

**PSI SERVICES LLC**

**14 November 2023**

2820 Broadbent Pkwy Ne Ste E & F  
Albuquerque, NM 87107  
USA

Dear MHD licensee,

Effective December 15, 2023, the processing of all MHD renewals and other licensing paperwork (status changes, new dealer/broker applications, etc.) will be transferred to PSI. **Permitting and inspections will continue to be handled by the RLD.**

From this date (December 15) forward, please send all renewals to PSI at 2820 Broadbent PKWY NE, Ste F, Albuquerque, NM, 87107. Please make all checks payable to PSI.

Our office is open Monday through Friday, at the Broadbent location. We provide an initial scan for obvious errors at the window, extended business hours on Tuesdays and Thursdays, and have a notary available upon request. Hours are as outlined below:

M-W-F	8-5	Tues-Thurs	8-7
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For your increased convenience, licensing fees will now be able to be paid by credit card, in addition to check or money order.

Additionally, the expiration date of all licenses will be extended to the end of the month.

*ex. If your license previously expired on January 23<sup>rd</sup>, it will now expire on January 31<sup>st</sup>.*

*If it were previously February 4<sup>th</sup>, it will now expire on February 28<sup>th</sup>.*

If you've further questions, please feel welcome to reach out to PSI at 877-663-9267. Thank you for your patience during this transition.

Regards,

PSI Licensing

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