

STATE OF NEW MEXICO  
CONSTRUCTION INDUSTRIES DIVISION  
ELECTRICAL BUREAU  
P.O. BOX 25101  
Santa Fe, NM 87504-5101

COURSE APP  
EB-CE 1.12

CONTINUING EDUCATION FOR ELECTRICIANS

**APPLICATION FOR COURSE APPROVAL**

**COURSE:**

Title: \_\_\_\_\_ Open To Public? [ ] Yes [ ] No

Actual Hours of Instruction: \_\_\_\_\_ Cost \$ \_\_\_\_\_

Type: Seminar \_\_\_\_ Internet \_\_\_\_ Home Study \_\_\_\_

**CERTIFICATE ISSUED BY:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone \_\_\_\_\_

Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

**INSTRUCTORS:**

Name: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Name: \_\_\_\_\_ Date Approved: \_\_\_\_\_

(NOTE: Please attach the following documentation, additional material may be included with this application.)

**COURSE OUTLINE and FORMAT:** (Please attach or give general description of the course & anticipated class size.)

**SCHEDULE OF CLASSES:** (Include location, date and time.)

**MATERIAL/VISUAL AIDS:** (Include texts and references.)

**ATTACH COPIES OF THE FOLLOWING:**

1. Certificate of Completion
2. Student Evaluation Process
3. Course & Instructor Evaluation Card

**FOR DIVISION USE ONLY**

**COURSE:**

- Hours of Instruction
- Approved Instructors
- Class Schedule
- Student Evaluation
- Cost to Participant
- Course Outline
- Material/Samples

**CERTIFICATE:**

- Date of Course
- Title of Course
- Location of Course
- Sponsor Name
- Number of Hours
- Attendees Name and  
Journeyman Certificate #
- Instructor Name(s)

**EVALUATION CARD:**

- Date of Course
- Title of Course
- Location of Course or Internet/Home Study
- Instructor Name(s)
- Rating (Poor, Fair, Good)

DENIED      DATE: \_\_\_\_\_ REASON: \_\_\_\_\_

APPROVED      DATE: \_\_\_\_\_ BY: \_\_\_\_\_ EFFECTIVE FROM: \_\_\_\_\_ TO: \_\_\_\_\_