



**NMRLD**

NEW MEXICO  
REGULATION &  
LICENSING DEPARTMENT

STATE OF NEW MEXICO  
MICHELLE LUJAN GRISHAM, GOVERNOR  
Linda M. Trujillo, Superintendent  
Victor Reyes, Deputy Superintendent

**Qualifying Broker Trade Name Affiliation**  
**(For use by Qualifying Broker applicants)**

Applicants wishing to establish their own brokerage or affiliate their license with an existing brokerage must complete the information below.

Please select Qualifying Broker status you wish to work as:

☐ Supervisory Qualifying Broker OR ☐ Non-Supervisory Qualifying Broker:

Qualifying Broker Applicant Name: \_\_\_\_\_

Corporation Name (if applicable): \_\_\_\_\_

Brokerage Trade Name: \_\_\_\_\_

Are you a Virtual Office: ☐ Yes OR ☐ No

If Yes, please provide brokerage web address: \_\_\_\_\_

Brokerage Location Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Brokerage Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Brokerage Phone Number: \_\_\_\_\_ Business Email Address: \_\_\_\_\_

I hereby acknowledge that as a Supervisory Qualifying Broker, I am responsible for all of the duties listed under Part 16 of the Commission Rules, Qualifying Broker Affiliation and Responsibilities, including:

- A. Maintaining and reviewing all records and documents related to real estate transactions processed through the brokerage;
- B. Providing or promoting appropriate training of all brokers and staff affiliated with the brokerage to ensure compliance with the Real Estate License Law and Commission Rules;
- C. Supervising advertising of real estate or real estate services conducted on behalf of others by anyone affiliated with the brokerage;
- D. Executing and maintaining current written employment agreements or independent contractor agreements with associate brokers affiliated with the brokerage.

Signature of Qualifying Broker Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorized Corporate Officer (if applicable): \_\_\_\_\_

\*Supervisory qualifying brokers are those who have had at least four years active experience as an Associate Broker during the 60-month period preceding their application for a Qualifying Broker's license and who supervise one or more brokers affiliated with their brokerage.

