



**NMRLD**

NEW MEXICO  
REGULATION &  
LICENSING DEPARTMENT

STATE OF NEW MEXICO  
MICHELLE LUJAN GRISHAM, GOVERNOR  
Linda M. Trujillo, Superintendent  
Matt Charles, Director

**Manufactured Housing Committee**

**Agenda--Regular Meeting**

**Date and Time:** Friday, June 10, 2022, at 9:30 a.m.

**Location:** Regulation and Licensing Building, 5500 San Antonio Dr NE, Albuquerque, New Mexico 87109

**Attendance By:** IN PERSON/ TELEPHONIC (VIA WEBEX)

**Dial US:** 1-415-655-0002

**Meeting ID:** 2492 828 4593

**I. Call to Order/ Roll Call**

- a. Committee Members
  - i. Carl Ulibarri, Chairman
  - ii. Jeffrey D. Williams, Vice Chair
  - iii. Mike Bustamante, Member
  - iv. Scott Christensen, Member
  - v. Nancy Erickson, Member
  - vi. Andrea Serna-Probst, Member
  - vii. Vincent Smith, Member

**II. Approval of Agenda:** June 10, 2022

**III. Approval of Regular Meeting Minutes:** April 8, 2022

**IV. Public Comment:** Please limit comments to 5 minutes per individual speaker and refrain from revealing the names of parties or case details pertaining to disciplinary matters pending before the Committee.

**V. Director's Report**

**VI. Old Business**

- a. Discussion on concealed work inspections
- b. Update on license renewal notices
- c. Update on Prerequisite training program
- d. Homeowner exam - permitting
- e. Follow up on Electrical Meter Release by MHD

**VII. New Business**

- a. MHD Licenses Issued
- b. NMMHA Industry Update
- c. Soil compaction testing
- d. Discussion Permanent Foundation Engineering



e. Discussion on Director's Authority to establish policy

**VIII. Executive Session:** The Committee may close the meeting to the public and enter into executive session to discuss the cases listed under agenda items VIII (a & b) pursuant to NMSA 1978, Sections 10-15-1(H)(1). Such discussions shall pertain to the issuance, suspension, renewal or revocation of licenses, deliberations on pending administrative adjudicatory proceedings, and pending or threatened litigation.

**Disciplinary Matters:**

a. Cases 262-21-11; 240-21-10; 120-22-04; 088-22-03

b. Cases 348-20-11; 012-21-01; 037-21-02

**Special Considerations:**

Case Number: 318; 21.12

Case Number: 438; 21-12

**IX. Next Regular Scheduled Meeting:** August 12, 2022, at 9:30 a.m., Manufactured Housing Division, 5500 San Antonio Dr. NE, Albuquerque NM 87109, to be held in the Main Conference Room & electronically (via WebEx).

**X. Adjourn**

