



SECONDHAND METAL DEALER’S REGISTRATION APPLICATION

Please download and print, *one-sided, ALL pages. Must be COMPLETE. Sign and mail with check.*

OWNER INFORMATION:			
First Name:		Middle Initial:	Last Name:
SSN: XXX-XX-	DOB:	Driver’s License #:	State:
Home Street Address:			
City:		State:	Zip:
Home Phone:		Cell Phone:	
Are you a VETERAN or MILITARY SERVICE MEMBER?		Did you receive an HONORABLE DISCHARGE?	

BUSINESS INFORMATION:			
Business Name (<i>name of YARD</i>):			
Name of corporation, partnership, or LLC:	Members with 25% or more ownership:	Form of Business (LLC, corp, etc.):	
Physical Address:	City:	State:	Zip:
Mailing Address:	City:	State:	Zip:
Business Phone:	Business email:	Contact Person and Title:	

PERMITS/ALERTS
STORM WATER PERMIT TRACKING #:
SCRAP THEFT ALERT EMAIL:

REGULATED MATERIAL TO BE PURCHASED, OBTAINED, AND/OR COLLECTED:	
Aluminum Copper Brass Bronze Steel Lead	<p>Purchase of materials described below is prohibited without <u>additional documentation of ownership.</u> § 57-30-2.4</p> <p>Restricted materials: <i>(Restricted materials are described as regulated material with insulation removed; regulated material with identification removed; public utility marked property; utility access covers; water meter covers; road or bridge rail guard; highway or street sign; traffic signals; manufacturer beer kegs; and catalytic converters not part of an entire vehicle.)</i></p>

New Mexico Regulation and Licensing Department
Recycled Metals Program

Please read and **hand-write initials** after each statement as an affirmation of compliance as required by statute:

APPLICATION REQUIREMENTS AND COMPLIANCE:	Initials DO NOT TYPE
I have read and understand the Sale of Recycled Metals Act , NMSA 1978, §§ 57-30-1 to -14 (“the Act”), and that it is my responsibility to comply with all requirements of the Act, and to ensure that my employees comply. I understand that I must view the Act to see my compliance obligations, and that I may be penalized for violations . For a complete copy of the Act and the Rule, please visit our website at https://www.rld.nm.gov/construction-industries/find-a-bureau/recycled-metals/laws-and-rules/ .	
I have read and understand the regulations (“rules”) pursuant to the Act, 12.2.15 to 12.2.18, and that it is my responsibility to comply with all of the rules, and to ensure that my employees comply. View the Rules .	
I understand that I may not buy or sell Regulated Material, which includes Restricted Material, without a valid and current registration issued by the department, and that I am responsible for renewing my registration prior to its expiration date.	
I have registered with the metal theft alert system at http://www.scraptheftalert.com as required, and I will keep all employees apprised of alerts in compliance with NMSA 1978, §§ 57-30-2.3(A)(3) and (A)(4) .	
I affirm that I am in compliance with all federal requirements for scrap metal dealers, including maintaining storm water permits , in compliance with NMSA 1978, § 57-30-2.3(A)(2) .	
I understand that ALL purchases of Regulated Material, which includes Restricted Material , require the seller’s information to be recorded on a Purchase Record form provided by the department , and that the documentation must include all information listed under NMSA 1978, § 57-30-5(B) . “Visual verification” means I must compare the ID with the actual person or vehicle ON EACH OCCASION OF SALE, and I must not rely on my “system” .	
I understand that no transactions of Restricted Material shall be made without ADDITIONAL written documentation that the seller is the rightful owner, has permission from the rightful owner to sell the material, or that the material was lawfully obtained, in compliance with NMSA 1978, § 57-30-2.4(A) .	
I understand that ALL purchases of regulated material must be reported by uploading to the department database (Reporting System) by the second business day after purchase, in compliance with NMSA 1978, § 57-30-8 . I agree that purchase includes acquisition, trade, or any method by which I obtain the material.	
I understand that Regulated or Restricted Material that is suspected stolen or unlawfully obtained must not be removed from the premises and that I must report it to a local law enforcement agency with 24 hours, in compliance with NMSA 1978, § 57-30-2.3(B) .	
I understand that each Purchase Record shall be preserved on site for one year at the physical place of business indicated herein , from the date the record was made, as set forth in NMSA 1978, § 57-30-6 and produce to a peace officer upon request as set forth in NMSA 1978, § 57-30-7(A) .	
REQUEST FOR BUSINESS INFORMATION: I understand and agree that I will produce within 48 hours of request by the RLD Recycled Metals Program a copy of my business license or tax ID number, or both.	
Changes in application information: I understand that any changes in the address, name, or ownership, or the CLOSING of the business for which application for a Recycled Metals registration is applied herein shall be reported to the department no later than five (5) days of their occurrence. I further understand that any substantial change in ownership, including a change in a listed partner/member of a partnership, LLP, or LLC will necessitate the submission of a new application.	

I, _____, state **under penalty of perjury** that I am the **OWNER**
(PRINT FULL NAME HERE)

of the business herein, and I have fully read and I understand the Sale of Recycled Metals Act, NMSA 1978, Sections 57-30-1 to 57-30-14 and its regulations. I agree to comply with all state laws and rules related to, and including, the Sale of Recycled Metals Act, and to submit changes to this application within five (5) days.

Applicant Signature

Date

New Mexico Regulation and Licensing Department
Recycled Metals Program

REGISTRATION FEES: (Check box to indicate registration type)

- New Registration: \$25** (valid for three years)
- Veteran or Military Service Member as defined in 12.2.15.7 NMAC: \$0** (for first three years). **You must submit proof of Veteran honorable discharge or Military Service status. Military Service Member includes spouse and dependent child.**
- Renewal: \$25** (valid for three years)
- Information Update:** (No fee)

PLEASE MAIL (no e-filing available at this time) THIS ORIGINAL SIGNED APPLICATION ALONG WITH A CHECK OR MONEY ORDER FOR \$25 (Twenty-Five Dollars) (unless Veteran or Military Service Member, spouse, or dependent child) TO:

**State of New Mexico
Regulation and Licensing Department
Recycled Metals Program
5500 San Antonio Dr., NE
Albuquerque, NM 87109**

Once received and approved by the Department, you should expect your certification to be mailed to your attention at the business mailing address listed on the application. The certificate must be displayed in the business of operation in a conspicuous place. Your certification will be valid for three years from the date of issuance, unless the registration is suspended or revoked.

Prior to the expiration of the certification, all registered secondhand metal dealers shall apply for registration renewal and shall pay the renewal fee.

NO REMINDERS ARE PROVIDED.