



2020 NMREC Core Course Planning Guide

(updated 9/24/19)



New Mexico Real Estate
Commission

5500 San Antonio Drive NW
Albuquerque, NM 87109

(505) 222-9820

[NMREC Web Page \(click\)](#)

9/24/2019

New Mexico Real Estate Commission

The mission of the New Mexico Real Estate Commission is to protect the public and enhance the professional competence of real estate brokers. The New Mexico Real Estate Commission was created by state law in 1959 and charged with enforcing the Real Estate License Law and the Real Estate Commission Rules.



2020 Core Course Planning Guide

“Except for brokers who are exempt from continuing education by virtue of having attained 65 years of age and a minimum of 20 years of continuous licensure prior to July 1, 2011;” (emphasis added) all licensees are subject to:

- (1) 36 total hours CE each 3-year cycle,
- (2) 4 hours of ethics, and
- (3) 12 hours of the annual core course. [See Further Core Course Explanation below.]
- (4) Associate Brokers must have 4 hours of “core elective” credits.
- (5) Qualifying Brokers must take 8 hours of “core elective” credits, and
- (6) Qualifying Brokers must also take: Qualifying Broker Refresher, and attend a Commission meeting or a Commission Disciplinary hearing.

(Please refer to: 16.61.3.13. Qualifying Broker License Renewal Requirements) [Refer to: 16.61.13.8. NMAC – [Requirements, Rules of the NMREC](#), page 74][See further below concerning “exempt licensees.”]

CORE COURSE REQUIREMENT

All Brokers must complete the annual NMREC Core Course requirement. The NMREC Core Course requirement is 4 hours each year (annual) of a licensee’s cycle (12 cumulative hours of the NMREC Core Course series. The word “annual” is always defined strictly as having completed 3 separate annual calendar year iterations of the core course within a set 3-year cycle. Core Courses are issued each calendar year with a title prefaced by that year’s calendar year (i.e. 2020 NMREC Core Course). Three 4-hour core courses accumulate to 12 CEU hours per full 3- year cycle.) The Licensee will see in this Core Course Planning Guide that the accomplishment of the requirement for most licensees affords them 2 options for achieving the requirement.

PENALTY FOR NOT TAKING AN ANNUAL ITERATION OF THE CORE COURSE

A transition period of three years has been necessary to allow licensees to get used to the requirement of having to take an annual Core Course. During that 3-year phase, someone who missed an “annual iteration” (issued by calendar year) of the core course was given opportunities to take “makeups” of a particular year’s issued core course based upon Core Course instructors’ willingness to offer those makeups. The makeups were basically market driven. Through the middle of 2019, there was one instructor offering “makeups” for the 2017 core course year. Through November of 2019, there are still 2018 core course makeups available.

But after December of 2019, instructors should use discretion in terms of offering makeups for any core course not taken in a particular year. Core Courses are issued to be taken that Calendar year and only in extenuating circumstances should a makeup core course be offered.

Penalty: Beginning January 1, 2020, there will be a renewal penalty for missing any year’s core course within the licensee’s three-year cycle. The penalty will be to take the 30 classroom hour Broker Basics course for 0 CEUs. If two annual iterations are missed, that would call for a second 30 classroom hour Broker Basics course for 0 CEUs to be taken within the same cycle -- just in order to renew. The penalty is severe especially now that licensees should have already become used to fulfilling this important requirement.

The two most common causes of licensees missing a core course are: 1. Waiting until the last minute to find an available course, and, 2. Simply not knowing the Rules of the Real Estate Commission. Inactive licensees have the same requirements and must begin to pay better attention to fulfilling these requirements.

Distance Learning is in the Future of the Core Course

The Commission hopes to introduce distance options that will enable licensees in remote areas to comply with the annual core course requirement. Most notably, we are exploring streamed core courses using common platforms. We expect to have these options within the 2020 Calendar year; at least that is our hope.

PROPERTY MANAGER CONTINUING EDUCATION REQUIREMENTS

As of January 1, 2019, anyone who has submitted a Property Management Declaration is subject to those requirements. Those requirements differ between Qualifying Brokers and Associate Brokers but are meant to be accomplished within the context of the 36-hour minimum CE requirement for renewal which includes the specific ethics and core elective

requirements. Property Management educational requirements are not meant to be additive to, but rather, inclusive within the 36-hour minimum educational requirement. Property Management electives including “core electives” and “ethics” designated courses are meant to serve within the context of the 36 hours. Please review the continuing education requirements pursuant to the January 1, 2019 rule change at: 16.61.13.8. NMAC – [Requirements, Rules of the NMREC](#), page 76, paragraph N.]

Property Manager CE Tracking Sheets in this Document

Added to the back of this document are copies of Continuing Education Tracking Sheets for (1) Non Property Manager Associate Brokers and Qualifying Brokers, and (2) Property Manager Associate Brokers and Qualifying Brokers, are added to this document for your use but can also be accessed on the Commission Web Site:

[http://www.rld.state.nm.us/boards/Real Estate Commission Requirements and Continuing Education.aspx](http://www.rld.state.nm.us/boards/Real_Estate_Commission_Requirements_and_Continuing_Education.aspx)

EXEMPT STATUS LICENSEES

In the Rules of the Real Estate Commission the Preamble on the Section on Continuing Education (16.61.13.8. Requirements) states:

“Except for brokers who are exempt from continuing education by virtue of having attained 65 years of age and a minimum of 20 years of continuous licensure prior to July 1, 2011;” (emphasis added) -- The Rules then define what those specific requirements in several sections pertaining to the minimum number of hours, annual core course requirements, core elective requirements, and ethics requirements. Thus, Continuing Education requirements apply to all licensees according to the rules *unless you meet that statutory requirement.*

The only licensees who are not required to take Continuing Education are those who meet criteria noting that they must have met that criteria by July 1, 2011. Anyone achieving both of the criteria AFTER that date are not considered exempt. The effect of the statute’s July 1, 2011 deadline is that the number of licensees who meet the standard are few and their numbers decreasing over time. In almost all cases, those who qualify and have qualified for this exemption know who they are already and it is documented in the NMREC records. [NM Statutes 61-29-4.1 Additional powers of commission; continuing education programs; minimum requirements.]

Planning for the Future

(Please note that beginning in 2020 Core Course Titles will no longer include a letter of the alphabet as a suffix)

| New Cycle | Requirement | Time Windows |
|--|--|---|
| <i>Cycles Beginning in 2017</i> | | |
| | | |
| February 1, 2017 – Jan 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 2/1/17 – 12/31/17 [11 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 1/31/20 [30 days] |
| | | |
| March 1, 2017 – Feb 28, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 3/1/17 – 12/31/17 [10 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 2/28/20 [2 months] |
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| April 1, 2017 – March 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 4/1/17 – 12/31/17 [9 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 3/31/20 [3 months] |
| | | |
| May 1, 2017 – April 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 5/1/17 – 12/31/17 [8 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 (next page) | |

| New Cycle | Requirement | Time Windows |
|---------------------------------------|--|--|
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 4/30/20 [4 months] |
| | | |
| June 1, 2017 – May 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 6/1/17 – 12/31/17 [7 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 5/31/20 [5 months] |
| | | |
| July 1, 2017 – June 30, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 7/1/17 – 12/31/17 [6 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 6/30/20 [6 months] |
| | | |
| August 1, 2017 – July 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 8/1/17 – 12/31/17 [5 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 7/31/20 [7 months] |
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| Sept 1, 2017 – August 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 9/1/17 – 12/31/17 [4 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 8/31/20 [8 months] |
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| New Cycle | Requirement | Time Windows |
|--|--|---|
| October 1, 2017 – Sept 30, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 10/1/17 – 12/31/17 [3 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 9/31/20 [9 months] |
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| Nov. 1, 2017 – Oct 31, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 11/1/17 – 12/31/17 [2 months] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
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| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/20 – 12/31/19 1/1/20 – 10/31/20 [10 months] |
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| Dec 1, 2017 – Nov 30, 2020 | Option 1 | |
| | 2017 NMREC Core Course A 2018 NMREC Core Course B 2019 NMREC Core Course C | 12/1/17 – 12/31/17 [1 month] 1/1/18 – 12/31/18 1/1/19 – 12/31/19 |
| | Option 2 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 11/30/20 [11 months] |
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| <i>Cycles Beginning in 2018</i> | | |
| Jan 1, 2018 – Dec 31, 2020 | Option 1 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 1/1/18 – 12/31/18 1/1/19 – 12/31/19 1/1/20 – 12/31/20 |
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| Feb 1, 2018 – Jan 31, 2021 | Option 1 | |
| | 2018 NMREC Core Course B 2019 NMREC Core Course C 2020 NMREC Core Course | 2/1/18 – 12/31/18 [11 months] 1/1/19 – 12/31/19 1/1/20 – 12/31/20 |
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| | Option 2 | |
| | 2019 NMREC Core Course C 2020 NMREC Core Course 2021 NMREC Core Course | 1/1/19 – 12/31/19 1/1/20 – 12/31/20 1/1/21 – 1/31/21 [30 days] |
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| | 2022 NMREC Core Course | 1/1/22 – 3/31/22 [3 months] |
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| | 2022 NMREC Core Course | 1/1/22 – 8/31/22 [8 months] |
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| Oct 1, 2019 – Sept 31, 2022 | Option 1 | |
| | 2019 NMREC Core Course C | 10/1/19 – 12/31/19 [3 months] |
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| | 2020 NMREC Core Course | 1/1/20 – 12/31/20 |
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| | 2022 NMREC Core Course | 1/1/22 – 11/30/22 [11 months] |
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| <i>Cycles Beginning in 2020</i> | | |
| Jan 1, 2020 – Dec 31, 2022 | Option 1 | |
| | 2020 NMREC Core Course | 1/1/20 – 12/31/20 |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | Option 2 - None | |
| | | |
| Feb 1, 2020 – Jan 31, 2023 | Option 1 | |
| | 2020 NMREC Core Course | 2/1/20 – 12/31/20 [11 months] |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
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| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
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| New Cycle | Requirement | Time Windows |
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| | 2023 NMREC Core Course | 1/1/23 – 1/31/23 [30 days] |
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| March 1, 2020 – Feb 28, 2023 | Option 1 | |
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| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
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| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 2/28/23 [2 months] |
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| April 1, 2020 – March 31, 2023 | Option 1 | |
| | 2020 NMREC Core Course | 4/1/20 – 12/31/20 [9 months] |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
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| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 3/31/23 [3 months] |
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| May 1, 2020 – April 30, 2023 | Option 1 | |
| | 2020 NMREC Core Course | 5/1/20 – 12/31/20 [8 months] |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
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| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 4/30/23 [4 months] |
| | | |
| June 1, 2020 – May 31, 2023 | Option 1 | |
| | 2020 NMREC Core Course | 6/1/20 – 12/31/20 [7 months] |
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| | 2023 NMREC Core Course | 1/1/23 – 5/31/23 [5 months] |
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| July 1, 2020 – June 30, 2023 | Option 1 | |
| | 2020 NMREC Core Course | 7/1/20 – 12/31/20 [6 months] |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | Option 2 | |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |

| New Cycle | Requirement | Time Windows |
|------------------------------------|--|---|
| | 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/22 – 12/31/22 1/1/23 – 6/30/23 [6 months] |
| | | |
| Aug 1, 2020 – July 31, 2023 | Option 1 | |
| | 2020 NMREC Core Course 2021 NMREC Core Course 2022 NMREC Core Course | 8/1/20 – 12/31/20 [5 months] 1/1/21 – 12/31/21 1/1/22 – 12/31/22 |
| | Option 2 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/21 – 12/31/21 1/1/22 – 12/31/22 1/1/23 – 7/31/23 [7 months] |
| | | |
| Sept 1, 2020 – Aug 31, 2023 | Option 1 | |
| | 2020 NMREC Core Course 2021 NMREC Core Course 2022 NMREC Core Course | 9/1/20 – 12/31/20 [4 months] 1/1/21 – 12/31/21 1/1/22 – 12/31/22 |
| | Option 2 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/21 – 12/31/21 1/1/22 – 12/31/22 1/1/23 – 8/31/23 [8 months] |
| | | |
| Oct 1, 2020 – Sept 30, 2023 | Option 1 | |
| | 2020 NMREC Core Course 2021 NMREC Core Course 2022 NMREC Core Course | 10/1/20 – 12/31/20 [3 months] 1/1/21 – 12/31/21 1/1/22 – 12/31/22 |
| | Option 2 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/21 – 12/31/21 1/1/22 – 12/31/22 1/1/23 – 9/30/23 [9 months] |
| | | |
| Nov 1, 2020 – Oct 31, 2023 | Option 1 | |
| | 2020 NMREC Core Course 2021 NMREC Core Course 2022 NMREC Core Course | 11/1/20 – 12/31/20 [2 months] 1/1/21 – 12/31/21 1/1/22 – 12/31/22 |
| | Option 2 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/21 – 12/31/21 1/1/22 – 12/31/22 1/1/23 – 10/31/23 [10 months] |
| | | |
| Dec 1, 2020 – Nov 30, 2023 | Option 1 | |
| | 2020 NMREC Core Course 2021 NMREC Core Course 2022 NMREC Core Course | 12/1/20 – 12/31/20 [1 month] 1/1/21 – 12/31/21 1/1/22 – 12/31/22 |
| | Option 2 | |
| | 2021 NMREC Core Course | 1/1/21 – 12/31/21 |

| New Cycle | Requirement | Time Windows |
|--|--|---|
| | 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/22 – 12/31/22 1/1/23 – 11/30/23 [11 months] |
| <i>Cycles Beginning in 2021</i> | | |
| Jan 1, 2021 – Dec 31, 2023 | Option 1 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 1/1/21 – 12/31/21 1/1/22 – 12/31/22 1/1/23 – 11/30/23 [11 months] |
| Feb 1, 2021 – Jan 31, 2024 | Option 1 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 2/1/21 – 12/31/21 [11 months] 1/1/22 – 12/31/22 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course 2023 NMREC Core Course 2024 NMREC Core Course | 1/1/22 – 12/31/22 1/1/23 – 12/31/23 1/1/24 – 1/31/24 [30 days] |
| Mar 1, 2021 – Feb 28, 2024 | Option 1 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 3/1/21 – 12/31/21 [10 months] 1/1/22 – 12/31/22 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course 2023 NMREC Core Course 2024 NMREC Core Course | 1/1/22 – 12/31/22 1/1/23 – 12/31/23 1/1/24 – 2/28/24 [2 months] |
| Apr 1, 2021 – Mar 31, 2024 | Option 1 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 4/1/21 – 12/31/21 [9 months] 1/1/22 – 12/31/22 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course 2023 NMREC Core Course 2024 NMREC Core Course | 1/1/22 – 12/31/22 1/1/23 – 12/31/23 1/1/24 – 3/31/24 [3 months] |
| May 1, 2021 – April 30, 2024 | Option 1 | |
| | 2021 NMREC Core Course 2022 NMREC Core Course 2023 NMREC Core Course | 5/1/21 – 12/31/21 [8 months] 1/1/22 – 12/31/22 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course 2023 NMREC Core Course 2024 NMREC Core Course | 1/1/22 – 12/31/22 1/1/23 – 12/31/23 1/1/24 – 4/30/24 [4 months] |

| New Cycle | Requirement | Time Windows |
|--|------------------------|-------------------------------|
| June 1, 2021 – May 31, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 6/1/21 – 12/31/21 [7 months] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | 2024 NMREC Core Course | 1/1/24 – 5/31/24 [5 months] |
| July 1, 2021 – June 30, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 7/1/21 – 12/31/21 [6 months] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | 2024 NMREC Core Course | 1/1/24 – 6/30/24 [6 months] |
| August 1, 2021 – July 31, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 8/1/21 – 12/31/21 [5 months] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | 2024 NMREC Core Course | 1/1/24 – 7/31/24 [7 months] |
| Sept 1, 2021 – August 31, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 9/1/21 – 12/31/21 [4 months] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | 2024 NMREC Core Course | 1/1/24 – 8/31/24 [8 months] |
| October 1, 2021 – Sept 30, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 10/1/21 – 12/31/21 [3 months] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |

| New Cycle | Requirement | Time Windows |
|-----------------------------------|------------------------|-------------------------------|
| | 2024 NMREC Core Course | 1/1/24 – 9/30/24 [9 months] |
| | | |
| Nov 1, 2021 – Oct 31, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 11/1/21 – 12/31/21 [2 months] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | 2024 NMREC Core Course | 1/1/24 – 10/31/24 [10 months] |
| | | |
| Dec 1, 2021 – Nov 30, 2024 | Option 1 | |
| | 2021 NMREC Core Course | 12/1/21 – 12/31/21 [1 month] |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | Option 2 | |
| | 2022 NMREC Core Course | 1/1/22 – 12/31/22 |
| | 2023 NMREC Core Course | 1/1/23 – 12/31/23 |
| | 2024 NMREC Core Course | 1/1/24 – 11/30/24 [11 months] |
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NMREC Core Course Offering Information

For a current schedule of tentative NMREC Core Course Offerings please click on the link below and scroll down to NMREC Core Course Offerings

http://www.rld.state.nm.us/boards/Real_Estate_Commission_Exam_and_Education_Schedule.aspx

Associate Broker Continuing Education Tracking Sheet (Non Property Management Form)

| BROKER NAME | LICENSE # | LICENSE RENEWAL CYCLE (DATES) |
|-------------|-----------|-------------------------------|
| | | |

36 CE Credit Hours Required every 3 years:

- 4 hour Core Course required every year = 12 hours total in 3 year cycle (replaces 8 Hr Mandatory)
- 4 hour Core Elective course every 3 years (residential, commercial, prop management, vacant land/ ranch)
- 4 hours of Ethics Elective course every 3 years
- 16 additional CE hours every 3 years (up to 4 hours of this can be from attending commission meetings, rules hearings, and disciplinary hearings)

| | CORE COURSE NAME - 4 Hours Each Year | DATE | # CREDIT HOURS | UPLOADED/ SUBMITTED? | |
|--|--|------|----------------|-------------------------|-------------------------|
| Year 1: | | | | | |
| Year 2: | | | | | |
| Year 3: | | | | | |
| | CORE ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs | DATE | # CREDIT HOURS | UPLOADED/ SUBMITTED? | |
| | | | | | |
| | ETHICS ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs | DATE | # CREDIT HOURS | UPLOADED/ SUBMITTED? | |
| | | | | | |
| | | | | | |
| | ADDITIONAL ELECTIVES COURSE NAME | DATE | # CREDIT HOURS | EDUC /TRAIN CATEGORY? | UPLOADED/ SUBMITTED? |
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| TOTAL CE HOURS (36 hour minimum CEUs) | | | | | |

These additional electives may include core electives or ethics electives. No course title may be taken more than once in a single cycle.

Associate Broker Continuing Education Tracking Sheet [Property Management (PM) Form]

| BROKER NAME | LICENSE # | LICENSE RENEWAL CYCLE (DATES) |
|-------------|-----------|----------------------------------|
| | | |

36 CE Credit Hours Required every 3 years (max 10 hrs from "Training" category):

- 4 hour Core Course required every year = 12 hours total in 3 year cycle
- 4 hour Core Elective course every 3 years
- 4 hours of Ethics Elective course every 3 years
- 16 additional CE hours every 3 years (up to 4 hours of this can be from attending commission meetings, rules hearings, and disciplinary hearings)
- Associate Broker Property Managers must submit an Associate Broker Property Management Declaration Form signed also by their Qualifying Broker
- Of the 16 additional CEs necessary, Property Management Associate Brokers must have: Either the NM Uniform Owner Resident Relations Act 6 hour course or they may take Commercial Property Management (6 hour course).
- Associate Broker Property Managers must also take an additional 6 hours of any approved property management course in the commission approved list of courses.
- Associate Broker Property Managers must also attend a NMREC Meeting once in their 3-year cycle (see meeting attendance duration rule on this form below).

| | SUBMITTED PROPERTY MANAGEMENT DECLARATION (signed by QB) | DATE | | | | |
|---------|---|------|-------------------|--|--|--|
| | | | | | | |
| | NMREC MEETING ATTENDANCE (S) | DATE | CE Credit | | | |
| | | | | | | |
| | | | | | | |
| | CORE COURSE NAME - 4 Hours Each Year | DATE | # CREDIT HOURS | | | |
| Year 1: | | | 4 | | | |
| Year 2: | | | 4 | | | |
| Year 3: | | | 4 | | | |
| | CORE ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs | DATE | # CREDIT HOURS | | | |
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| ETHICS ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs | DATE | # CREDIT HOURS | <u>NM UNIFORM OWNER RESIDENT RELATIONS ACT OR COMMERCIAL PROPERTY MANAGEMENT PLUS 6 ADDITIONAL HOURS OF PM COURSES.</u> |
|--|------|-------------------|--|
| | | | |
| | | | |
| NM UORRA COURSE OR COMMERCIAL PROPERTY MANAGEMENT COURSE | DATE | # CREDIT HOURS | |
| | | 6 | |
| 6 ADDITIONAL PM REQUIRED HOURS | DATE | | |
| | | | |
| | | | |
| TOTAL ADDITIONAL HOURS | | 6 | |
| ADDITIONAL ELECTIVES COURSE NAME | DATE | # CREDIT HOURS | EDUC /TRAIN CATEGORY? |
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| TOTAL CE HOURS (MINIMUM CEUS = 36) | | | |

Categories:

T = Training

E = Education

C = Core Elective

NMC = Core Course

Eth = Ethics

Meeting Attendance Rule: Each 3 year cycle, Qualifying Brokers are required to attend a New Mexico Real Estate Commission Meeting or Commission Disciplinary Hearing for at least 3 hours or until the meeting/hearing have moved to "executive session" or adjournment, **WHICH EVER IS FIRST.**

QB Continuing Education Tracking Sheet **[Property Management (PM) Form]**

| BROKER NAME | LICENSE # | LICENSE RENEWAL CYCLE (DATES) |
|-------------|-----------|----------------------------------|
| | | |

36 CE Credit Hours Required every 3 years (max 10 hrs from "Training" category):

1. All QB's must take Qualifying Broker Refresher Course (6 hrs) every 3 years - 0 CEUs
2. 4 hour Core Course required every year = 12 hours total in 3 year cycle
3. Eight (8) hours of Core Elective course(s) every 3 years [core elective level PM courses may satisfy the 8 hour core elective requirements and also serve to fulfill a portion of the PM course requirements.]
4. NM Owner Resident Relations Act **OR** Commercial Property Management course required for PM Qualifying Brokers.
5. QB/property managers are required to take 12 additional PM courses each cycle 8 of which can be the same 8 core elective hours
6. Four (4) hours of Ethics Elective course every 3 years
7. QBs must attend either a NMREC Commission Meeting or a NMREC Disciplinary Hearing once in their 3-year cycle for up to 3 hours or to the meeting or hearing adjournment into Executive Session which ever is first.
8. CE Credits up to 4 CEUs can be obtained by attendance at Commission Meetings, Education Advisory Committee Meetings, and Disciplinary Hearings based upon sign in and sign out attendance. 1 CEU for each hour of attendance.

Brokers who formally upgraded their licenses from the entry level Associate Broker license, but who have decided to act as Associate Brokers, are not required to meet the QB renewal requirements. If such a licensee decides in the future to establish their own brokerage or take over an existing brokerage as a Qualifying Broker, they must take the QB Refresher Course as a prerequisite to activating their QB Authority.

| | SUBMITTED PROPERTY MANAGEMENT DECLARATION | DATE | | |
|---------|--|------|----------------|---|
| | | | | |
| | QB REFRESHER COURSE | DATE | | |
| | | | | |
| | NMREC MEETING ATTENDANCE (S) | DATE | CE Credit | |
| | | | | |
| | | | | |
| | CORE COURSE NAME - 4 Hours Each Year | DATE | # CREDIT HOURS | THESE SHOULD ADD TO THE REQUIRED 12 HOURS. NO CORE COURSE MAY BE REPEATED IN A SINGLE CYCLE. |
| Year 1: | | | 4 | |
| Year 2: | | | 4 | |
| Year 3: | | | 4 | |
| | CORE ELECTIVE - COURSE NAME minimum 8 hours every 3 yrs | DATE | # CREDIT HOURS | QB'S MUST HAVE 8 CORE ELECTIVE HOURS. 8 HOURS OF CORE ELECTIVE LEVEL PM COURSES MAY BE USED TO SATISFY THAT PORTION OF THE 12 HOUR PM COURSE REQUIREMENTS. |
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| | ETHICS ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs | DATE | # CREDIT HOURS | |
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|--|------|-------------------|---|
| NM UORRA COURSE OR COMMERCIAL PROPERTY MANAGEMENT COURSE | DATE | # CREDIT HOURS | <u>NM UNIFORM OWNER RESIDENT RELATIONS ACT OR COMMERCIAL PROPERTY MANAGEMENT PLUS 12 ADDITIONAL HOURS OF PM COURSES. IF 8 OF THE THE PM COURSE HOURS ARE CORE ELECTIVE LEVEL, THEY MAY SATISFY THE 8 HOUR QB CORE ELECTIVE REQUIREMENT.</u> |
| | | 6 | |
| 12 ADDITIONAL PM REQUIRED HOURS | DATE | | |
| | | | |
| | | | |
| | | | |
| TOTAL ADDITIONAL HOURS | | 12 | |
| ADDITIONAL ELECTIVES COURSE NAME | DATE | # CREDIT HOURS | EDUC /TRAIN CATEGORY? |
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| TOTAL CE HOURS (MINIMUM CEUS = 36) | | | |

Categories:

T = Training

E = Education

C = Core Elective

NMC = Core Course

Eth = Ethics

Meeting Attendance Rule: Each 3 year cycle, Qualifying Brokers are required to attend a New Mexico Real Estate Commission Meeting or Commission Disciplinary Hearing for at least 3 hours or until the meeting/hearing have moved to "executive session" or adjournment, **WHICH EVER IS FIRST.**

QB Continuing Education Tracking Sheet (Non Property Management Form)

| BROKER NAME | LICENSE # | LICENSE RENEWAL CYCLE (DATES) |
|-------------|-----------|----------------------------------|
| | | |

36 CE Credit Hours Required every 3 years (max 10 hrs from "Training" category):

1. All QB's must take Qualifying Broker Refresher Course (6 hrs) every 3 years - 0 CEUs
2. 4 hour Core Course required every year = 12 hours total in 3 year cycle
3. 8 hours of Core Electives course every 3 years
4. 4 hours of Ethics Elective course every 3 years
5. QBs must attend either a NMREC Commission Meeting or a NMREC Disciplinary Hearing once in their 3 year cycle for up to 3 hours or to the meeting or hearing adjournment into Executive Session which ever is first.
6. CE Credits up to 4 CEUs can be obtained by attendance at Commission Meetings, Education Advisory Committee Meetings, and Disciplinary Hearings based upon sign in and sign out attendance. 1 CEU for each hour of attendance.

Brokers who formally upgraded their licenses from the entry level Associate Broker license, but who have decided to act as Associate Brokers, are not required to meet the QB renewal requirements. If such a licensee decides in the future to establish their own brokerage or take over an existing brokerage as a Qualifying Broker, they must take the QB Refresher Course as a prerequisite to activating their QB Authority.

| | | | | |
|--|--|------|----------------|--------------------------|
| | QB REFRESHER COURSE | DATE | | |
| | | | | |
| | NMREC MEETING ATTENDANCE | DATE | CE Credit | |
| | | | | |
| | CORE COURSE NAME - 4 Hours Each Year | DATE | # CREDIT HOURS | |
| | Year 1: | | | |
| | Year 2: | | | |
| | Year 3: | | | |
| | CORE ELECTIVE - COURSE NAME minimum 8 hours every 3 yrs | DATE | # CREDIT HOURS | |
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| | | | | |
| | ETHICS ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs | DATE | # CREDIT HOURS | |
| | | | | |
| | | | | |
| | ADDITIONAL ELECTIVES COURSE NAME | DATE | # CREDIT HOURS | EDUC /TRAIN CATEGORY? |
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| | TOTAL CE HOURS (MUST BE 36 MINIMUM) | | | |

Categories:

T = Training
E = Education
C = Core Elective
NMC = Core Course
Eth = Ethics

Meeting Attendance Rule: Each 3 year cycle, Qualifying Brokers are required to attend a New Mexico Real Estate Commission Meeting or Commission Disciplinary Hearing for at least 3 hours or until the meeting/hearing have moved to "executive session" or adjournment, **WHICH EVER IS FIRST.**