



NMRLD

NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

STATE OF NEW MEXICO
MICHELLE LUJAN GRISHAM, GOVERNOR

Linda M. Trujillo, Superintendent
Clay Bailey, Deputy Superintendent

Acknowledgement of Supervisory Qualifying Broker Responsibilities

(For use by Associate Broker OR Qualifying Broker applicants working in the capacity of Associate Broker)

I, the undersigned, am the Supervisory* Qualifying Broker for the Associate Broker applicant named below. I request that upon issuance, the Real Estate Commission mail the Associate Broker's license to the brokerage address shown below.

Associate Broker Applicant Name: _____

Brokerage Trade Name: _____

Brokerage Location Address: _____

City: _____ State: _____ Zip: _____

Brokerage Phone Number: _____

Supervisory Qualifying Broker Name & License Number: _____ # _____

Brokerage Mailing Address: _____

City: _____ State: _____ Zip: _____

Brokerage Phone Number: _____

Property Management- Will this Associate Broker be performing property management services for your brokerage? ☐ Yes ☐ No

I hereby acknowledge that as a Supervisory Qualifying Broker, I am responsible for all of the duties listed under Part 16 of the Commission Rules, Qualifying Broker Affiliation and Responsibilities, including:

- A. Maintaining and reviewing all records and documents related to real estate transactions processed through the brokerage;
- B. Providing or promoting appropriate training of all brokers and staff affiliated with the brokerage to ensure compliance with the Real Estate License Law and Commission Rules;
- C. Supervising advertising of real estate or real estate services conducted on behalf of others by anyone affiliated with the brokerage;
- D. Executing and maintaining current written employment agreements or independent contractor agreements with associate brokers affiliated with the brokerage.

Signature of Qualifying Broker: _____

Date _____

Signature of Authorized Corporate Officer (if applicable): _____

*Supervisory qualifying brokers are those who have had at least four years active experience as an Associate Broker during the 60-month period preceding their application for a Qualifying Broker's license and who supervise one or more brokers affiliated with their brokerage.

