

NMRLD

User Registration Quick Reference Guide

NMRLD

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OVERVIEW

For the New Mexico Regulation and Licensing Department, User Registration Quick Reference Guide will guide on how to register as a user and login to the portal.

REGISTER AS A USER

On the NMRLD Login page, click **Register for an Account**. You will be taken to the **Account Registration** page.

1. In the **Applicant's Personal Information** section, fill in the **First Name, Last Name, Email Address, Confirm Email Address, Date of Birth**, and other fields.
2. In the **Applicant's Mailing Address** section, fill in the address and contact details.
3. In the **Password** section, enter the password details. Please follow the password complexity rule as follows:
 - 1) Minimum of 8 characters length
 - 2) Must include at least one number
 - 3) Must include at least one letter (non-case sensitive)
 - 4) Special characters are optional
4. Click **Register**. You will be logged in to the portal.

Fields marked with an asterisk () are mandatory.

Home Search License

Account Registration

Note: The personal and account information provided below will be utilized across The New Mexico Regulation and Licensing Department system for data consistency purposes. The information below can be provided by an individual applicant or a registered proxy on behalf of the individual applicant.

Applicant's Personal Information

Pronoun:
 * First Name:
 Middle Name:
 * Last Name:
 Suffix:

* Email Address:
 * Confirm Email Address:
 * Date of Birth:

Applicant's Mailing Address

* Address 1:
 Address 2:

* City:
 * State:

* Mailing County:
 * Zip Code:

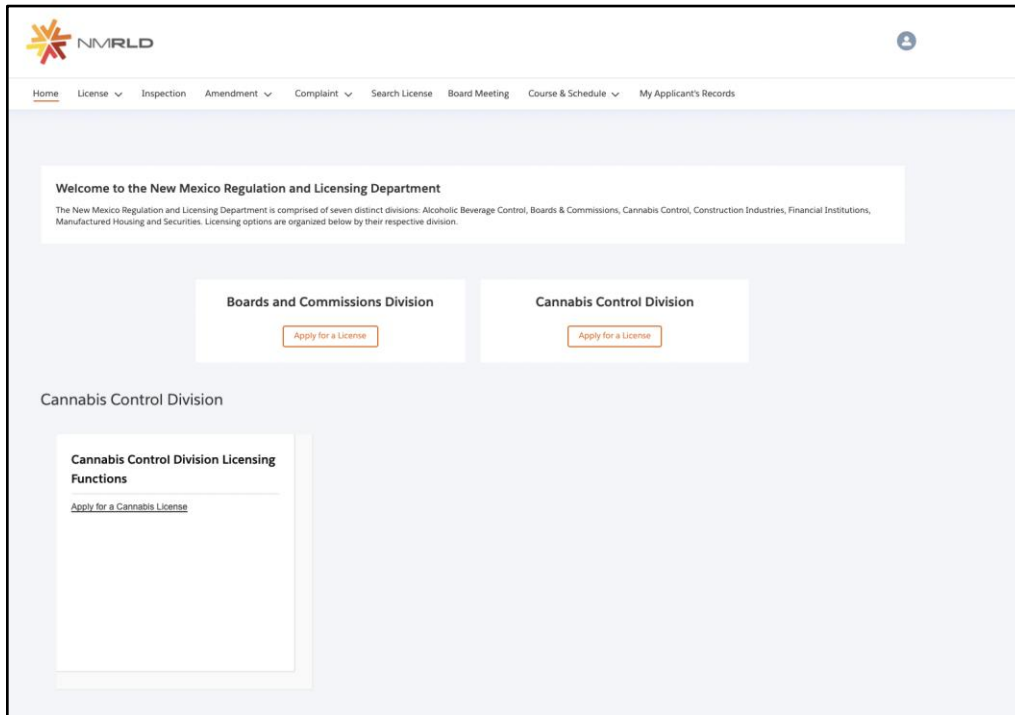
* Country:
 * Primary Phone Number:

Personal Phone Number:
 Business Primary Phone Number:

Password

* Password:
 * Confirm Password:

You are now logged into the portal



LOGIN TO THE PORTAL

If you already have an account, enter your **Username**, **Password** and click **Sign In**.

