



New Mexico Regulation and Licensing Department
BOARDS AND COMMISSIONS
P.O. Box 25101 ▪ Santa Fe, New Mexico 87504
Information (505) 476-4500 ▪ Direct (505) 476-4508 ▪ Fax (505) 476-4511

March 27, 2020

Michelle Lujan Grisham
GOVERNOR

Marguerite Salazar
SUPERINTENDENT

Claudia Armijo
DEPUTY
SUPERINTENDENT

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DIRECTOR

PUBLIC NOTICE

PROCEDURES FOR ALL BOARD OR COMMISSION LICENSE RENEWALS (EXCEPT PRIVATE INVESTIGATIONS ADVISORY BOARD) DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

Due to the public health emergency declared by Governor Michelle Lujan Grisham in Executive Order 2020-004, and to the New Mexico Department of Health's orders issued during the public health emergency, the Boards and Commissions Staff of the Regulation and Licensing Department, will implement the following procedures for license renewals:

- Effective immediately, all license renewals must be submitted via the online license renewal system available on the Boards and Commissions website.
- Only Master Card or Visa debit or credit cards are accepted for payment online.
- Private Investigations Advisory Board license renewals will be accepted via U. S. Mail addressed to the Santa Fe, New Mexico address as follows: Private Investigations Advisory Board, P. O. Box 25101, Santa Fe, NM 87504.
- All requests to deviate from the requirement to renew online must be submitted in writing to the appropriate board or commission email address, see page 2 for listing.
- Decisions regarding approval to submit a renewal in a form other than online, will be made on a case-by-case basis.
- All requests must be reviewed and approved in writing by the Board chair.
- Applicants and licensees must acknowledge in writing, receipt of the Board's approval.
- A failure to submit online renewal may result in late fees or a lapse in licensure.

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions Division
(505) 476-4600

Construction Industries Division
(505) 476-4700

Financial Institutions Division
(505) 476-4885

Manufactured Housing Division
(505) 476-4770

Securities Division
(505) 476-4580

Administrative Services Division
(505) 476-4800