

**Manufactured Housing Committee  
Agenda--Regular Meeting**

**Date and Time:** Friday, February 9, 2024, at 9:30 a.m.

**Location:** Regulation and Licensing Building, 5500 San Antonio Dr N.E.  
Albuquerque, New Mexico 87109

**Attendance By: IN PERSON**

- I.** Call to Order/ Roll Call Committee Members  
Scott Christensen, Chairman  
Mike Bustamante, Vice-Chairman  
Nancy Erickson, Member  
Andrea Serna-Probst, Member  
Vincent Smith, Member
- II.** **Approval of Agenda:** February 9, 2024
- III.** **Approval of Regular Meeting Minutes:** December 8, 2023
- IV.** **Public Comment:** Please limit comments to 5 minutes per individual speaker and refrain from revealing the names of parties or case details pertaining to disciplinary matters pending before the Committee.
- V.** **Director's Report**
- VI.** **Old Business**
  - a. Committee appointments update
- VII.** **New Business**
  - a. MHD Licenses Issued
  - b. NMMHA Industry Update
  - c. Division budgeting status
  - d. Open Meetings Act Resolution Corrections
  - e. Introduction to PSI Services- Ho Mun
  - f. Physically placing and installation set up permit on a home.
  - g. Manufactured Home Installation Permit process.
  - h. Official Documentation for Lenders
  - i. Salesperson Application submittal process to PSI Services



**VIII. Executive Session:** The Committee may close the meeting to the public and enter executive session to discuss the cases listed under agenda items VIII, pursuant to Open Meetings Act, NMSA 1978, Sections 10-15-1(H)(1) and (3). Such discussions shall pertain to the issuance, suspension, renewal or revocation of licenses, deliberations on pending administrative adjudicatory proceedings.

**Disciplinary Matters:**

a. **Cases:**

074-22-03  
337-22-09  
338-22-09  
354-22-09  
447-22-11  
001-23-01  
427-22-10  
245-22-07  
112-23-03  
383-23-11

**IX. Next Regular Scheduled Meeting:** April 12, 2024, at 9:30 a.m., Manufactured Housing Division, 5500 San Antonio Dr. NE, Albuquerque NM 87109, to be held in the Main Conference Room.

**X. Adjourn**

