

**New Mexico Board of Body Art Practitioners Tattoo Completion Log**

<b>Date</b>	<b>Curriculum Catagories</b>	<b>Method of Evaluation</b>	<b>Date Completed</b>	<b>Hours Completed</b>	<b>Sponsors Initals</b>	<b>Apprentice Initials</b>
	<b>Orientation 100 Hours</b>					
	state laws and regulations;					
	tax and business license requirements;					
	OSHA bloodborne pathogens standard;					
	the establishment's exposure control plan;					
	SDS sheets;					
	paperwork and business documentation;					
	HIPAA (Health Insurance Portability and Accountability Act of 1996 privacy rule);					
	environment/appropriate studio set-up;					
	professional image;					
	appropriate communication with clients;					
	ethics and legalities;					
	minors;					
	drugs and alcohol;					
	medical conditions/risk assessment;					
	personal boundaries;					
	Dealing with emergencies:					
	blood spills;					
	fainting;					
	bleeding;					
	needlesticks;					
	other exposures.					

**SECTION TOTAL:**

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	<b>Sterilization, Disinfection Theory and Practical 100 Hours</b>					
	microbiology;					
	definitions;					

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	microorganisms of the skin;					
	factors that influence the survival and growth of microorganisms;					
	breaking the chain of infection;					
	infection control;					
	handwashing;					
	types of soaps and hand sanitizers;					
	use of gloves and other personal protective equipment;					
	how to recognize, prevent and remedy cross-contamination;					
	immunizations;					
	cleaning, disinfection and sterilization;					
	sterile chart;					
	cleaning/appropriate procedures;					
	implement pre-cleaning before sterilization/appropriate use of cleaning solutions and ultrasonic cleaners;					
	disinfection/appropriate use and disposal of disinfecting solutions;					
	sterilization/appropriate use and maintenance of autoclave sterilizers.					
					<b><u>SECTION TOTAL:</u></b>	

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Date	Curriculum Categories	Method of Evaluation		Hours Completed	Sponsors Initials	Apprentice Initials
	Tattooing Theory 200 Hours					

	artistic development;					
	drawing for clients;					
	stencil making and application;					
	color theory/understanding the color wheel;					
	line quality and proportion;					
	shading and coloring technique;					
	pigments and color mixing;					
	portfolio construction and maintenance;					
	anatomy;					
	understanding of skin;					
	parts and functions of skin;					
	determining the appropriateness of a tattoo placement;					
	equipment;					
	disposable supplies;					
	needles;					
	sharps disposal;					
	reusable equipment;					
	storage;					
	tattoo equipment maintenance;					
	understanding the electromagnetic tattoo machine and it's history;					
	liner/shader set-up;					
	quality and conductivity of metals used in tattoo machines;					
	spring gauges and maintenance;					
	the difference between long stroke/short stroke technique;					
	tattoo machine schematics, electronics and constructions;					
	tuning and adjustment of machines;					

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	understanding current/voltage and reciprocation response;					
	needle-making safety and construction;					
	aftercare.			<b><u>SECTION TOTAL:</u></b>		

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	<b>Tattooing observation/practical 1000 Hours</b>					

	proper use of safety procedures outlined in theory training;					
	aseptic technique;					
	room set-up and break-down;					
	skin preparation;					
	client relations/relaxation techniques;					
	pain management;					
	tattooing techniques;					
	line quality and solid color techniques;					
	pigment and implementation selection and use;					
	needle depth and machine/hand speed coordination;					
	dealing with mistakes;					
	bandaging techniques.					
				<b>SECTION TOTAL:</b>		

<b>TOTAL HOURS TRAINED</b>			
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*This form must be signed in the presence of a Notary Public.*

Print name of Sponsor \_\_\_\_\_

Print name of Apprentice \_\_\_\_\_

Signature of Sponsor \_\_\_\_\_

Signature of Apprentice \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ A.D.

Witness my hand and seal hereunto attached.

\_\_\_\_\_  
Signature of Notary Public/ My Commission Expires