New Mexico Regulation and Licensing Department

MANUFACTURED HOUSING DIVISION

5500 San Antonio Dr., Albuquerque, New Mexico 87109 • (505) 365-3429

www.rld.state.nm.us/mhd

**REGISTRATION FOR LICENSED CONTRACTORS**

**PLEASE SUBMIT THE FOLLOWING WITH THE APPLICTION:**

**1) A copy of your Current Construction Industries Division Contractor License wallet card. This can also be printed from PSI’s website.**

**2) The signed original CID Crossover Contractor Consumer Protection Bond in the amount of $10,000 (including power of attorney form). The dates on the bond must coincide with the same month that you submit your application.**

**3) A $100.00 payment made payable to the Manufactured Housing Division.**

**ATTENTION**

ALL INDIVIDUALS INVOLVED WITH ELECTRICAL SERVICES AND FEEDERS TO MANUFACTURED HOMES.

The requirements for electrical power supplies to manufactured homes have changed. 50 AMP power cords are no longer the norm for these connections. Most installations should now be hardwired, 100 AMPS or as required per load calculation or installation manual.

The electrical service for new homes must be done to the manufacturer of the home's installation manual (most, if not all, will require hardwiring but check to be sure).

The electrical service for pre-owned but relocated homes should probably be the same as for new homes (100 AMP hardwired typically). If you wish to use a 50 AMP cord, a load calculation must be ran using the specification in Article 550 of the NEC (be sure not to omit provision for an electric clothes dryer, if applicable, as this generally puts the calculation at more than 50 AMPS per leg). A copy of this calculation should accompany the submitted permit when only 50 AMPS are supplied.

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**REGISTRATION FOR LICENSED CONTRACTORS**

**PERFORMING WORK ON MANUFACTURED HOMES**

**ANNUAL REGISTRATION FEE $100.00 -- Pursuant to 14.12.4.15 (I) NMAC**

A CID CROSSOVER CONTRACTOR CONSUMER PROTECTION BOND MUST BE POSTED WITH THE MANUFACTURED

HOUSING DIVISION PURSUANT TO 14.12.4.15 NMAC

IN THE AMOUNT OF TEN THOUSAND DOLLARS ($10,000.00)

**INCOMPLETE APPLICATIONS AND DOCUMENTATION WILL NOT BE ACCEPTED**

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**BUSINESS NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OWNERS NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Social Security #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LOCATION OF BUSINESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City & State Zip Code**

**MAILING ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Street or P.O. Box \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City & State Zip Code**

**TELEPHONE NUMBERS: (Home) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cell Phone) \_\_\_\_\_\_\_\_\_\_\_\_\_**

**CID LICENSE CLASSIFICATION(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**QUALIFYING PARTIES NAME(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CID LICENSE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Do you have any unresolved complaints pending with MHD and/or CID? NO YES**

**Have you bid or performed any unlicensed work in the last 12 months? NO YES**

**\_\_\_\_I stipulate, agree, understand and acknowledge that I have reviewed the Construction Industries Licensing and Manufactured Housing Acts and their rules and regulations. I understand my responsibilities and agree to abide by and comply with these laws.**

**REGISTRATION FOR LICENSED CONTRACTORS**

**(Model letter to be completed by the Bonding Agency)**

**CONSUMER PROTECTION BOND OF**

**\_\_\_\_\_ DEALER \_\_\_\_\_ MANUFACTURER**

**\_\_\_\_\_ INSTALLER OR REPAIRMAN \_\_\_\_\_ BROKER**

**\_\_X\_\_ CID CROSSOVER CONTRACTOR**

**BOND NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

KNOW ALL MEN BY THESE PRESENTS, that we, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

as Principal and the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ a corporation organized under the laws of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and authorized to transact the business of surety ship in the STATE OF NEW MEXICO, as Surety, are held and firmly bound unto the State of New Mexico Manufactured Housing Division, as Oblige, in the just and full sum of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOLLARS ($\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), for which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assignees, jointly and severally, firmly by these present.

THE CONDITION OF THIS OBLIGATION is that, if it is determined in a proceeding before the Manufactured Housing Division that Principal has violated a provision or provisions of the Manufactured Housing Act or Regulations there under pertaining to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ of manufactured homes, and that such violation has resulted in monetary loss to a consumer of a manufactured home, then Principal shall indemnify said consumer against this loss within thirty (30) days of said determination becoming final.

Surety may at any time cancel this bond by giving sixty (60) days written notice to the New Mexico Manufactured Housing Division. Surety remains liable, however, for any defaults under this bond committed prior to the expiration of the sixty-day period, for a period of two (2) years after said expiration period.

SIGNED, SEALED AND DATED, this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surety Affix Seal Here