



**New Mexico Regulation and Licensing Department
ALCOHOLIC BEVERAGE CONTROL**

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March 26, 2020

Michelle Lujan Grisham
Governor

Marguerite Salazar
Superintendent

Andrew Vallejos
Director

Re: Temporary Utilization of Package Service for Full Dispenser Licenses

Dear Dispenser Licensees,

The New Mexico Alcoholic Beverage Control Division (ABC), in response to the current COVID-19 epidemic, is allowing licensees with a full dispenser license with the ability to serve on-premises and off-premises, but who have been operating primarily as on-premises service only, to request a modification in their floorplan, to temporarily provide package sales (off-premises) to the public.

This would only apply to full dispenser licenses not inter-local licenses or restaurant beer and wine licenses (which by law cannot sell for off-premise consumption).

Any qualified licensees wishing to temporarily sell off-premise, must receive prior written approval from ABC. Licensees must submit a written request, and provide the following:

- 1) Temporary Amended Floorplan showing point of sale, alcoholic beverage displays, and any changes to existing Approved Floorplan;
- 2) Copy of current Approved Floorplan;
- 3) Documentation that the property the establishment is located is properly zoned by the LOD for package sales;
- 4) Whether the licensee is seeking to have package Sunday sales (there may be local restrictions and fees)
- 5) The duration in which the licensee is asking for approval to be granted.

Each request shall be submitted to ABC through email to Phillip.Sanchez2@state.nm.us. Approval by ABC shall not be considered a permanent change of floorplan. Approval may be revoked or amended by ABC at any time.

ABC approval will be forwarded to the Special Investigations Unit (SIU) of the Department of Public Safety, and licensees will be required to keep a copy of the written request, accompanying documents, and the approval notification from ABC on their licensed premises accompanying their approved floorplans.

Interested licensees are encouraged to contact ABC prior to submitting the request.

Sincerely,

Andrew Vallejos
ABC Director