



NMRLD

NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

STATE OF NEW MEXICO
BOARD OF BODY ART PRACTITIONERS

PERMANENT COSMETICS APPRENTICE APPLICATION

APPLICATION FEE - **\$50**

I am applying for – All fees are non-refundable: (100 hours of theory required)

- | | |
|-----------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Eyebrow Technique – 20 hours | <input type="checkbox"/> Tattoo Lightening – 10 hours |
| <input type="checkbox"/> Eyeliner Technique – 20 hours | <input type="checkbox"/> Scalp Micropigmentation – 20 hours |
| <input type="checkbox"/> Lip Technique – 20 hours | <input type="checkbox"/> Scar Camouflage – 40 hours |
| <input type="checkbox"/> Beauty Mark Technique – 10 hours | |

ATTACH Passport
quality photo here

Write applicants
name
behind photo

THIS IS A FILLABLE FORM. Use your computer to enter information or print legibly. All licensing information is public information.

1. PERSONAL INFORMATION:		
LAST NAME:	FIRST NAME:	MIDDLE NAME:
MAILING ADDRESS:		
CITY:	STATE:	ZIP CODE:
EMAIL ADDRESS:		
PHONE NUMBER:	DATE OF BIRTH:	
2. SPONSOR INFORMATION:		
SPONSORS NAME:		
3. ESTABLISHMENT INFORMATION:		
ESTABLISHMENT NAME:		
ESTABLISHMENT ADDRESS:		
CITY:	STATE:	ZIP CODE:
ESTABLISHMENT PHONE NUMBER:	ESTABLISHMENT LICENSE #:	
BCD USE ONLY – Do not write below this line:		
RECEIVED ON:	PROCESSED BY:	RECEIPT NO:
AMOUNT:	CHECK/MO #	



QUESTIONS: Read the following carefully, **Circle Yes or No**. “Yes” answers for questions 2 thru 8 require an explanation and a copy of the final judgment order (if applicable).

1.	Have you ever used another name under which records relating to your application, education, training or experience may be filed? Enter other names(s) used:	YES	NO
2.	Have you been convicted of any Disqualifying Criminal Convictions outlined in 16.36.4.9 NMAC?	YES	NO
3.	Has any disciplinary action ever been started against you as result of your service s or any license you hold or have held to practice as a body artist, permanent makeup technician or body piercer? (Note: disciplinary action includes but is not limited to suspension, probation, practice limitations, reprimand, letter admonition, censure, and any allegations currently pending)	YES	NO
4.	Have you ever been a defendant in a legal action involving professional liability (malpractice), or had a professional liability claim paid in your behalf, or paid such a claim yourself?	YES	NO
5.	Have you ever voluntarily surrendered a license or certification to practice body art, permanent makeup or body piercing in any state, foreign country, territory, or institution?	YES	NO
6.	Have you ever been denied a license or permission to take an examination to practice body art, permanent makeup or body piercing in any state, foreign country or territory?	YES	NO
7.	Do you have any mental illness that affects your ability to be a body artist, permanent makeup technician or body piercer?	YES	NO

AFFIDAVIT:

I _____, under penalty of perjury, HEREBY DEPOSE AND STATE, that I am the person described and identified in this application and the information given by me is true and complete to the best of my knowledge and belief. I understand that any information contained in this application may be investigated and any false or dishonest answer to any question in this application may be grounds for denial or revocation of my license.

I further understand I cannot work as a Body Artist until I have received a license issued by the Regulation and Licensing Department.

Applicant's Signature _____ Date _____

LICENSURE REQUIREMENTS:

- ☐ 1. Submit completed application along with **non-refundable** application fee of \$50.00;
- ☐ 2. Current color photo; 2x2 in. (Passport Quality);
- ☐ 3. Must be at least 18 years of age;
- ☐ 4. Application must be signed and dated;
- ☐ 5. Answer all application questions to the best of your knowledge (if you answer yes to any questions, please give details on a separate sheet of paper include a certified copy of final judgment papers);
- ☐ 6. Proof of current cardiopulmonary resuscitation (CPR), First Aid and Blood Borne Pathogens course;
- ☐ 7. Completed the Jurisprudence examination, MUST pass with score of 75% or greater;
- ☐ 8. Applicant must identify the licensed establishment where services will be performed. Establishment must be current upon receipt of the application;
- ☐ 9. Apprentice Log must be kept throughout the apprenticeship.





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Permanent Cosmetics Apprentice Jurisprudence Examination

INSTRUCTIONS

This is an open book, multiple choice examination. As a reference to assist you in taking the jurisprudence exam, you may use the **NMSA 61-17B, Body Art Safe Practices Act** statutes and NMAC Body Art rules can be used as references for the Jurisprudence Exam, the rules are available on our website at:

<https://www.rld.nm.gov/boards-and-commissions/individual-boards-and-commissions/body-art-practitioners-overview/ba-rules-and-laws/>

No other assistance, including other persons or other references, is authorized for your use in taking this exam.

Sign the statement certifying that, you did not get assistance from any other person in completing the examination and that you did not use any reference other than that available from the **NMSA 61-17B, Body Art Safe Practices Act**.

Complete the examination below by circling the letter next to the single best answer for each question. DO NOT circle more than one letter.

Name: _____

1. Permanent Cosmetics Practitioners means a person who.
 - A. Uses tattooing techniques of placing pigment under the skin
 - B. Restores or enhances a person's appearance
 - C. Someone who uses a manual device or machine used for tattooing.
 - D. All of the above
2. Equipment means machinery used in connection with the body art establishment, except:
 - A. Tools and devices for the trade
 - B. Containers, vessels, display and storage areas
 - C. Area rugs and art deco stools
 - D. Implements, sinks, and other apparatuses
3. An apprentice and sponsor must complete the log provided by the board as proof of completion of a training program.
 - A. True
 - B. False



4. The late fee for non-renewal of the license shall not exceed:
 - A. \$25.00
 - B. \$50.00
 - C. \$75.00
 - D. \$100.00
5. A permanent cosmetics practitioner can become a sponsor when they have been licensed for 5 years.
 - A. True
 - B. False
6. All body art stencils shall be:
 - A. From a quality company
 - B. Sterilized
 - C. Single use and disposable
 - D. None of the above
7. A person must have practical training in all areas of practice to be licensed.
 - A. True
 - B. False
8. A body artist shall obtain a body art license, requirements for which shall be defined by the board that demonstrate that the body artist has:
 - A. The training and experience necessary to perform body piercing, tattooing, scarification or permanent cosmetics.
 - B. The training and experience necessary to establish and maintain a sanitary and sterile environment
 - C. Both A and B
 - D. None of the above
9. Tattooing includes permanent cosmetics.
 - A. True
 - B. False
10. Bloodborne Pathogens training is required for licensure as a Body Artist.
 - A. True
 - B. False
11. A body art license can be transferred from one artist to another if it is current.
 - A. True
 - B. False
12. Body art establishments shall be inspected:
 - A. Every six months
 - B. Every other year
 - C. Every year
 - D. Only upon receiving a complaint



13. The Body Art Safe Practices Act provides:
 - A. No standards
 - B. Overwhelming standards
 - C. Maximum standards
 - D. Minimum standards
14. Members of the Board are appointed for life.
 - A. True
 - B. False
15. A sponsor can train in any area of practice as long as they have a license.
 - A. True
 - B. False
16. A body artist shall possess and post a body art license:
 - A. In a decorative frame
 - B. In an office drawer with the file labeled
 - C. In a conspicuous place
 - D. None of the above
17. Some (but not all) sharps shall be sterilized prior to use.
 - A. True
 - B. False
18. Permanent Cosmetics practical training should include:
 - A. Shading
 - B. Pointillism
 - C. Lining
 - D. All of the above
19. Single use items are:
 - A. Intended for one-time, one-person use.
 - B. Reusable if they are sterilized before being used again.
 - C. Only allowed to be used on two clients if they are married.
 - D. All of the above
20. The following information shall be kept on file on the premises of a body art establishment:
 - A. Name and hours of operation.
 - B. A complete description of all body art performed.
 - C. A list of all instruments, body jewelry, sharps and inks used including manufacturers and invoices.
 - D. All of the above



21. The board may suspend a license immediately without prior notice if after inspection they determine:
- A. There is more than one violation of the Body Art Safe Practices Act.
 - B. There is substantial danger of illness, serious physical harm or death.
 - C. The body artist did not have a portfolio of his or her work.
 - D. The board member wanted to.
22. A sponsor can train four people at a time for practical training:
- A. True
 - B. False
23. Sharps means any sterilized object that is used for penetrating the skin or mucosa including:
- A. Needles
 - B. Scalpel blades
 - C. Razor blades
 - D. All of the above
24. A sponsor is responsible for meeting all training requirements outlined in 16.36.9 NMAC.
- A. True
 - B. False
25. The Body Art Safe Practices Act shall be kept on file on the premises of a body art establishment.
- A. True
 - B. False

Affidavit

I certify that I have completed the above examination without assistance from any person and have used only the ***NMSA 61-17B, Body Art Safe Practices Act*** statutes and ***NMAC 16.36.2.1 through 16.36.6***, available on the board's website.

Signature: _____ Date: _____





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Permanent Cosmetics Apprenticeship Log

100 Hour Theory Training – Practical Hours Based on Areas of Practice

Sponsor Name:

Establishment:

Areas of Training

- | | |
|------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Eye Brow Technique | <input type="checkbox"/> Tattoo Lightening |
| <input type="checkbox"/> Eyeliner technique | <input type="checkbox"/> Scalp Micropigmentation |
| <input type="checkbox"/> Lip technique | <input type="checkbox"/> Scar Camouflage |
| <input type="checkbox"/> Beauty Mark Technique | |

Introduction to Permanent Cosmetics – 5 Hours

History of Tattooing as it Applies to Permanent Cosmetics

Hours of Training:

Methods of Training:

Date Started

Date Completed

Apprentice Initials

Sponsor Initials

Comments:

Overview of the Different Types of Machines and Devices

Hours of Training:

Methods of Training:

Date Started

Date Completed

Apprentice Initials

Sponsor Initials

Comments:

State Laws and Regulations for Permanent Cosmetic Practitioners

Total Hours of Training:

Methods of Training:

Date Started

Date Completed

Apprentice Initials

Sponsor Initials

Comments:



Professional Standards and Client Care – 10 Hours

Client Expectations	Total Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Medical Expectation	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Consent and Disclosure Form	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Record Keeping	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
HIPPA Standards	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Photography	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials



Comments:			
Office Set-up – 5 Hours			
Understanding Establishment Requirements	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
General Equipment	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Table, Chair, Work Surface, and Lighting	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Safety and Sanitation – 30 Hours			
Definition of Terms	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Discuss Acceptable Forms of Sterilization	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials



Comments:			
Proper Use of Chemical Agents, Antiseptics, Disinfectations, and Fumigants	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
OSHA and CDC Guidelines Regarding Bloodborne Pathogens	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Hand Washing Stations	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Hepatitis B Vaccination	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Personal Protective Equipment such as Gloves and Proper Attire to Avoid Cross Contamination	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Sanitary Measures during Procedure Set-up and Clean-up	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials



Comments:			
Client Preparation – 10 Hours			
Preparing the Clients Skin	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Ways of marking the Skin	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Anesthetics used Before, During, and After Procedures	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Color Pigment Theory – 10 Hours			
Knowledge of Skin Type and Undertones	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Pigment Care such as Expiration, Storage, and Mixing	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials



Comments:			
Use of Safety Sheets	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Skin Anatomy – 15 Hours			
Understanding of Skin and Layers	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Healing Process of the Skin and its Care	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Disease, Disorders, and Conditions such as: Infection Herpes simplex. Shingles, Moles, Warts, Freckles, Psoriasis, Eczema, and Reactions	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
Machine/Needle Theory – 10 Hours			
Operation, Maintenance, and Instrument Storage	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials



Comments:			
Proper Needle Handling and Disposal	Hours of Training:	Methods of Training:	
	Date Started	Date Completed	Apprentice Initials
			Sponsor Initials
Comments:			
Groups, Numbers and Configurations	Hours of Training:	Methods of Training:	
	Date Started	Date Completed	Apprentice Initials
			Sponsor Initials
Comments:			
Pre-Sterilized, Single Use	Hours of Training:	Methods of Training:	
	Date Started	Date Completed	Apprentice Initials
			Sponsor Initials
Comments:			
Business Set-up – 5 Hours			
Basic Business and Social Media Guidelines	Hours of Training:	Methods of Training:	
	Date Started	Date Completed	Apprentice Initials
			Sponsor Initials
Comments:			
Legal Requirements	Hours of Training:	Methods of Training:	
	Date Started	Date Completed	Apprentice Initials
			Sponsor Initials
Comments:			



Insurance/Liability	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			
New Mexico Laws and Regulations	Hours of Training:	Methods of Training:	
Date Started	Date Completed	Apprentice Initials	Sponsor Initials
Comments:			

Direct Supervision- Practical Hours				
<input type="checkbox"/> Eye Brow Technique <input type="checkbox"/> Tattoo Lightening <input type="checkbox"/> Eyeliner technique <input type="checkbox"/> Scalp Micropigmentation <input type="checkbox"/> Lip technique <input type="checkbox"/> Scar Camouflage <input type="checkbox"/> Beauty Mark Technique				
Time Started	Time Completed	Total Hours	Apprentice Initials	Sponsor Initials
Client Name:				
Training Description (additional information can be provided on a separate paper):				
<input type="checkbox"/> Eye Brow Technique <input type="checkbox"/> Tattoo Lightening <input type="checkbox"/> Eyeliner technique <input type="checkbox"/> Scalp Micropigmentation <input type="checkbox"/> Lip technique <input type="checkbox"/> Scar Camouflage <input type="checkbox"/> Beauty Mark Technique				
Time Started	Time Completed	Total Hours	Apprentice Initials	Sponsor Initials
Client Name:				
Training Description (additional information can be provided on a separate paper):				



<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="checkbox"/> Eye Brow Technique <input type="checkbox"/> Eyeliner technique <input type="checkbox"/> Lip technique <input type="checkbox"/> Beauty Mark Technique </div> <div style="width: 48%;"> <input type="checkbox"/> Tattoo Lightening <input type="checkbox"/> Scalp Micropigmentation <input type="checkbox"/> Scar Camouflage </div> </div>				
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Client Name:				
Training Description (additional information can be provided on a separate paper):				

**** PLEASE PRINT ADDITIONAL PRACTICAL LOG AS NEEDED TO COMPLETE HOURS REQUIRED****

