



## PERMANENT COSMETICS SPONSOR APPLICATION

APPLICATION FEE - **\$100**

**\*\*All licensing information is public information.\*\***

ATTACH Passport  
quality photo here

Write applicants  
name  
behind photo

**I am applying for** – All fees are non-refundable:

- |  |  |
|--|--|
| <input type="checkbox"/> Eyebrow Technique     | <input type="checkbox"/> Tattoo Lightening       |
| <input type="checkbox"/> Eyeliner Technique    | <input type="checkbox"/> Scalp Micropigmentation |
| <input type="checkbox"/> Lip Technique         | <input type="checkbox"/> Scar Camouflage         |
| <input type="checkbox"/> Beauty Mark Technique |  |

**Sponsor must be licensed in area or practice before they can train an apprentice in these areas.**

<b>1. PERSONAL INFORMATION:</b> (License must be active)			
LAST NAME:		FIRST NAME:	MIDDLE NAME:
LICENSE #:	MAILING ADDRESS:		
CITY:		STATE:	ZIP CODE:
PERSONAL PHONE:		EMAIL ADDRESS:	
<b>2. ESTABLISHMENT INFORMATION:</b> Establishment license must be active and current			
ESTABLISHMENT NAME:			
ESTABLISHMENT ADDRESS:			
CITY:		STATE:	ZIP CODE:
ESTABLISHMENT PHONE NUMBER:		ESTABLISHMENT LICENSE #:	
ESTABLISHMENT OWNER NAME:		BUSINESS PHONE:	
<b>QUESTIONS:</b> Read the following carefully, <b>Circle Yes or No.</b> "Yes" answers for questions require an explanation and a copy of the final judgment order (if applicable).			
1.	Have you been convicted of any Disqualifying Criminal Convictions outlined in 16.36.4.9 NMAC?	YES	NO
2.	Has any disciplinary action ever been started against you as result of your service s or any license you hold or have held to practice as a body artist, permanent makeup technician or body piercer? (Note: disciplinary action includes but is not limited to suspension, probation, practice limitations, reprimand, letter admonition, censure, & any allegations currently pending)	YES	NO
3.	Have you ever been a defendant in a legal action involving professional liability (malpractice), or had a professional liability claim paid in your behalf, or paid such a claim yourself?	YES	NO



<b>BCD USE ONLY – DO NOT WRITE BELOW THIS LINE:</b>		
RECEIVED ON:	PROCESSED BY:	RECEIPT NO:
AMOUNT:	CHECK/MO #	
<b>AFFIDAVIT:</b>		
<p>I _____, under penalty of perjury, HEREBY DEPOSE AND STATE, that I am the person described and identified in this application and the information given by me is true and complete to the best of my knowledge and belief. I understand that any information contained in this application may be investigated and any false or dishonest answer to any question in this application may be grounds for denial or revocation of my license.</p> <p>I further understand I cannot work as a Body Artist until I have received a license issued by the Regulation and Licensing Department.</p> <p>Applicant's Signature _____ Date _____</p>		

**REQUIREMENTS FOR SPONSOR APPLICATION:** To avoid delays, please submit required documentation along with the application. You are prohibited from practicing as a sponsor until you have obtained a sponsor license. All licensing information is public information.

- Application – Print clearly and use blue or black ink:** Before applying for Sponsor Licensure, the applicant must:
  - Hold an active New Mexico Licensed for a minimum of 5 years with no disciplinary action.
  - Must work and identify a NM licensed establishment where training will take place.
  - Must be licensed in area sponsor will be training – See Table below:

Areas of Practice for Permanent Cosmetics Practitioners	
Eyebrow Technique	Tattoo Lightening
Eyeliner Technique	Scalp micropigmentation
Lip Technique	Scar Camouflage
Beauty Mark technique	

- Licensure Fee:** Submit the completed application along with the fee in the amount of \$100.00:
  - All fees are non-refundable.
  - Accepted payments are: Business check, money order or cashier's check
  - The Board does **NOT** accept cash, personal check or credit cards at this time
- Photo:** Attach a 1.5 x 1.5 passport quality photograph.
- Curriculum** - must be included with application and must include:
  - Training references and resources to be used
  - Methods of evaluation for each area
  - Total breakdown of training hours and where rules can be found





## **Permanent Cosmetics Curriculum**

### **100 Hour Theory Training – Practical Hours Based on Areas of Practice**

Sponsor Name:

Establishment:

### **Areas of Training**

- |  |  |
|--|--|
| <input type="checkbox"/> Eye Brow Technique    | <input type="checkbox"/> Tattoo Lightening       |
| <input type="checkbox"/> Eyeliner technique    | <input type="checkbox"/> Scalp Micropigmentation |
| <input type="checkbox"/> Lip technique         | <input type="checkbox"/> Scar Camouflage         |
| <input type="checkbox"/> Beauty Mark Technique |  |

### **Direct Supervision- Practical Hours**

**Eyebrow Technique**

**20 Hours of Practice**

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):



<b>Eyeliner Technique</b>	<b>20 Hours of Practice</b>	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Lip Technique</b>	<b>20 Hours of Practice</b>	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Beauty Mark Technique</b>	<b>10 Hours of Practice</b>	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Tattoo Lightening</b>	<b>10 Hours of Practice</b>	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Scalp Micropigmentation</b>	<b>20 Hours or Practice</b>	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Scar Camouflage</b>	<b>40 Hours of Practice</b>	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



## Introduction to Permanent Cosmetics – 5 Hours

### History of Tattooing as it Applies to Permanent Cosmetics

Hours of Training:

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):

### Overview of the Different Types of Machines and Devices

Hours of Training:

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):



<b>State Laws and Regulations for Permanent Cosmetic Practitioners</b>	Total Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Professional Standards and Client Care – 10 Hours</b>		
<b>Client Expectations</b>	Total Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		





<b>Medical Expectation</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Consent and Disclosure Form</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Record Keeping</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>HIPPA Standards</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Photography</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Office Set-up – 5 Hours</b>		
<b>Understanding Establishment Requirements and rules</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>General Equipment</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Table, Chair, Work Surface, and Lighting</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



## Safety and Sanitation – 30 Hours

<b>Definition of Terms</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Discuss Acceptable Forms of Sterilization</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Proper Use of Chemical Agents, Antiseptics, Disinfectations, and Fumigants</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>OSHA and CDC Guidelines Regarding Bloodborne Pathogens</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Hand Washing Stations</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Hepatitis B Vaccination</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Personal Protective Equipment such as Gloves and Proper Attire to Avoid Cross Contamination</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Sanitary Measures during Procedure Set-up and Clean-up</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		





## Client Preparation – 10 Hours

### Preparing the Clients Skin

Hours of Training:

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):

### Ways of marking the Skin

Hours of Training:

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):



<b>Anesthetics used Before, During, and After Procedures</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Color Pigment Theory – 10 Hours</b>		
<b>Knowledge of Skin Type and Undertones</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Pigment Care such as Expiration, Storage, and Mixing</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Use of Safety Sheets</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



## Skin Anatomy – 15 Hours

### Understanding of Skin and Layers

Hours of Training:

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):

### Healing Process of the Skin and its Care

Hours of Training:

Methods of Training:

Resources (Websites, equipment, etc.):

Training Description (additional information can be provided on a separate paper):



<b>Disease, Disorders, and Conditions such as: Infection Herpes simplex. Shingles, Moles, Warts, Freckles, Psoriasis, Eczema, and Reactions</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Surgically modified skin and scar tissue</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Compromised skin from medical procedure, such as radiation and chemotherapy</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Machine/Needle Theory – 10 Hours</b>		
<b>Operation, Maintenance, and Instrument Storage</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Proper Needle Handling and Disposal</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Groups, Numbers and Configurations</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>Pre-Sterilized, Single Use</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Business Set-up – 5 Hours</b>		
<b>Basic Business and Social Media Guidelines</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		





<b>Legal Requirements</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		
<b>Insurance/Liability</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		



<b>New Mexico Laws and Regulations</b>	Hours of Training:	Methods of Training:
Resources (Websites, equipment, etc.):		
Training Description (additional information can be provided on a separate paper):		

