INSTRUCTIONS FOR ALCOHOL DELIVERY PERMIT BY DISPENSER, RETAILER, CRAFT DISTILLER, SMALL BREWER or WINEGROWER

The non-refundable application fee of \$300.00, must be enclosed or the application will be returned. **Keep a copy of the complete application packet for your records.** Checklist, located on last page, is used by ABC when submitted.

In obtaining a Permit for the Delivery of Alcoholic Beverages, Licensee agrees to the following:

- Delivery of alcoholic beverages shall only be made by an Employee who is at least twenty-one years of age, holds a valid server permit and holds a current/valid driver's license.
- An alcoholic beverage delivery permit is not transferable from person to person or from one location to another.
- Records for delivery purchases and age verification will be made available for inspection or audit, upon request.
- Hold and will continue to maintain a liquor liability endorsement not less than five million dollars (\$5,000,000).
- I understand that the Delivery Permit can be suspended or revoked if the Division finds that the establishment does not meet the eligibility requirements.

Requirements and Restrictions:

- 1. Alcoholic beverages delivered only in unbroken packages or growlers.
- 2. Payment received at the licensed premises only.
- 3. Price charged to deliver alcoholic beverage must not change from on premise charge; provided that a separate delivery fee may be imposed, and shall be disclosed to the customer at time of purchase.
- 4. Delivery sales and service of alcoholic beverages are the same as the hours of operation for the sale and service of food and alcoholic beverages at the licensed premises.
- 5. Shall not deliver an alcoholic beverage to a business, a commercial establishment, a college or university campus or a school campus that is not a home school.
- 6. Age verification shall be made at the Point of Sale and at time of Delivery of alcoholic beverages.
- 7. Delivery shall not be made to an intoxicated person or to a Minor.
- 8. While delivering alcoholic beverages, delivery permittee shall have in their possession, only alcoholic beverages that have been purchased for delivery.
- 9. While delivering alcoholic beverages, delivery permittee shall have in their possession, the original or an electronic or physical copy of the Permittee's Alcoholic Beverage Delivery Permit.
- 10. Delivery shall only be made to a person, 21 years of age or older and if unable, the delivery must be returned to the Establishment, and under no circumstance will delivery be left unattended. If for any reason, a delivery cannot be completed, the alcoholic beverages must be returned to the licensee, and the customer shall be refunded for the payment.
- 11. Liability: the Licensee, the ABC Licensed Third-Party Delivery Service and the Server delivering the alcohol may be separately liable for violations of the Liquor Control Act, including the delivery of alcohol to an intoxicated person or to a Minor.

*To renew your delivery permit, submit a new application with the required documents prior to the expiration date and include a copy of your permit.





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1 year term: Dispenser and Retailer July 1st – June 30th | Craft Distiller, Small Brewer, Winegrower March 1st – February 28th ABC USE ONLY Master Liquor License No. ______ Application / Permit No. ______

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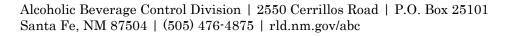


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You must sign before a Notary Public.

Print Name:	Title:			
Authorized Signature:		Date:		
NOTARY PUBLIC USE ONLY: (State of	, County of)	
SUBSCRIBED AND SWORN TO before me this	_day of	, 20		
By Affiant:				
Notary Public:		SEAL		
My Commission Expires on:				
ABC USE ONLY: Payment <u>\$</u> Received on:		_Receipt No		
□Approved □Disapproved ,				
Assigned Permit No	EXPIRES ON:			
Renewal of Permit No	Expires on:			
Reviewed, with copy sent to Licensee via \Box Email, \Box Fax, \Box 1 st of	class mail by: _			
Done thisDay of, 20				





ALCOHOL DELIVERY PERMIT FOR DIS, Retailer, CD, SB, WG CHECKLIST

	Final: Assigned PERMIT No.					
Filed on:	Assigned to Hearing Officer on:		Application/permit #			
Applicant Name:						
DBA Name:						
Mailing Address:						
Contact Person/Agent:		Phone:	Email:			
Page 1 complete \Box Yes \$300.00 Application fee subm						
	bmitted Yes No Expiration date:					
Type of License: $\Box { m Dispens}$	er 🗌 Retailer	\Box Craft Dispenser	□Small Brewer	□Winegrower		
HOLDS? Yes No Typ	e / Reason:					
Copy of liquor liability endors	ement not less than fi	ve million dollars (\$5,000),000)YesNo			

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