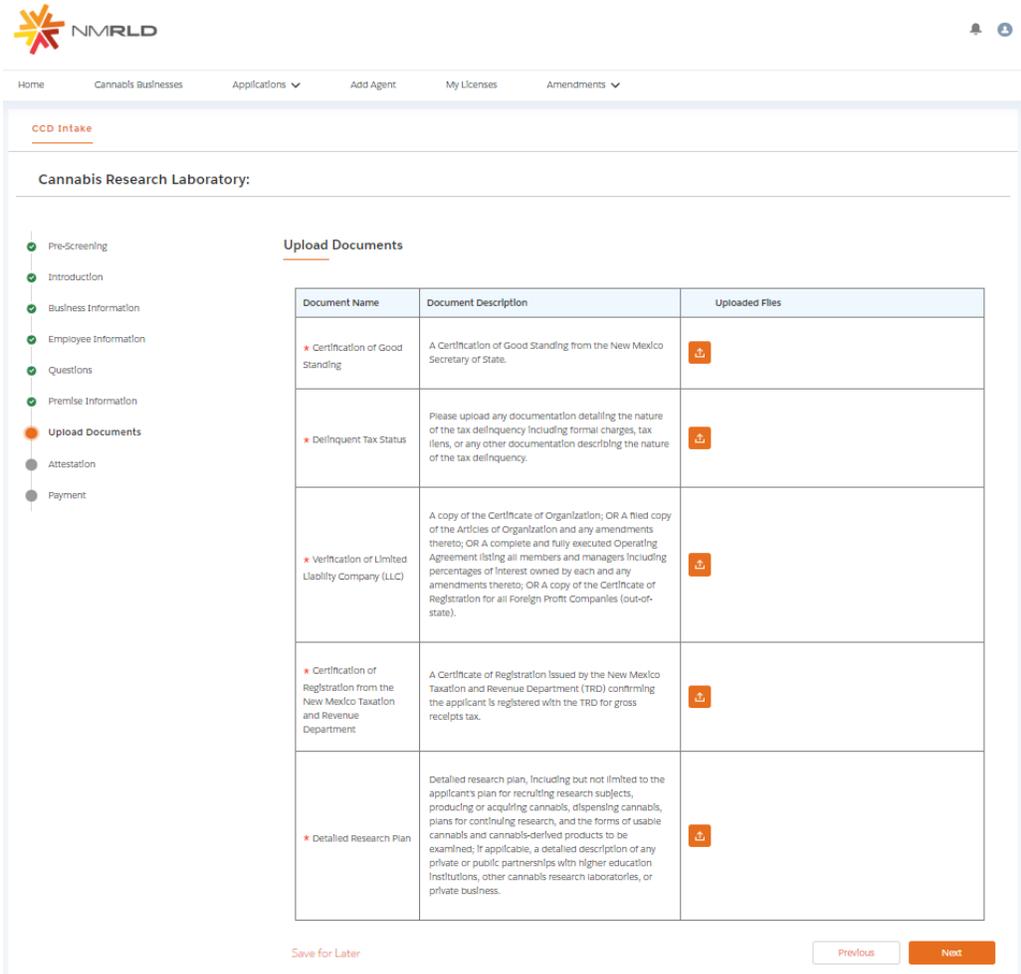
1. File size should not exceed 10 MB.
2. File extensions will be accepted only of type doc, docx, pdf, png, tiff, jpg, jpeg, txt, csv.
3. Documents may be uploaded as individual files or as a single merged file on the next page.

* Attachment

 **Upload Files** Or drop files

[Cancel](#) [Submit](#)

Step 12: Next is the Application's Document Upload Screen



Cannabis Research Laboratory:

Upload Documents

Document Name	Document Description	Uploaded Files
* Certification of Good Standing	A Certification of Good Standing from the New Mexico Secretary of State.	
* Delinquent Tax Status	Please upload any documentation detailing the nature of the tax delinquency including formal charges, tax liens, or any other documentation describing the nature of the tax delinquency.	
* Verification of Limited Liability Company (LLC)	A copy of the Certificate of Organization; OR A filed copy of the Articles of Organization and any amendments thereto; OR A complete and fully executed Operating Agreement listing all members and managers including percentages of interest owned by each and any amendments thereto; OR A copy of the Certificate of Registration for all Foreign Profit Companies (out-of-state).	
* Certification of Registration from the New Mexico Taxation and Revenue Department	A Certificate of Registration Issued by the New Mexico Taxation and Revenue Department (TRD) confirming the applicant is registered with the TRD for gross receipts tax.	
* Detailed Research Plan	Detailed research plan, including but not limited to the applicant's plan for recruiting research subjects, producing or acquiring cannabis, dispensing cannabis, plans for continuing research, and the forms of usable cannabis and cannabis-derived products to be examined; If applicable, a detailed description of any private or public partnerships with higher education institutions, other cannabis research laboratories, or private business.	

[Save for Later](#) [Previous](#) [Next](#)

You have the ability to upload multiple documents per line item.

Upload Files

Please attach a copy of the required document.

Note:

1. File size should not exceed 10 MB.
2. File extensions will be accepted only of type doc, docx, pdf, png, tiff, jpg, jpeg, txt, csv.
3. Documents may be uploaded as individual files or as a single merged file on the next page.

* Attachment

 Upload Files Or drop files

Cancel Submit

Step 13: Up next is the attestation screen. You MUST acknowledge the terms by clicking on the checkbox and signing your name. The date is pre-populated with Today's Date.



Home Cannabls Businesses Applications Add Agent My Licenses Amendments

CCD Intake

Cannabis Research Laboratory:

- Pre-Screening
- Introduction
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- Attestation**
- Payment

Attestation

Application Attestation

I hereby declare that the information contained within and submitted with the application is complete, true and accurate. I understand that a misrepresentation of fact or violation of these rules may result in denial of the license application or revocation of a license issued.

I acknowledge that all application fees are non-refundable.

* Applicant Name

Date

04/30/2024



Save for Later

Previous

Next

Click next to proceed.

Step 14: Last screen is the Payment screen. This shows a full breakdown of the Application cost

The screenshot shows the NIMRLD application interface. At the top left is the NIMRLD logo. A navigation bar includes links for Home, Cannabis Businesses, Applications (with a dropdown arrow), Add Agent, My Licenses, and Amendments (with a dropdown arrow). The main content area is titled "CCD Intake" and "Cannabis Research Laboratory:". On the left is a vertical progress bar with steps: Pre-Screening, Introduction, Business Information, Employee Information, Questions, Premise Information, Upload Documents, Attestation, Payment (highlighted with an orange circle), and Confirmation Message. The "Payment" section contains a text box with instructions: "Select your mode of payment and click 'Pay and Submit' to Input your payment Information. Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the RLD. Payments made by e-check will not result in any transaction fee." Below this is a table with three columns: Fee Name, Additional Info, and Amount. The table lists: Application Fee (\$2500), Premises Fee (\$1000), Total Due (\$3500), and Medical Discount (\$1750). Under the table is a dropdown menu for "Mode of Payment". A bold notice states: "The amount to be paid is \$1750. You may not begin to grow cannabis until your application has been approved." Below the notice is a smaller instruction: "Please click the Pay & Submit button to proceed with the payment." At the bottom are three buttons: "Save for later", "Previous", and "Pay and Submit".

CCD Intake

Cannabis Research Laboratory:

Pre-Screening
Introduction
Business Information
Employee Information
Questions
Premise Information
Upload Documents
Attestation
Payment
Confirmation Message

Payment

Select your mode of payment and click "Pay and Submit" to Input your payment Information.
Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the RLD. Payments made by e-check will not result in any transaction fee.

Fee Name	Additional Info	Amount
Application Fee	Cannabis Research Laboratory	\$2500
Premises Fee	Number of Unlque Premises - 1	\$1000
Total Due		\$3500
Medical Discount		\$1750

*Mode of Payment

The amount to be paid is **\$1750**. You may not begin to grow cannabis until your application has been approved.

Please click the Pay & Submit button to proceed with the payment.

Save for later Previous Pay and Submit

There are three modes of Payment:

- Credit Card
- E-Check
- Cashiers Check

Select one of the options and click Pay and Submit

Upon clicking Pay and Submit, CyberSource is launched and asks for Billing information.

Billing	Payment	Review	Receipt
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Billing Information

* Required field

First Name *

Last Name *

Company Name

Address Line 1

City

Country/Region

State/Province

Zip/Postal Code

Phone Number *

Email *

[Cancel Order](#)

Your Order

Total amount	\$1,750.00
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Billing **Payment** Review Receipt

Payment Details 🔒

* Required field

Card Type *

VISA Visa
 Mastercard Mastercard

Card Number *

4111111111111111

Expiration Month * Expiration Year *

02 2029

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

344 

[Cancel Order](#)

Your Order

Total amount	\$1,750.00
--------------	------------

Billing Payment **Review** Receipt

Review your Order

Payment Details

Card Type Visa

Card Number xxxxxxxxxxxx1111

Expiration Date 02-2029

[Cancel Order](#)

Your Order

Subtotal	\$1,750.00
Service fee	\$43.75
Total amount	\$1,793.75

By clicking Pay, I agree to the [Service Fee Terms & Conditions](#)

Upon clicking Pay, payment processes and below screens are shown upon successful payment.

Congratulations!

Your payment has been processed successfully.
This window will be closed automatically in 5 seconds.

Thank you! Your application has been submitted successfully.

You may check the status of your application by logging into your Portal at any time. Department staff will contact you if additional information or documentation is needed to complete the review of your application. Once your application is approved, you will receive an email notifying you of the update and how you can access your records and a digital copy of your license on the Portal. If you paid by credit card or E-Check then you will receive a receipt from the payment processor, CyberSource, via email.

[Back to Home](#)